

SYNOPSIS OF COUNTY BOARD MEETING

November 1, 2016

Members present were Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Seeboth, S/Potter, to accept the Minutes of 10-25-2016 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Simonsen, to authorize payment of General Government claims in the amount of \$169,392.78 as follows: Revenue \$29,919.92; Public Health \$4,130.36; Road and Bridge \$52,283.66; Family Services \$500.29; Park \$778.90; Ditch \$5,607.00; Landfill \$76,082.65; SCORE \$90.00; carried.

M/Berg, S/Windschitl, to establish the date of 11-21-16 beginning at 9:00 AM for informational meetings in Sleepy Eye on CD#25, CD#54, and CD#47; and to establish the date of 12-1-16 beginning at 9:00 AM for informational meetings in New Ulm on Imp#22, CD#43, and CD#63, and beginning at 11:00 AM for CD#29, to discuss Redetermination of Benefits; carried.

M/Simonsen, S/ Potter, to approve one (1) Drainage Repair request and payment of said repair; carried.

M/Potter, S/Seeboth, to approve final acceptance of the work performed by Ground Zero Services for the reshaping of the road in-slope and repairing of the rock check on CSAH 27 just east of 180th Street in the amount of \$24,628.70; carried.

M/Seeboth, S/Berg, to declare as excess property and authorize the sale of the following equipment on a website such as MinnBid: one (1) 1983 FWD Snowplow Truck, including 12' front plow, 12' wing and V plow (Unit 107); one (1) 1982 Ford Flat Bed Single Axle Truck with 16' long plank floor (Unit 86); one (1) 1988 Tar Kettle (Unit 42); one (1) 1959 Flaherty Chip Spreader (Unit 13) and parts remaining from an old chip spreader purchased in 2008; one (1) Lincoln Welder (Unit 22); one (1) Tiger rear mower; one (1) Tiger side mower; one (1) Caterpillar Loader Wheel; (3) Truck Tires; (1) pallet of Caterpillar equipment parts; two (2) push lawn mowers; one (1) 8 hp sidewalk snow blower; three (3) metal pickup tool boxes; two (2) rims; thirteen (13) front truck bumpers; and one (1) old truck winch; with the understanding that unsold items and items of minimal value may be scrapped as appropriate; carried.

M/Berg, S/Potter, and passed 5-0 to approve Resolution No. 2016-17 approving final payment for SAP 008-613-026 Bridge Repair Project over the Cottonwood River on CSAH 13.

M/Simonsen, S/Seeboth, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Potter, to approve the four year appointment of Anne Grunert as Brown County Assessor effective 1-1-17 in accordance with MN Statutes 273.061; carried.

M/Seeboth, S/Windschitl, to approve PAC (Personnel Advisory Committee) assigned points for the following positions presented through the Rotational Review process: Chief Deputy - 401 points, Grade XXI; Jail Administrator - 359 points, Grade XVIII; Communications Lieutenant - 332 points, Grade XVI; Sergeant - 330 points, Grade XVI; Investigator - 349 points, Grade XVII; Deputy Sheriff - 320 points, Grade XV; Deputy Sheriff/Court Security - 243 points, Grade X; Jail Programmer- 317 points, Grade XV; Correctional Officer Sergeant - 265 points, Grade XI; Correctional Officer - 251 points, Grade XI; Dispatcher - 252 points, Grade XI; Administrative Assistant/Secretary - 215 points, Grade VIII; Records/Clerk/Receptionist/Dispatcher/Transport Assist/Bailiff/TAC - 236 points, Grade X; Bailiff - 162 points, Grade V; carried.

M/Berg, S/Simonsen, to accept the Personnel Advisory Committee's recommendations for changes to Brown County's Advisory Committee for Operating Procedures effective 11-1-16: Item 3. adding that an appeal of the PAC awarded points must be within 30 days of the scheduled meeting that originally pointed the Job Description, and that the appeal process must be completed before Dec. 31st of the current year; carried.

M/Simonsen, S/ Seeboth, to authorize to post the vacancy for one (1) FT Family Services Child Care Specialist according to policy; carried.

M/Berg, S/Simonsen, to authorize Susan Rakoczy to continue employment on an intermittent PT basis as a Public Health Nurse at her current hourly rate of \$27.9839 until 12-31-16 for ongoing training and completion of projects and plans specific to the position; passed.

M/Seeboth, S/Simonsen, to accept and file the STS Crew Leaders' and the Juvenile STS Quarterly Reports for 7-1-16 through 9-30-16; carried.

M/Simonsen, S/Potter, to approve the 2017 County Board meeting dates of the 1st, 3rd, and 4th Tuesdays in Jan.-June and Aug.-Nov.; 2nd and 4th Tuesdays in July; and the 2nd, 3rd and 4th Tuesdays in Dec.; carried.

M/Berg, S/Potter, to accept and file report on the updated draft 2017 county budget; carried.

Correspondence C-1 thru C-4 were accepted and filed. Seeboth reported on the Information Technology Committee meeting on 10-27-2016; Berg reported on Emergency Medical Services meeting in Lake Crystal on 10-28-2016; Windschitl reported with Berg on the Community Health Board Executive Committee meeting on 10-27-2016.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 10:00 AM.

The Official Minutes of the Regular Meeting of 11-01-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us