

SYNOPSIS OF COUNTY BOARD MEETING

June 6, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Administration/HR Assistant Bode and County Attorney Hanson.

M/Berg, S/Potter, to accept the Minutes of 5-23-2017 and authorize publication of the Synopsis of same; carried.

M/Potter, S/Borchert, to authorize payment of General Government claims in the amount of \$144,323.98 as follows: Revenue \$61,126.48; Public Health \$10,731.97; Road and Bridge \$22,741.92; Family Services \$309.30; Park \$222.73; Ditch \$31,440.76; Capital Improvement Fund \$1,608.43; Landfill \$15,805.22; Score Fund \$337.17; carried.

M/Windschitl, S/Borchert, to approve Auditor/Treasurer Prochniak's attendance at the International Association of Government Officials (iGO) conference from 7/10-7/12/2017 in Orlando, FL, noting expenses will be incurred for registration/membership dues, travel, lodging, and meals with funding from the Auditor/Treasurer's and Election's budgets equally; carried.

M/Potter, S/Berg, to approve licenses for the following establishment in Brown County for a period of one year from 7-1-2017 to 6-30-2018: Essig Baseball Association 3.2 Percent On Sale License - \$20 and 3.2 Percent Off Sale License - \$20; carried.

M/Berg, S/Borchert, to approve licenses for the following establishments in Brown County for a period of one year from 7-1-2017 to 6-30-2018: Stark Baseball Association 3.2 Percent On Sale License - \$20; Searles Baseball Association 3.2 Percent On Sale License - \$20; Sigel Athletic Association 3.2 Percent On Sale License - \$20; Leavenworth Baseball Association 3.2 Percent On Sale License - \$20; Church of Japanese Martyrs 3.2 Percent On Sale License - \$20; Flying Dutchmen Cycle Club – Cottonwood Twp. 3.2 Percent On Sale License - \$20; and noting that License Bureau staff will survey local counties regarding all licensing fees and report to the County Board next year when requesting approval of said licenses, carried.

M/Potter, S/Berg, to approve licenses for the following establishments in Brown County for a period of one year from 7-1-2017 to 6-30-2018: Carl's Corner, Essig On/Off Sale Liquor License - \$1,300 and Sunday Liquor License \$200; Searles Bar & Grill, Searles On/Off Sale Liquor License - \$1,300 and Sunday Liquor License - \$200; and noting that License Bureau staff verify if the Brown County's current Sunday liquor license is affected by the new Sunday Liquor Law; carried.

M/Borchert, S/Simonsen, to approve licenses for the following establishment in Brown County for a period of one year from 7-1-2017 to 6-30-2018: Sleepy Eye Golf Club Club Liquor License - \$300 and Sunday Liquor License - \$200; and noting that License Bureau staff verify if the Brown County's current Sunday liquor license is affected by the new Sunday Liquor Law; carried.

M/Berg, S/Borchert, to approve tobacco licenses for the following establishments in Brown County for a period of one year from 7-1-2017 to 6-30-2018: Hanska C-Store/Farmers' Cooperative of Hanska; and Ridin' High Saloon, Cobden; carried.

M/Potter, S/Berg, to approve six (6) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Windschitl, to set a bid letting date for the SAP 008-606-055, 008-613-028 & 083-606-009 Shoulder Widen & Regrade Projects on CSAH 6 & 13 for 10:00 AM on 7-12-2017 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Potter, S/Berg to approve Brown County Resolution 2017-19 approving the Partnership Agreement Between Brown and Watonwan County for Shoulder Widening & Grading of CSAH 6 and SAP 008-606-005 & SAP 083-606-009; carried.

M/Windschitl, S/Borchert, to approve the FY2018 and FY2019 Remote Electronic Alcohol Monitoring (REAM) Grant Agreement (Contract #124870/3-84191) in the amount of \$13,000 each year between Brown County Probation and the MN Dept. of Corrections; carried.

M/Berg, S/Simonsen, to accept the quote received for maintenance striping of 160 road miles in Brown County from Traffic Marking Services in the amount of \$79,849; carried. One other bid was received from AAA Striping Service.

M/Potter, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Potter, to accept and file the report on the MN License and Registration System (MNLARS) and implementation timeframe at the Brown County License Bureau; carried.

M/Windschitl, S/Simonsen, to appoint Jamie Windhorn to serve on the Health Insurance Committee as an AFSCME Courthouse Union Representative effective 5-30-2017; carried.

M/Berg, S/Potter, to approve another four-year appointment (4-12-2017 thru 4-11-2021) of Greg Peterson as Brown County Veterans Service Officer in accordance with Minnesota Statute 197.60; carried.

M/Potter, S/Borchert, to appoint Patty Zupfer as FT Clerk Typist II in the Planning and Zoning Dept., effective 6-14-2017, at the hourly rate of \$14.3928, Grade VII, Step 2; and accept Patty's resignation from her FT Highway Clerical Aide position, and authorize to post the vacancy for one FT Highway Clerical Aide according to policy; carried.

M/Windschitl, S/Borchert, to appoint Nathan Moldan as FT Transit Assistant Manager in Human Services/Heartland Express Dept. at the hourly rate of \$21.9428 (Grade XIII, Step 2), with an anticipated start date of 6-19-2017, contingent on results of pre-employment exam and drug screen; carried.

M/Potter, S/Borchert, to accept the resignation of Jerry Losinski, IPT Deputy Sheriff/Court Security, effective 6-01-2017 and approve posting for an IPT Deputy Sheriff/Court Security, according to policy, with said position being generally 12–20 hours per week subject to court schedule and transport needs; carried.

M/Borchert, S/Windschitl, to approve the appointment of Conner Jakes, anticipated start date of 6-12-2017, at the first year hourly wage of \$9.50 as the 2017 Summer Highway Engineering/Maintenance Student pending results of pre-employment drug screen and physical exam; carried.

M/Potter, S/Berg, to approve the agreement between Brown County Human Services and Independent Contractor Lindsay Boettger in the amount not to exceed \$2,000 from 06-07-2017 thru 08-18-2017 to provide seven (7) class sessions for youth and parents on sexual awareness and safety; passed.

M/Potter, S/Windschitl, to approve the State of Minnesota - MN State Colleges and Universities Memorandum of Agreement between MN State University, Mankato and Brown County Public Health Service to provide clinical experience for nursing students in Public Health July 2017–July 2022; carried.

M/Potter, S/Berg, to approve the revised School Health contract language for nursing time for the 2017-2018 school year contracts; carried.

M/Potter, S/Berg, to approve the drainage repair request for replacement of 3,000 feet of tile in Branch C and C-5 of CD 33 in section 13 of Mulligan Township; carried.

At 10:39 AM, Correspondence C-1 thru C-11 were accepted and filed. Borchert reported on the Complete Streets meeting on 5-25-17, the EMS meeting on 5-25-17, and MRCI meeting on 6-5-17. Berg reported on the GBERBA Policy Committee meeting on 5-30-17.; Windschitl with Simonson reported on the Health Insurance Committee meeting on 5-23-17; the CHB Executive meeting on 5-25-17; Buffer law report from the legislative session; Financial Narrative from SCHA as meeting was canceled on 5-24-17; BCHS Finance Committee report; and with Potter on the Public Drainage Workshop on 5-25-17. Potter reported on the Rural MN Energy Board update.

At 11:12 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:19 AM.

The Official Minutes of the Regular Meeting of 6-6-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us