

SYNOPSIS OF COUNTY BOARD MEETING

April 25, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson, and Family Services Director Henderson.

M/Potter, S/Berg, to accept the Minutes of 4-18-17 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Berg, to accept and file the Families First Children's Collaborative 2016 Annual Report and the Three Counties for Kids Children's Mental Health Collaborative 2016 Annual Report (Brown, Sibley & Watonwan Counties); carried.

M/Berg, S/Potter, to accept and file the annual Family Facilitator Program Report which noted that 66 families and 128 children received Family Facilitator services on a volunteer basis in 2016; carried.

M/Potter, S/Borchert, to approve the Contracts for Family Facilitator Services for the period of 7-1-17 thru 6-30-18 with the following school districts: New Ulm School District No. 88; Springfield School District No. 85; and Sleepy Eye School District No. 84; carried.

M/Borchert, S/Potter, to table the request for Brown County to send a letter of support for the state licensing process with respect to the need for the Recovery 101 Counseling Center chemical dependency outpatient treatment services due to the need for additional information; carried.

M/Windschitl, S/Berg, to approve the Guardian and Conservator Purchase of Service Agreement with Wings Guardianship Services, LLC for the period of 5-1-17 through 12-31-17 at the rate of \$40/hr with a discounted rate of \$25 per drive time for distance over 30 miles one way from the business location in North Mankato with a not-to-exceed \$12,000 limit for the year; carried.

M/Windschitl, S/Borchert, to approve the MN Dept. of Human Services Contract to Participate in the Local Collaborative Time Study, Contract #ONK%122765F for the period of 7-1-2017 through 6-30-2022; carried.

M/Potter, S/Borchert, to approve the Amendment #1 to Purchase Service Agreement between Brown County Human Services and Avera McKennan for the period 4-1-17 through 6-30-18; carried.

M/Windschitl, S/Borchert, to accept and file the report on the Brown County Burial Policy; carried.

M/Windschitl, S/Potter, to approve Resolution 2017-11 approving the purchase of one (1) replacement bus under the 2017 MN/DOT Cooperative Vehicle Procurement process from Eldorado National, Inc., at a purchase price of \$74,789; passed 5-0.

M/Potter, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$1,292.54; carried.

M/Berg, S/Borchert, to accept and file the following Correspondence: Dept. of Human Services Commissioner Commendation; and Consent Agenda Items: Association of MN Counties Editorial in the Minneapolis Tribune; Home Care Services Providers and Activity; April Bills Follow-Up; State Child Support Online Newsletter; Social Services Case Listing for March 2017; Income Maintenance Report; Out of Home Placement Report and Heartland Express; carried.

At 10:52 AM, Lay Board Members Mohr and Kuster were excused.

M/Borchert, S/Potter, to accept and order filed the March 2017 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Potter, S/Berg, and passed 5-0, to approve the County Ditch No. 22 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The Engineer's Report is hereby adopted. 3. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 4. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 5. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Simonsen, and passed 5-0, to approve the County Ditch No. 43 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The Engineer's Report is hereby adopted. 3. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 4. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 5. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Windschitl, S/Simonsen, and passed 5-0, to approve the County Ditch No. 63 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 3. The acquisition of the one rod grass strip at \$7,428.00 per tillable acre will be effective on March 1, 2018. 4. The acquisition of the one rod grass strip on building sites,

non-benefited, or areas with trees at \$743 per acre will be effective on March 1, 2018. 5. The acquisition of the one hundred foot construction right of way easement at \$371.00 per acre will be effective March 1, 2018. 6. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 7. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Windschitl, S/Berg, and passed 5-0, to approve the Consolidation of County Ditch No. 29 and County Ditch No. 29 Branch 1 Findings of Fact whereby IT IS ORDERED as follows: 1. CD 29 and CD 29 Branch 1 are consolidated into the new drainage system known as CD 29. 2. To equalize the fund balance for CD 29 and CD 29 Branch 1, the County Auditor-Treasurer is ordered to place a \$5,000 assessment to the landowners on CD 29. 3. The \$5,000 assessment will be assessed on the benefits PRIOR to the redetermination of benefits approved 4/18/17. 4. Once the assessment is distributed, the assessment for Gerald Braulick, Carol Kotten and Donald Schroeffer will be abated. 5. The Auditor-Treasurer is directed by this order to consolidate the fund balances for Drainage departments 926 and 927. 6. The Ditch Viewers shall assign benefits based upon the watershed areas for the new CD 29. 7. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Potter, S/Borchert, and passed 5-0, to approve the County Ditch No. 29 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The Engineer's Report is hereby adopted. 3. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 4. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 5. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Potter, S/Berg, to set a Public Hearing date of Tuesday 5-23-2017 in the Commissioners Room 204 of the Brown County Courthouse, 14 South State St., New Ulm, MN, at 11:00 AM for CD#25 & CD#25 Outlet Consolidation, and for CD#25 Redetermination of Benefits; 11:10 AM for CD#54; and 11:15 AM for CD#73; carried.

M/Potter, S/Berg, to approve fourteen (14) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Simonsen, to accept the quote from Clements Lumber, Inc. in the amount of \$10,225 to replace (3) three overhead shop doors at the Comfrey Shop; passed. One additional quote was received from Nusbush Glass Co.

M/Berg, S/Borchert, to approve the following revised policies/procedures for Public Health: Adult Health Orientation; Adult Health Supervisor Orientation; Availability of Services; Home Health Aide Homemaker; Home Health Aide Homemaker Orientation; and Nursing Services; passed.

M/Potter, S/Borchert, to approve PHN Hoffmann's attendance at the Breast Feeding Management and Counseling for the Health Care Team Conference on 5-25-17 in Duluth, MN, noting that registration, lodging and mileage expenses for the conference will be billed to Statewide Health Improvement Partnership (SHIP) Brown-Nicollet, LeSueur-Waseca SHIP grant; carried.

M/Berg, S/Simonsen, to approve Public Health Director Moritz's attendance at the Mobilizing for Action through Planning and Partnerships (MAPP) training from 5/2-5/3/2017 in St. Cloud, MN, noting expenses will be incurred for lodging, mileage, and meals; carried.

M/Windschitl, S/Potter, to approve the MPCA feedlot Program 2016 Annual County Feedlot Officer & Performance Credit report (Data for period 1/1/16-12/31/16), and authorize the Board Chair to sign same on behalf of Brown County; carried.

Correspondence C-1 thru C-5 were accepted and filed. Borchert reported on the Highway 14/15 Project Staging Plan and with Simonsen on the Sioux Trails Mental Health Center meeting on 4-18-17; Simonsen reported on the Brown Soil & Water Conservation District meeting on 4-19-17.

At 11:30 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:37 AM.

The Official Minutes of the Regular Meeting of 4-25-17 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us