

SYNOPSIS OF COUNTY BOARD MEETING

November 29, 2016

Members present were Seeboth, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson (at 9:10 AM), and Family Services Director Henderson. District 1 Commissioner-Elect Borchert and District 2 Commissioner-Elect Berg (at 10:40 AM) also were in attendance.

M/Berg, S/Simonsen, to accept the Minutes of 11-15-2016 and authorize publication of the Synopsis of same; carried.

M/Potter, S/Seeboth, to schedule a closed session for labor negotiation strategy planning to be held in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN at approximately 12:30 PM this date 11-29-16 for the LELS Locals #94 and #98, and for the AFSCME Courthouse and Highway Collective Bargaining Units pursuant to M.S. 13D.03; passed.

M/Seeboth, S/Simonsen, to approve the MFIP Employment Services Employment & Training and Support Work Contract 2017 with Minnesota Valley Action Council (MVAC) in the amount not to exceed \$163,702 in 2017 for MFIP-DWP Employment Services; carried.

M/Berg, S/Potter, to accept and file the Brown County Family Services 2016 Annual Summer Camping Report noting that fifty-eight (58) youth attended camp related programs this past summer; carried.

M/Seeboth, S/Windschitl, to approve the fee/rate increase for Brown County Heartland Express out-of-county volunteer transportation to annually follow the Federal mileage deductibility rate as published, with the effective date to be the first of the month following the notice received; carried.

M/Simonsen, S/Seeboth, to approve the Lease Agreement for Brown County Heartland Express use of garage space from Miller Sellner, Inc., Sleepy Eye during the period of 1-1-17 through 12-31-17 at a cost of \$120 per month; carried.

M/Seeboth, S/Simonsen, to purchase four (4) Steelcase workstation/desk under state contract pricing from General Office Products Company, Minneapolis, MN in the amount of \$5,678 for the Family Services Accounting/Office Support area, and noting that the County will be reimbursed \$1,638 leaving \$4,040 as the county share; failed 2-3, with Seeboth, Potter, and Windschitl dissenting.

M/Simonsen, S/Windschitl, to approve the State of MN Dept. of Human Services County Grant Contract for the Community Support Program (CSP) for CY2017-2018 in the amount from the state not-to-exceed \$78,998; carried.

M/Potter, S/Simonsen, to approve the Placement Agreement with the House of Lights Inc. for board-and-lodge services for adults with Serious and Persistent Mental Illness (SPMI) who are in need of supervised housing at the rate of \$1,373.84 per month from 1-1-17 through 12-31-17 utilizing non-county funding; carried.

M/Berg, S/Simonsen, to approve the renewal Agreement between Brown County Human Services and Brown County Public Health to provide medication management for SPMI clients at \$135 per visit for the period of 1-1-17 through 12-31-17; carried.

M/Seeboth, S/Windschitl, to accept and file the October 2016 Social Service case actions; carried.

M/Seeboth, S/Berg, to approve the Guardian and Conservator Purchase of Service Agreement with Lutheran Social Service of Minnesota for CY 2017 at the rate of \$56.56 per hour per client for up to 38 clients at a given time with a not-to-exceed \$77,372.71 limit for the year; carried.

M/Seeboth, S/Simonsen, to approve the Contract Addendum to the Host County Contract between MRCI-New Ulm and Brown County Human Services to provide Community Based Extended Employment and Facility Based Extended Employment effective 1-1-17 through 12-31-17 as follows: Facility Based Employment at \$117.09/month; Community Based Employment at \$190.93/month; and Combined Facility-Community Employment at \$154.01/month; carried.

M/Simonsen, S/Potter, to approve lowering the corporate child licensing fee from \$500 for two (2) years to \$400 for two (2) years effective 1-1-17; carried.

M/Potter, S/Berg, to approve the revisions to the Amendment to the South Central Community Based Initiative Joint Powers Agreement, noting Rice County's fiscal agent services; carried.

M/Simonsen, S/Windschitl, to approve the purchase of four (4) traditional plots at \$700 each and Columbarium niches for \$625 each in the New Ulm Cemetery for a total of \$7,800; carried.

M/Seeboth, S/Simonsen, to approve the Brown County Human Services Civil Rights Compliance Plan and authorize the Brown County Human Service Director to be the signatory for the assurance agreement to commit Brown County Human Services to the plan; carried.

M/Berg, S/Simonsen, to approve payment of Family Services administrative claims in the amount of \$10,382.77; carried.

M/Seeboth, S/Berg, to accept and file the following Family Services Consent Agenda Items: 2015 Human Services Cost Report; Conference Attendance Report; NU-CAT Video Production; AMC Testimony

Training; October Bill Explanation; Brown County Income Maintenance Report; Out of Home Placement Report; and Heartland Express Report; carried.

At 10:50 AM, Lay Board Members Mohr and Kuster were excused.

M/Simonsen, S/Potter, to authorize payment of General Government claims in the revised amount of \$61,977.53 as follows: Revenue \$35,140.25; Public Health \$4,222.05; Road and Bridge \$19,072.84; Family Services \$469.59; Building Fund \$1,700.00; Park \$470.81; Ditch \$437.51; Landfill \$324.48; Forfeited Tax Fund \$140.00; carried.

M/Potter, S/Berg, to authorize the Auditor/Treasurer to publish a notice that the financial statement has been completed for 2015 and the full report is available on line or upon request as proposed by the Auditor/Treasurer as a cost savings effort; carried.

M/Potter, S/Seeboth, and passed 5-0, to approve the County Ditch No. 21 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 4. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Berg, S/Potter, and passed of 5-0, to approve the County Ditch No. 32 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The acquisition of the one rod grass strip at \$7,426.00 per tillable acre will be effective on March 1, 2017. 4. The acquisition of the one hundred foot construction right of way easement at \$371.00 per acre will be effective March 1, 2017. 5. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 6. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Simonsen, S/Seeboth, and passed 5-0, to approve the County Ditch No. 53 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 4. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Berg, S/Potter, and passed 5-0, to approve the County Ditch No. 55 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The acquisition of the one rod grass strip at \$7,832.00 per tillable acre for farmed land will be effective on March 1, 2017. 4. The acquisition of the one rod grass strip at \$783.00 per tillable acre for non-farmed land will be effective on March 1, 2017. 5. The acquisition of the one hundred foot construction right of way easement at \$392.00 per acre will be effective March 1, 2017. 6. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 7. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Seeboth, S/Simonsen, and passed 5-0, to approve the division of County Ditch No. 73 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. With regard to CD 73 Outlet, the new drainage system shall be established and be described as beginning at Station 19+68 and ending at Station 0+00 in section 1, township 108, range 32. 2. The Ditch Viewers shall assign benefits based upon the watershed areas for CD 73 and CD 73 Outlet. 3. The cost of the redetermination of benefits shall be billed to CD 73 and then reallocated back to CD 73 Outlet based upon the benefits assigned by the viewers. 4. CD 73 Outlet shall be assessed the costs for redetermination of benefits plus \$2,000.00. 5. The appeal period will be thirty (30) days after this Order is signed and filed in the County A-T's Office.

M/Potter, S/Berg, to authorize the tile repair work that is needed on County Ditch 58 which consists of running a 12" tile line on the north side of CSAH 22 to a place where CD 58 comes back across CSAH 22 about 1200 feet to the east at an estimated cost of \$13,000; and start the repair as soon as possible as the tile crossing failing has resulted in water ponding on the north side of CSAH 22; carried.

M/Berg, S/Potter, to approve nine (9) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Simonsen, to approve the updated Five-Year Road and Bridge Construction Program 2017-2021 for the County Highway Dept.; carried.

M/Berg, S/Potter, to approve Certificates of Recognition for Rose Dobie in recognition of serving as New Ulm High School Representative; and Richard Callanan as Comfrey Citizen representative on the Brown County Public Health Advisory Committee; carried.

M/Simonsen, S/Windschitl, to accept and file the Public Health Update 11-29-16 on Public Health Annual Meeting; Children of Incarcerated Parents; Influenza Vaccine Clinics; Infectious Disease Table Top Exercise; Local Public Health Preparedness Funds Returned; Students; and Year of the Water Action; passed.

M/Berg, S/Simonsen, to approve the quote of \$1,461.24 (not including labor) from New Ulm Furniture Co. Inc., New Ulm, MN to purchase carpet squares in the Jail Tower and to approve the estimate of \$800 from Mark Hoffman to install the purchased carpet squares; passed 5-0. One other quote was received from Design Home Center Inc., New Ulm, MN.

M/Simonsen, S/Seeboth, to accept and file the CVSO 3rd Quarter Report of Office Activities; carried.

M/Berg, S/Simonsen, to authorize the Veterans Service Office to purchase two (2) Surface Pro 4 Tablets (including docking stations and keyboards); two (2) Remote access Fobs; one (1) Cannon DR-C255 Office Scanner; and one (1) Casio Projector under state contract pricing of \$4,116.14 using CVSO State Grant funding; carried 5-0.

M/Potter, S/Seeboth, to accept and order filed the Oct. 2016 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Simonsen, S/Windschitl, to accept the resignation of Stephanie Sorenson, IPT Dispatcher in the Sheriff's Office, effective 12-22-16; carried.

M/Berg, S/Potter, to accept the resignation of Meredith Schugel, Family Services Mental Health Clinical Social Worker, effective 12-7-16, and authorize to post a vacancy for a FT Children's Mental Health Social Worker for either clinical or nonclinical qualified applicants according to policy; carried.

M/Seeboth, S/Potter, to appoint Maria Schlieman, Brown County Deputy Recorder, at her current hourly rate of \$15.3376 (Grade VIII, Step 2); Nancy Renner, Brown County License Bureau Technician at her current hourly rate of \$15.3376 (Grade VIII, Step 2); and Christine Benzing, Brown County License Bureau Technician at her current hourly rate of \$14.8435 (Grade VIII, Step 1); as Temporary Data Entry employees in the Auditor-Treasurer Dept. effective 12-1-16, for up to 125 total combined hours of data entry until 12-20-16; carried.

M/Seeboth, S/Simonsen, to ratify the posting for a Part Time (0.6 FTE) Legal Assistant; carried.

M/Berg, S/Windschitl, to accept and file the Oct. 2016 Budget Report (Cash Basis and Unaudited) which reflects activity at 83.3% of the budget year as follows: expenditures of \$25,565,830.88 or 85.1%, and revenues of \$22,465,228.46 or 78.1%; and the Oct. 2016 Supplemental Budgets Report noting expenditures of \$1,620,823.06 or 71.5%, and revenues of \$1,458,376.38 or 61.7% of annual budgeted activity; carried.

M/Seeboth, S/Windschitl, to accept the format of the proposed 2017 budget and levy information for presentation at the public meeting scheduled for 6:00 PM on Tuesday 12-13-2015 in the 3rd Floor District Courtroom of the Brown County Courthouse; carried.

M/Berg, S/Potter, to approve the Labor Agreement between County of Brown and AFSCME Minnesota Council No. 65 Local 1204 Highway Unit for the term of 1-1-17 thru 12-31-19; carried.

M/Seeboth, S/Simonsen, to approve the Labor Agreement between County of Brown and AFSCME Minnesota Council No. 65 Local 1204 Courthouse Unit for the term of 1-1-17 thru 12-31-19; carried.

By consensus, the County Board received and order filed the updated 2017 Brown County Committee memberships, with final approval to be considered at the next County Board meeting.

12:42 AM, Chairman Windschitl convened a Closed Session pursuant to M.S. 13D.03 for labor negotiation strategy planning in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN for the LELS Locals #94 and #98, and for the AFSCME Courthouse and Highway Collective Bargaining Units. This session was attended by Commissioners Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter, County Attorney Hanson, Sheriff Hoffmann, and HR Director Schaefer. The Closed Session ended at 12:48 PM.

Correspondence C-1 through C-15 were accepted and filed. Seeboth reported on the Brown County Historical Society special meeting on 11-28-16; the Highway 14 Special Task Force meeting on 11-18-16; the Solid Waste Advisory Committee meeting on 11-17-2016; the IMMTRACK meeting in Mankato on 11-28-16; and with Simonsen on Sioux Trails Mental Health Center Board meeting on 11-15-16. Berg reported on the Enterprise North Annual Meeting on 11-18-16. Windschitl reported on the Ag Society Meeting on 11-15-16; with Seeboth on the Financial Consultant meetings on 11-22-16; and with Berg on the Community Health Services Board Executive Committee meeting on 11-17-16. Simonsen reported on the Underage Substance Abuse Coalition meeting on 11-16-016. Potter reported on the County Ditch Redetermination meetings in Sleepy Eye on 11-21-16 and on the Rural MN Energy Board meeting on 11-28-16 in Slayton, MN.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 1:21 PM.

The Official Minutes of the Regular Meeting of 11-29-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us