

SYNOPSIS OF COUNTY BOARD MEETING

February 21, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with HR Director Schaefer and Assistant County Attorney Rolfsrud.

M/Potter, S/Berg, to accept the Minutes of 2-7-2017 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Potter, to authorize payment of General Government claims in the amount of \$231,276 as follows: Revenue \$102,157.50; Public Health \$8,433.88; Road and Bridge \$44,797.16; Human Services \$1,091.77; Park \$530.64; Ditch \$72,944.16; Landfill \$1,319.02; SCORE Fund \$2.67; carried.

M/Potter, S/Borchert, to appoint Commissioners Simonsen and Windschitl, and Auditor-Treasurer Prochniak to the county Elections Committee, with Commissioner Potter serving as an alternate; carried.

M/Windschitl, S/Berg, and passed 5-0, to approve the County Ditch No. 47 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 4. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Potter, S/Berg, to accept the petition dated 2-2-17 from Patrick Sturm to Outlet into CD 28; appoint viewers Behrends Group to make a determination as to the outlet fee; and acknowledge with the landowner that all costs incurred with these proceedings are the responsibility of the petitioner, including but not limited to: the outlet fee, publication of the public hearing, mailing notices to landowners on this drainage system, viewer expenses and the future benefits assigned to the newly tiled acres; carried.

M/Berg, S/Potter, to accept and file the report on the JD#12 B&R Conference Call held at 8:15 a.m. this date 2-21-17 in the Brown County Courthouse Room 204 noting that Brown County Commissioners Simonsen, Potter, and Windschitl were present along with Redwood County Commissioners Walling and Groebner participating in the meeting by telephone, whereby the JD #12 B&R Authority established a public hearing date of 3-7-17 at 2:00 PM at the Springfield Community Center to consider the Bruce Moe Petition dated 1-6-17 to outlet into JD #12 B&R; carried.

M/Berg, S/Windschitl, to accept and file the report on the JD #14 B&W Conference Call held at 8:45 a.m. this date 2-21-17 in the Brown County Courthouse Room 204 noting that Brown County Commissioners Berg, Simonson, and Potter were present along with Watonwan County Commissioner Brekken participating in the meeting by telephone, whereby the JD #14 B&W Authority accepted the petition of Linda Kunz, Ignatia Peterson and Timothy Peterson to abandon the ditch crossing on JD#14 B&W between Sections 1 & 2 in Riverdale Township; carried.

M/Potter, S/Berg, approve Res. No. 2017-02 Resolution of Drainage Authority for Redetermination of Benefits for CD 74, Imp 3, Lat A & B to CD11, 70, Lat 4 & 5 to CD58, CD67, CD58, CD71, Imp 11 and CD68; carried 5-0.

M/Potter, S/Berg, to approve one (1) Drainage Repair request and the payment of said repair; carried.

M/Potter, S/Windschitl, to approve the establishment of a committee to include Commissioner Berg, Highway Maintenance Foreman, and Highway Mechanics for the purposes of being on call to inspect potential lowboy tractors as they are available on the market for purchase and to authorize the purchase of inspected lowboy tractor, with ratification by the County Board at the next County Board Meeting; carried 5-0.

M/Windschitl, S/Potter, to accept the bid received for the purchase of a Tiger Claw Reclaimer from Tiger Corporation in the amount of \$6,887.25; carried 5-0. An additional bid was received for a Diamond All American Disc Reclaimer from Ziegler.

M/Potter, S/Berg, to ratify the spring road restrictions for 2017 as recommended by the County Highway Engineer with the addition of CSAH 17 along the south county line east and west of Comfrey, and CSAH 24 from CSAH 5 to CSAH 16, to be posted as 10 ton; carried.

M/Potter, S/Berg, to set an informational meeting date of Tuesday, 3-7-17, from 5:00-7:00 PM at the Hanska Community Center for the SAP 008-606-005 & 008-613-028 Shoulder Widening and Regrading Projects on CSAH 6 & 13; carried.

Correspondence C-1 thru C-8 were accepted and filed.

M/Potter, S/Berg, to approve Conditional Use Permit (CUP) Application #C-0040 by Dean & Karen Sellner on the property described as Lot A of Government Lot 3, Government Lot 4, and Government Lot 5, Section 16, Township 109 N, Range 32 W, Stark Township, Brown County, Minnesota, to renew the existing Conditional Use Permit to allow up to 334 AU in a Dairy, Hog Finishing, and Sheep Operation all located in the A-1 Agricultural Protection Zoning District with eight (8) conditions; carried.

M/Windschitl, S/Potter, to approve the Re-Zoning Application #C-0002 by Laine Sletta on the property described as all that part of the E 1/2 of the SE 1/4, lying westerly of County State Aid Highway Number 11 consisting of approximately 72 acres and the South 492.25' of the W 1/2 of the SE 1/4 consisting of approximately 15 acres, all located in Section 31, Township 110N, Range 31W, Milford Township, Brown County, Minnesota, for the purpose to rezone the above described parcels from the A-1 Agricultural Protection Zoning District to the I-2 Industrial Zoning District; carried.

M/Potter, S/Berg, to approve Conditional Use Permit (CUP) Application #C-0041 by Duane Weerts on the property described as the N 1/2 of the SW 1/4 & Lot 5 of the S 1/2 of the NW 1/4, Section 8, Township 108 N, Range 34 W, Bashaw Township Brown County, Minnesota, to renew an existing Conditional Use Permit to continue to allow up to 834 AU in a Hog Finishing and Broiler Chicken Operation all located in the A-1 Agricultural Protection Zoning District with eight (8) conditions; carried.

M/Potter, S/Windschitl, to approve Final Plat Application #P-0014 (Soukup Third Subdivision, 5.04 acres) by Dave Soukup on property described as Part of the NE 1/4, Section 18, Twp. 109N, Range 32W, Stark Township, Brown County, MN; Parcel being platted is an existing building site being split off from the tillable land; carried.

M/Berg, S/Potter, to accept the bid to rent county owned land for cropland use (approximately 30 acres tillable) located north of the Brown County Sanitary Landfill in Part of the NE4 of the SE4 in Section 31-T110N-R31W in Milford Township, lying westerly of the centerline of CSAH #11, from Mitch Beranek for the period 3-15-17 to 11-15-19 in the amount of \$6,019.20 per year, and to approve the Farm Lease in accordance with said bid; carried.

M/Windschitl, S/Borchert, to approve the Household Electronic Waste and Household Appliances Recycling Agreement for the period 2-21-17 through 2-20-19 with Ron's Recycling to collect e-waste and white goods at the Brown County Landfill; carried.

Correspondence C-9 thru C-11 were accepted and filed. Borchert reported on the SHIP Committee Orientation on 2-13-17 and the Legislative Conference on 2-16-17 to 2-17-17; Berg reported on the Highway Department Meeting, Solid Waste Meeting, SHIP meeting as reported by Borchert, and Legislative Conference on 2-16-17 to 2-17-17; Windschitl reported on the Solid Waste Meeting, Brown County Historical Society Meeting, and Legislative Conference on 2-16-17.

M/Windschitl, S/Potter, to accept and order filed the January 2017 Monthly Report of Activity for the Brown County Sheriff's Department; carried.

M/Windschitl, S/Borchert, to approve the purchase of one (1) Stalker DSR radar unit for the new squad 331 under state contract pricing in the amount of \$2,467.50 from Stalker Radar Applied Concepts, Inc., Plano, TX; carried 5-0.

M/Windschitl, S/Borchert, to approve the quote for Emergency Management Notification System Services in the amount of \$7,500 per year from Everbridge Nixle, Pasedena, CA., noting that 911 Funds will be utilized for said purchase; carried 5-0.

M/Windschitl, S/Potter, to purchase four (4) Steelcase workstation/desk under state contract pricing from General Office Products Company, Minneapolis, MN in the amount of \$5,806.12 for the Human Services Accounting/Office Support area, and noting that the county will be reimbursed 20-30%; carried 5-0.

M/Potter, S/Berg, to approve payment of Human Services administrative claims in the amount of \$146,302.40; carried.

At 10:55 AM, Chairman Simonsen convened a Closed Session to consider Social Services Payments, whereupon M/Windschitl, S/Borchert, to authorize the payment of Social Services payments in the amount of \$263,376.62; carried and the Closed Session ended at 11:08 AM.

Correspondence C-12 thru C-13 were accepted and filed. Simonson reported on the Soil and Water Conservation District meeting and Legislative Conference on 2-16-17 to 2-17-17; Potter reported on the Drainage Conference on 2-13-17 and Legislative Conference on 2-16-17.

M/Borchert, S/Windschitl, to approve the appointment of Melissa Dallenbach as FT Public Health Community Care Connector at the hourly rate of \$26.1391, Grade XV, Step 4, effective 3-6-17 pending results of pre-employment background checks; and consider authorization of Rebecca O'Neill, Public Health Nurse (RN), to continue the increase in her weekly hours from "up to 29 hrs/week" to "up to 40 hrs/week" through 3-31-17 then "up to 35 hrs/week" through 5-31-17 at her current position classification hourly rate of \$25.7181 (Grade XVI, Step 2) to assist with the transition of the new hire to the Public Health Community Care Connector position. During Board discussion, M/Windschitl, S/Berg, and passed unanimously, to suspend the rules for the purpose of convening a closed session to discuss confidential personnel matters regarding the offer of employment. At 11:25 AM, M/Windschitl, S/Borchert, to convene a closed session; carried. At 11:31 AM, M/Windschitl, S/Potter, to end the closed session; carried. At 11:31 AM, the Board unanimously carried the M/Borchert and S/Windschitl to appoint Melissa Dallenbach as FT Public Health Community Care Connector and authorize continuing increased hours for Rebecca O'Neill.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:10 AM.

The Official Minutes of the Regular Meeting of 2-21-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us