

SYNOPSIS OF COUNTY BOARD MEETING

May 2, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Berg, to accept the Minutes of 4-25-2017 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Potter, to authorize payment of General Government claims in the amount of \$249,850.07 as follows: Revenue \$199,379.21; Public Health \$3,942.67; Road and Bridge \$14,801.75; Family Services \$380.61; Building Fund \$850.00; Park \$2,189.23; Ditch \$21,066.60; Landfill \$7,240.00; carried.

M/Berg, S/Potter, approving Resolution 2017-12 in regards to the Consolidation of CD 58, Lateral A & B to CD 58 as follows: CD 58 and Lateral A to CD 58 and Lateral B of CD 58 will be considered one drainage system in Brown County; the Ditch Viewers will be asked to assign benefits based on this consolidated system; all future expenditures will be charged against the consolidated system known in the tax system as CD 58; the fund balances of the two systems will be combined into one singular account in the accounting systems of Brown County; the county will conduct a public hearing for this consolidation at the same meeting as the landowners consider the redetermination of benefits; and the county attorney will be directed to prepare the Findings of Fact and Order for this consolidation in conjunction with the benefit redetermination; carried 5-0.

M/Potter, S/Berg, approving Resolution 2017-13 in regards to the Consolidation of IMP 11, Lateral A & B to IMP 11 as follows: Imp 11 and Lateral A to Imp 11 and Lateral B to Imp 11 will be considered one drainage system in Brown County; the Ditch Viewers will be asked to assign benefits based on this consolidated system; all future expenditures will be charged against the consolidated system known in the tax system as CD 11; the fund balances of the two systems will be combined into one singular account in the accounting systems of Brown County; the county will conduct a public hearing for this consolidation at the same meeting as the landowners consider the redetermination of benefits; the county attorney will be directed to prepare the Findings of Fact and Order for this consolidation in conjunction with the benefit redetermination; carried 5-0.

M/Potter, S/Berg, to approve thirteen (13) Drainage Repair requests and the payment of said repairs; carried.

M/Berg, S/Potter, to approve the seed mixture consisting of 25% each of smooth brome grass, orchard grass, timothy, and perennial rye grass seeded at 25 lbs/acre for the County Ditch System Redetermination of Benefits (ROB) buffer strip establishment; carried.

M/Windschitl, S/Borchert, to accept and file the Sentence-to-Service (STS) Crew Leaders' and the Juvenile STS Quarterly Reports for 1-1-17 through 3-31-17; carried.

M/Windschitl, S/Borchert, to approve the State of MN Income Contract No. 122577 for the Sentence to Service (STS) program for non-dangerous offenders ordered to perform community work service from 7-1-17 to 6-30-19, and authorize the County Board Chair and Probation Director to sign said contract; carried.

M/Potter, S/Berg, to approve Resolution 2017-14 supporting the TH 14 MnDOT Detour Agreement No. 1027145 for use of CSAH 4 as a detour route; carried 5-0.

M/Potter, S/Simonsen, to accept the quote received from R.J. Sayers Distributing, LLC in the amount of \$6,735 to replace the Wash Bay Pressure Washer in the New Ulm Shop; carried. Two (2) additional bids were received from Skarpohl Pressure Washer Sales, Inc.

M/Windschitl, S/Potter, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Windschitl, S/Potter, to approve the request for Brown County to send a letter related to the state licensing process for the Recovery 101 Counseling Center with respect to stating a need in Brown County for additional outpatient chemical dependency and mental health treatment services; carried 4-1, with Borchert dissenting.

M/Windschitl, S/Potter, to accept final cost quote from Nilson Heating & Air Conditioning, New Ulm, MN in the amount of \$11,570 to replace the three (3) air conditioning units in the Brown County Office Building in Sleepy Eye; carried 5-0. Two (2) additional bids were received from GSM, Inc., New Ulm and C&S Heating & Air Conditioning, Inc., Hanska.

M/Potter, S/Berg, to authorize the County Board chair to sign the 2016-Subsurface Sewage Treatment Systems (SSTS) Upgrade and Incentive Financial Reports for MN Board of Water & Soil Resources (BWSR) reporting; carried.

M/Potter, S/Berg, to approve a one-time waiver of the administration of the Wetland Conservation Act (WCA) to the DNR as related to the Public Waters ID 8-118W and adjacent WCA regulated wetlands that may be affected by an irrigation well; and authorize the County Administrator to sign said agreement; carried.

M/Windschitl, S/Simonsen, to approve the Purchase Agreement in the amount of \$232,000 between Brown County and sellers of property legally described as Lot A of the Mueller-Schugel Subdivision in Govt Lot 6 and E½ of the SW½, Section 12, Township 109, Range 30, Brown County, MN in regards to the Brown County Emergency Management Home Acquisition project through funding provided by FEMA and the MN DNR; carried.

M/Borchert, S/Potter, to accept the PAC recommendation of 332 points, Grade XVI, assigned to the Transit Manager Position Description; 283 points, Grade XIII, assigned to the Transit Assistant Manager Position Description; and 263 points, Grade XI, assigned to the Office Services Supervisor Position Description; and approve the posting for the open Transit Assistant Manager position according to policy; carried.

M/Windschitl, S/Berg, to approve the appointment of Colin Bloemke as Highway Engineering Aide – Seasonal Status, effective 5-8-17 at the hourly rate of \$14.8777, Grade VII, Step 3; carried.

M/Potter, S/Borchert, to approve the appointments of Jay Helget, anticipated start date of 5-22-17, at the second year hourly wage of \$10.00; and Gideon Bode, anticipated start date of 5-8-17, at the third year hourly wage of \$10.50; as the 2017 Summer Highway Engineering/Maintenance Students; carried.

M/Berg, S/Simonsen, to accept the resignation/retirement of Mary Jane Portner, Human Services Social Worker, effective 6-30-17, and authorize to post the vacancy for one FT County Agency Social Worker – Bachelor's Degree according to policy; carried.

M/Potter, S/Berg, to appoint Meredith Schugel as FT Children's Mental Health Social Worker in the Human Services Dept., at the hourly rate of \$28.8290 (Grade XVI, Step 7) due to experience, with an anticipated start date of 5-25-17; carried.

M/Windschitl, S/Simonsen, to appoint Sue Wieland as IPT Dispatcher, at \$23.4039/hour (Grade XI, Step 16) due to experience effective 5-3-17; carried.

M/Potter, S/Berg, to approve renewal of the Redwood-Cottonwood Rivers Control Area (RCRCA) Joint Powers Agreement for the period of 7-1-17 through 6-30-19 and authorize the Brown County Board delegate to sign said JPA renewal; carried.

At 11:20 AM, Correspondence C-1 thru C-10 were accepted and filed. Borchert reported on the Brown/Nicollet Community Board and on the Truancy Committee meeting on 4-25-17; Berg reported on the Public Health Video Conference, the Personnel Advisory Committee, and the Highway Committee meeting on 5-2-17; Windschitl reported on Enterprise North, the Public Health Video Conference, and the South Country Health Alliance Financial Committee; Simonsen reported on the Personnel Advisory Committee and the Public Health Video Conference; Potter reported on the Highway Committee meeting on 5-2-17.

At 11:27 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:31 AM.

The Official Minutes of the Regular Meeting of 5-2-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us