

SYNOPSIS OF COUNTY BOARD MEETING

December 27, 2016

Members present: Seeboth, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter, County Attorney Hanson, and Family Services Director Henderson. Lay Board Members Mohr and Kuster were excused. District 1 Commissioner-Elect Borchert and District 2 Commissioner-Elect Berg also were in attendance.

M/Berg, S/Simonsen, to accept the Minutes of 12-20-2016 and authorize publication of the Synopsis of same; carried.

M/Seeboth, S/Potter, to accept and file the 2015 Dept. of Human Services Child Maltreatment and Out of Home statistics report; carried.

M/Seeboth, S/Simonsen, to approve the Provider Contract between Eunoia Family Resource Center, PA and Brown County to provide Outpatient Behavioral Health Services effective 1-1-17 through 12-31-17 as follows: Diagnostic Assessment at \$152.75; Psychotherapy Services at \$147.68; Prolonged Services at \$247.04; and Travel per Min. \$.47; carried.

M/Seeboth, S/Simonsen, to accept the family group decision making grant award for 2017 as host county for the five county area served by the grant from the Dept. of Human Services effective 1/1/17 – 12/31/17 in the amount of \$54,271 on behalf of Brown, Blue Earth, Nicollet, Sibley, and Watonwan Counties; passed.

M/Berg, S/Potter, to approve the Purchase of Service Agreement between Greater Minnesota Family Services (GMFS) and Brown County Human Services (Fiscal Host) for Family Group Decision Making services for the period 1-1-17 through 12-31-17, with said agreement to provide services to the five counties of Brown, Blue Earth, Nicollet, Sibley and Watonwan related to the state grant amount of \$54,271 annually; passed.

M/Simonsen, S/Windschitl, to approve the Purchase of Service Agreement between GMFS and Brown County Human Services for Family Group Decision Making Services to supplement the state grant to cover the non-compensated five (5) county share of the GMFS contract in the amount of a \$5,000 block grant, plus FGDM Intervention at \$300 per meeting and with a settle up clause to provide overruns on costs to GMFS for any under/overspending costs for a period of 1-1-17 through 12-31-17; carried.

M/Simonsen, S/Berg, to accept and file the Nov. 2016 Social Service case actions; carried.

M/Berg, S/Potter, to approve the Supervised Visitation and Exchange Services Service Agreement between the Committee Against Domestic Abuse, Inc.(CADA) and Brown County Human Services for supervised visitation and exchange services for the period of 1-1-17 through 6-30-17 at a rate of \$30/hr; carried.

M/Seeboth, S/Windschitl, to approve the Purchase of Service Agreement with GMFS for Family Based Mental Health, Family Based Counseling, Family Based Crisis Services, and Group Skills effective 1-1-17 through 12-31-17 as follows: Mental Health Practitioner \$63/hr; Licensed Mental Health Professional \$88.93/hr; MHP Group skills \$36.84/hr; and Group therapy \$25.43/hr; and Diagnostic Assessments \$88.93/unit; carried.

M/Simonsen, M/Berg, to approve five (5) Human Services write-offs in the total amount of \$4,676; carried.

M/Seeboth, S/Potter, to approve the Purchase of Service Agreement with Lutheran Social Service, Mankato, MN for Consumer Credit Counseling Service for Brown County for CY 2017 at a cost of \$2,500; carried.

M/Seeboth, S/Windschitl, to approve the payment of Family Services administrative claims in the amount of \$120,788.07; carried.

M/Simonsen, S/Potter, to accept and file the following Family Services Consent Agenda Items: Child Support County Performance Ratios for Federal Fiscal Year 2016; 2017 Board Bills List Estimated Percent of County Levy; Social Services time study revenue vs. What Was Budgeted For 2016; Electronic Documents Completion; Out of Home Placement Report; Income Maintenance November Report; Heartland Express November Report; and MACSSA Legislative Report; carried.

At 9:50 AM, Chairman Windschitl convened a Closed Session to consider Social Services Payments, whereupon M/Seeboth, S/Potter, to authorize the payment of Social Services payments in the amount of \$20,146.94; carried, and the Closed Session ended at 9:52 AM.

M/Seeboth, S/Windschitl, to accept and file the Cash Management/Investment Report ending 12-20-16 which reflects a total invested balance of \$23,267,254.28 with the average overall interest rate for the portfolio of 1.06%; carried.

M/Berg, S/Seeboth, to accept and file the 2016 Auditor/Treasurer Report of Annual Activity; carried.

M/Berg, S/Simonsen, to approve the Intra-Fund Temporary Drainage Ditch Cash Transfers, as needed, to prevent deficit balances at the balance sheet date 12-31-16; noting that the Auditor-Treasurer's office will examine the cash balances of each ditch within the ditch system as of 12-31-16 to determine and record the needed transfer amounts (with reversal made 01-01-17) and will report these amounts to the Board; carried.

M/Potter, S/Berg, to approve one (1) Drainage Repair request and the payment of said repair; carried.

M/Berg, S/Potter, to approve a Certificate of Recognition for Jim Broich in recognition of serving as a citizen member on the Brown County Water Planning Committee from 1987-2016; carried.

M/Potter, S/Windschitl, to approve a Certificate of Recognition for Pat Sturm in recognition of serving as Springfield area representative on the Brown County Park Commission from 2007-2016; carried.

M/Berg, S/Simonsen, to approve the Aquatic Invasive Species Prevention Plan/Budget for Brown County dated 12-20-16; passed.

M/Simonsen, S/Seeboth, to accept Tricia Hamre's withdrawal from consideration for the IPT Dispatcher position and rescind the contingent appointment; and post the vacancy according to policy; carried.

M/Berg, S/Potter, to appoint Jeri Pieper as FT Office Support Specialist in the Human Services Dept., effective 12-28-16, at the hourly rate of \$15.5353, Grade VII, Step 5; and request to delay the posting of her PT Office Support Specialist position in the Human Services Dept. until a determination could be made on the needs of the position; carried.

M/Seeboth, S/Simonsen, to approve the proposal dated 12-9-16 "Permitting and Site Spray Field Modifications" from GEI Consultants in the time and materials not-to-exceed amount of \$73,000 for GEI to develop the re-permitting package and application for the Site Sprayfield System, Base Liner, and Cover modifications for the Brown County Sanitary Landfill; and submit to Minnesota Pollution Control Agency (MPCA); carried.

M/Simonsen, S/Windschitl, to approve the salary of \$24,195 for County Commissioners for 2017; to approve \$1,000 additional salary in 2017 for the Brown County Board Chair; and to approve the per diem for County Commissioners at \$75 in 2017; carried 3-2, with Berg and Potter dissenting.

M/Simonsen, S/Windschitl, to approve a salary in the amount of \$107,782 effective 1-1-17 for the Brown County Human Services Director, with respect to the responsibilities and duties of the Human Services Director and Human Services Director Henderson's experience, qualifications, and performance; carried 5-0.

Pursuant to Minnesota Statutes (MS) 387.20, and with respect to the responsibilities and duties of the Sheriff's Office and Sheriff Hoffmann's experience and qualifications, M/Simonsen, S/Windschitl, to approve the 2017 Brown County Sheriff salary of \$101,000 which includes market adjustment; carried 5-0.

Pursuant to MS 384.151 and 385.373, and with respect to the responsibilities and duties of the Auditor/Treasurer's Office and A/T Prochniak's experience, qualifications, and performance, M/Simonsen, S/Windschitl, to approve the 2017 Brown County Auditor/Treasurer salary of \$87,000 which includes market adjustment; carried 4-1, with Potter dissenting.

M/Simonsen, S/Windschitl, to approve a salary in the amount of \$111,950 effective 1-1-17 for the Brown County Highway Engineer, with respect to the responsibilities and duties of the Highway Engineer and Engineer Steven's experience, qualifications, and performance; carried 5-0.

Pursuant to MS 388.18, and with respect to the responsibilities and duties of the County Attorney's Office and County Attorney Hanson's experience, qualifications, and performance, M/Simonsen, S/Windschitl, to approve the 2017 Brown County Attorney salary of \$105,000; carried 5-0.

Pursuant to MS 386.015 and with respect to responsibilities and duties of the County Recorder's Office and Recorder Kamolz's experience and qualifications, M/Simonsen, S/Windschitl, to approve the 2017 Brown County Recorder salary of \$72,083; carried 5-0.

M/Simonsen, S/Windschitl, to approve a salary in the amount of \$117,000 which includes market adjustment effective 1-1-17 for the Brown County Administrator, pursuant to MS 375A.06 and the Employment Agreement dated 9-16-97, with respect to the responsibilities and duties of the County Administrator and Administrator Enter's experience, qualifications, and performance; carried 5-0.

M/Berg, S/Potter, to appoint Sheriff Hoffmann to the Brown County Court Security Committee; carried.

Correspondence C-1 through C-5 were accepted and filed. Berg reported on the Greater Blue Earth River Basin Alliance meeting on 12-21-16; Seeboth and Simonsen reported on the Solid Waste Advisory Committee meeting on 12-20-16.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Windschitl declared the Meeting adjourned at 11:48 AM.

The Official Minutes of the Regular Meeting of 12-27-2016 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us