

SYNOPSIS OF COUNTY BOARD MEETING

March 7, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Berg, to accept the Minutes of 2-28-2017 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Borchert, to authorize payment of General Government claims in the amount of \$76,151.94 as follows: Revenue \$56,777.82; Public Health \$3,474.76; Road and Bridge \$14,548.60; Family Services \$457.57; Ditch \$737.50; Landfill \$155.69; carried.

M/Windschitl, S/Berg, to approve the School Health Nursing Services Agreement Budget Amendment Feb. 2017 for School District #88 for Non-Public Schools for the 2016-17 school year in the amended total amount of \$63,684; passed.

M/Potter, S/Borchert, to approve hardware/software purchases for the first half of 2017 under state contract pricing, noting that five (5) computers will be purchased out of the Land Records Fund (LRF), in the total amount of \$44,694 as follows: Assessor/Auditor-Treasurer/Highway/Human Services/License Bureau/Probation/Public Health/Recorder/Sheriff - replace twenty-eight (28) CPU's: \$24,725; Attorney/Public Health - three (3) Laptop w/dock: \$4,142; Human Services/Public Health - three (3) Surface Pro 4 w/dock: \$3,930; Assessor/Attorney/Auditor-Treasurer/Highway/Human Services/Sheriff - twenty-two (22) 19" Monitors: \$3,575; Human Services - two (2) 24" Monitors: \$510; Human Services - one (1) 22" Monitor: \$198; Attorney - one (1) small color printer: \$270; Probation - one (1) small Laserjet printer: \$502; Public Health - one (1) projector: \$598; Sheriff - one (1) step down transformer replace: \$547; Information Technology - three (3) HP J9855A 48 port: \$5,697; carried 5-0.

M/Windschitl, S/Berg, to accept and file the Assessor's Office first quarterly report of 2016 Time Adjusted Ratios used for the 2017 Assessment; and also noting the Certified Minnesota Assessor (CMA) designation earned by Pauline Braulick as of 11-15-16; carried.

M/Potter, S/Borchert, to appoint Maria Schlieman, Brown County Part-Time Deputy Recorder, at her currently hourly rate of \$15.6444 (Grade VIII, Step 2), replacing Tammy Carr, as the Temporary Clerk Typist II in the Planning and Zoning Dept. effective 3-9-17 up to 6-30-17 in addition to her current duties and schedule in the Recorder's Office; understanding that the Dept. Heads, County Administrator and HR Director will evaluate the need for this interdepartmental staffing arrangement throughout this period; carried.

Correspondence C-1 thru C-10 were accepted and filed. Borchert reported on the Assessor's orientation meeting, the MRCI Board meeting on 3-6-17, the Park Commission meeting on 3-6-17, and the A/T Office orientation meeting.

M/Berg, S/Borchert, to approve Resolution 2017-03 for the Sale of \$5,120,000 General Obligation State Aid Bonds, Series 2017A for financing county road construction plans in 2017; passed 5-0.

M/Potter, S/Berg, to award the SAP 008-608-040, 008-610-030, 008-611-024, 008-624-034 & 008-624-035 Surface Rehabilitation Projects on CSAH 8, 10, 11 & 24 to Knife River Corp.-North Central in the amount of \$6,124,143.50; carried. Other bids were also received from Central Specialties Inc., Duininc Inc., and OMG Midwest Inc. d/b/a Southern MN Constr Co., Inc.

M/Windschitl, S/Borchert, to approve Resolution 2017-04 for Advance Encumbrance of Regular Construction Funds in an amount up to \$1,100,000 as may be needed to implement County State Aid Projects in 2017; passed 5-0.

M/Potter, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Borchert, S/Windschitl, to accept and file the 2016 statistics of Brown County Probation as noted in the Probation Department's Annual Comprehensive Report; passed.

M/Windschitl, S/Borchert, to authorize Brown County Heartland Express to apply for a newly established 2017-2019 Greater Minnesota Public Transit Service Expansion Pilot Program Grant for additional service hours in New Ulm (Monday-Friday), increasing from 10 hrs per day to 12 hrs per day starting in July 2017, noting the need for No Local Match and funded 100% by State Funds for up to two (2) years; passed.

Correspondence C-11 thru C-13 were accepted and filed. Berg reported on the Employee Recognition Banquet meeting on 3-6-17, the Buffer meeting on 2-28-17, and the A/T Office orientation meeting on 3-7-17; Windschitl reported on the South Country Health Alliance meeting on 3-2-17, the Buffer meeting on 2-28-17, the Brown County Historical Society, Enterprise North, and the Court Security Committee meeting; Simonsen reported on the Buffer meeting and the Building Committee meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 12:30 PM.

The Official Minutes of the Regular Meeting of 3-7-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us