

SYNOPSIS OF COUNTY BOARD MEETING

March 28, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson (at 9:27 AM), and Family Services Director Henderson.

M/Windschitl, S/Potter, to accept the Minutes of 3-21-17 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Berg, to accept and file the Minnesota Waiver Programs report; carried.

M/Windschitl, S/Potter, to approve payment of Human Services administrative claims in the amount of \$5,592.23; carried.

M/Berg, S/Borchert, to accept and file the following Correspondence: South Country Health Alliance 2017 Legislative Challenge HF 1739 and Consent Agenda Items: Acronyms List; Volunteer Coordinator/Heartland Express Manager Position Plans; Medica Lawsuit Case; Director Appointment to Case Management Redesign Fiscal DHS Committee; Truancy Challenge; Social Services Monthly Report; Out of Home Placement Report; Income Maintenance Report Feb. 2017; and Heartland Express; carried.

M/Windschitl, S/Potter, to appoint Jacalyn Helget as FT Office Support Specialist in the Human Services Dept. effective 4-13-17 at the hourly rate of \$15.3626, Grade VII, Step 4; carried.

M/Potter, S/Borchert, to approve the appointment of Patricia Zupfer as Highway Clerical Aide effective 4-12-17 at the hourly rate of \$13.0198, Grade V, Step 5; carried.

M/Borchert, S/Simonsen, to accept the resignation of Pamela Wester, Human Services Children's Mental Health Social Worker effective 3-22-17 and authorize to post a vacancy for a FT Children's Mental Health Social Worker for either clinical or nonclinical qualified applicants according to policy; carried.

At 10:00 AM, Lay Board Members Mohr and Kuster were excused.

M/Potter, S/Windschitl, and passed 5-0 to approve Resolution No. 2017-06 in regards to the TH 4 Detour Agreement No. 1026886 with the State of MN for use of CSAH 29.

M/Borchert, S/Potter, to approve the following policies/procedures for Public Health: Affordable Care Act Section 1557 Grievance Procedure and Record Retention; passed.

M/Berg, S/Borchert, to accept and file the Public Health Update 3-28-17 on WIC (Women, Infant, and Children's Nutrition Program) Fact Sheet; SHIP (Statewide Health Improvement Partnership) Summary for 2016; Regional Preparedness Communication Exercise; Influenza; Donation; Health Fairs; 2017 CMS & MN Comprehensive License Survey; and the Advisory Committee Meeting Minutes 12-16-16; passed.

M/Berg, S/Windschitl, to approve the Safe and Secure Courthouse Initiative Grant Application in the total amount of \$106,280 which will include \$53,140 grant funds and \$53,140 local match to provide safety improvements in the Court Administration offices; to equip courthouse doors with card readers to control access; and to update the camera/video system throughout the courthouse; noting that Brown County Revenue Fund 01 Reserves will provide the necessary 50% cash or in-kind match required by the grant, with said grant application to be submitted by the Brown County Sheriff's Office; passed.

At 10:23 AM, Correspondence C-1 thru C-11 were accepted and filed. C-7. Borchert reported on the Sioux Trails Mental Health Center and on the Emergency Medical Services meeting on 3-23-2017; C-8. Berg reported on the Human Services orientation session, State Community Health Services Advisory Committee meeting, and on Region 9; C-9. Windschitl reported on the South Country Health Alliance Finance Committee, Court Security Committee, MSSA Conference, and Minnesota Valley Action Council; C-10. Simonsen reported on the Sioux Trails Mental Health Center; C-11. Potter reported on the Rural Minnesota Energy Board.

At 10:47 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 10:51 AM.

The Official Minutes of the Regular Meeting of 3-28-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us