

## SYNOPSIS OF COUNTY BOARD MEETING

August 1, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Administrator Enter and County Attorney Hanson.

M/Potter, S/Berg, to accept the Minutes of 7-25-2017 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Borchert, to accept and file the County Assessor's 2017 2<sup>nd</sup> Quarterly Report; carried.

M/Borchert, S/Simonsen, to approve Brown County Public Health's Agreement for Child Care Consultation Services with Martin Luther College Early Childhood Learning Center and with Kid's Xcel Center, with said agreements being effective 7-24-17 through 7-24-18; passed.

M/Potter, S/Berg, to accept and file the Annual Update of Area II MN River Basin Projects, Inc. as presented by Executive Director Netzke, reporting project activity and Legislative and Financial Information; and noting the continued Brown County membership levy of \$12,971 for Area II in 2018; carried.

M/Potter, S/Berg, to accept and file the Annual Update of RCRCA (Redwood-Cottonwood Rivers Control Area) as presented by Executive Director Netzke, reporting grant activity and a summary of projects in Brown County; and noting the continued Brown County membership levy of \$10,050 for RCRCA in 2018; carried.

M/Berg, S/Windschitl, to accept and file information about the Brown County Veterans Council as presented by Veteran Services Officer Peterson; carried.

M/Borchert, S/Windschitl, to approve the request for the CVSO to transport six (6) WWII Veterans and their seven (7) Honor Flight Guardians using the CVSO Hospital Shuttle on 8-27-17; 9-10-17; 9-29/30-2017; and 10-15-17 for prior local events associated with veterans who are attending the Honor Flight trip to Washington, DC, along with related van expenses; carried.

M/Potter, S/Berg, and passed 5-0 to approve Resolution No. 2017-24 approving the \$10,000 FY 18 CVSO Operational Enhancement Grant.

M/Berg, S/Borchert, to accept and file the 2017 1<sup>st</sup> half Brown County Veterans Service Office Semiannual Report; carried.

M/Borchert, S/Simonsen, to approve the appointment of Gerald Losinski as Intermittent PT Deputy Sheriff/Court Security at \$18.7737/hour (Grade X, Step 3), with a hire date of 8-2-17; carried.

M/Borchert, S/Simonsen, to approve PAC (Personnel Advisory Committee) assigned points to be effective 1-2-2018 for the following positions presented through the Rotational Review process: Public Health Supervisor - 366 points, Grade XVIII; Public Health Nurse - 333 points, Grade XVI; Registered Nurse - 311 points, Grade XV; Home Health Aide/Homemaker - 234 points, Grade IX; Public Health Administrative Supervisor - 301 points, Grade XIV; Public Health Account Technician - 252 points, Grade XI; Public Health Office Support Specialist - 208 points, Grade VIII; and Public Health WIC Assistant - 209 points, Grade VIII; carried.

M/Potter, S/Berg, to accept the PAC recommendation of 254 points, Grade XI, assigned to the Information Technology Administrative Assistant Position Description; and approve the posting for the open I. T. Admin. Assistant position according to policy; carried.

M/Potter, S/Simonsen, to approve the change in the resignation date of Christine Benzing, PT License Bureau Technician, to 8-11-17; carried.

M/Windschitl, S/Potter, to give preliminary approval to the Health Savings Account (HSA) Memorandum of Agreement with AFSCME 65 Local 1204 Courthouse and Highway, and LELS 94 and 98; carried.

M/Windschitl, S/Borchert, to accept and file the 2017 2<sup>nd</sup> Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 50% of the budget year as follows: Expenditures of \$13,638,023.87 or 38.6%, and revenues of \$20,822,421.40 or 56.6%; and the 2017 2<sup>nd</sup> Quarter Supplemental Budgets Report noting expenditures of \$1,341,093.23 or 47.9%, and revenues of \$1,055,041.93 or 40.6% of budgeted activity; carried.

Correspondence C-1 thru C-7 were accepted and filed. Borchert reported on the Community Services Board meeting on 7-28-17; Berg reported with Potter on the Highway Committee meeting on 7-25-17; Windschitl reported on Drug Court; Potter reported on the Rural Energy Board tour on 7-31-17.

At 10:55 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:00 AM.

The Official Minutes of the Regular Meeting of 8-1-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us)  
Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)