

## SYNOPSIS OF COUNTY BOARD MEETING

August 15, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and Assistant County Attorney Gunderson.

M/Windschitl, S/Berg, to accept the Minutes of 8-1-2017 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Potter, to accept and order filed the July 2017 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Potter, S/Simonsen, to authorize payment of General Government claims in the amount of \$446,928.81 as follows: Revenue \$105,267.64; Public Health \$3,651.50; Road and Bridge \$92,442.80; Family Services \$608.55; Building Fund \$187,767.26; Park \$581.74; Ditch \$36,339.87; Landfill Fund \$20,269.45; carried.

M/Windschitl, S/Borchert, to designate Potter, with Berg as alternate, to represent Brown County in the upcoming informational landowners meeting with Watonwan County to discuss repair options on JD#18 W&B; carried.

M/Potter, S/Berg, to approve eight (8) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Windschitl, to table consideration of the Engineering Services Agreement #17064 dated 8-8-2017 between Brown County and Erickson Engineering Co. LLC, Bloomington, MN in an amount not to exceed \$10,500 for services to perform a hydraulic analysis, preliminary bridge design-structure options, and bridge repair plans on Bridge 2110 on CSAH 8 over the Minnesota River; and request Renville County to consider sharing in the cost of said engineering services agreement; carried.

M/Windschitl, S/Borchert, to approve final acceptance for the work performed by River Ridge Construction for the removal of debris snagged on the CSAH#8 Bridge over the Minnesota River and remit payment of the remaining amount due of \$41,300, noting that a partial payment of \$41,300 was made on 7-21-17 of the total quoted cost of \$82,600; carried.

M/Berg, S/Potter, to accept the quote from Kibble Equipment, Sleepy Eye, MN in the amount of \$4,350 for the purchase of a John Deere X380 Lawn Tractor, less trade in of unit 301 (2009 John Deere X340 Mower with 54" deck) in the amount of \$1,450, for a total purchase price of \$2,900; carried 5-0. One additional quote was received from Kibble Equipment.

M/Potter, S/Borchert, to approve Brown County Public Health's Agreement for Child Care Consultation Services with Tree House Preschool, with said agreement effective 8-9-2017 through 8-9-2018; carried.

M/Borchert, S/Berg, to approve the School Health Nursing Service Agreements for 2017-18 school year: New Ulm School District #88 for Non-Public Schools; Sleepy Eye School District #84; Comfrey School District #81; and Riverbend Education District; carried.

M/Windschitl, S/Potter, to accept with thanks the donation of a 60" glider bench by the family of Buster & Phyliss Vogel to be placed at Mound Creek County Park; carried.

M/Potter, S/Borchert, to accept the low bid received in the amount of \$17,995 for the purchase of a 2018 Jeep Renegade Sport 4-DR 4x4 from Mayday Motors, with the use of MPCA Feedlot Performance and MPCA Septic System Performance Grant Funds to pay for the purchase of said vehicle; carried 5-0. Additional bids were received for a 2018 Ford Escape from Chuck Spaeth Ford and a 2017 Chevrolet Equinox from Kohls Weelborg.

M/Borchert, S/Berg, to approve the appointment of Matthew Gleisner as FT Dispatcher in the Sheriff's Dept., at the hourly rate of \$18.3451, Grade XI, Step Entry, with a start date of 8-18-2017, and approve posting for an IPT Dispatcher position according to policy; carried.

M/Berg, S/Borchert, to authorize Christine Benzing to continue employment as an Intermittent PT License Bureau Technician at her current hourly rate of \$15.1403 until the vacancy for the PT License Bureau Technician position is filled and trained, or until 10-31-2017, whichever comes first; carried.

M/Borchert, S/Berg, to accept the resignation of Wil Burdorf, Veteran's Hospital Shuttle Driver, effective 8-31-2017 and authorize to post the vacancy for one Veteran's Hospital Shuttle Driver according to policy; carried.

M/Windschitl, S/Potter, to approve the renewal of a PERA Phased Retirement Agreement request of Daryl Helget to extend his employment period as up to a 0.4125 FTE Heartland Express Driver position for an additional year effective 10-1-2017, according to the PERA guidelines; carried.

M/Borchert, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$84,389.70; carried.

At 9:55 AM, Chairman Simonsen convened a Closed Session to consider Social Services Payments, whereupon M/Windschitl, S/Borchert, to authorize the payment of Social Services payments in the amount of \$187,124.36; carried and the Closed Session ended at 10:12 AM.

M/Potter, S/Simonsen, to approve Preliminary Plat Application P-0024 for a single lot split by Marie Lang known as Lang's 1<sup>st</sup> Subdivision (5.00 Acres) in the NE ¼ of the NW ¼, Section 35, Township 109N,

Range 34W, Burnstown Township, Brown County, MN; Parcel being platted is a woodlot being platted off from the existing parcel; carried.

M/Windschitl, S/Simonsen, to approve the proposal dated 8-9-2017 from GEI Consultants, Inc. in the amount of \$21,500 for meeting and conference calls on behalf of Brown County with the MN Pollution Control Agency (MPCA) to define the PFC (perflourinated compounds) concerns at the Brown County Sanitary Landfill's leachate treatment field and in the amount of \$8,000 to prepare a Nature and Extent Plan for submittal to the MPCA to address PFC's in the wells associated with the sprayfield for a total estimated not to exceed \$29,500 cost to Brown County; carried. It was noted that the three stages of the Nature and Extent Plan currently involve an estimate of \$9,500 for Stage 1- review site data and site groundwater sampling procedures and prepare site conceptual model for geology and groundwater; an estimate of \$21,000 for Stage 2- Perform limited field investigation to confirm the extent of the first layer of clay at the site; and an estimate of \$22,000-\$28,000 for Stage 3- install the wells proposed in the current landfill permitting to the north and south of the existing sprayfield.

M/Potter, S/Berg, and passed 5-0 to approve Resolution No. 2017-25 whereby the Brown County Board of Commissioners hereby recommends that Mike Carlson and Jay Mickelson be appointed to the RRRWS Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq, to a four-year term, which shall commence at 12:00 A.M. on 1-1-2018, and shall expire at midnight on 12-31-2021.

M/Windschitl, S/Potter, to authorize receipting the MCIT 2017 dividend to be received for Brown County with \$94,825.66 into the Revenue Fund (01-149.5845), and \$676.34 credited to the City of New Ulm as a proportionate dividend share related to the Law Enforcement Center property/casualty insurance premium share paid by the City of New Ulm; carried.

M/Berg, S/Borchert, to approve the Memorandum of Agreement between County of Brown and LELS, Inc. Local No. 94 modifying the HSA benefit effective 1-1-2018 as pertains to the Labor Agreement for the term of 1-1-2017 thru 12-31-2019; and to approve Memorandum of Agreement between County of Brown and LELS, Inc. Local No. 98 modifying the HSA benefit effective 1-1-2018 as pertains to the Labor Agreement for the term of 1-1-2017 thru 12-31-2019; carried.

M/Borchert, S/Windschitl, to accept and file the July 2017 Budget Report (Cash Basis and Unaudited) which reflects activity at 58.3% of the budget year as follows: expenditures of \$16,081,789.31 or 45.5%, and revenues of \$23,384,475.96 or 63.6%; and the July 2017 Supplemental Budgets Report noting expenditures of \$1,513,340.53 or 54.1%, and revenues of \$1,152,709.11 or 44.4% of annual budgeted activity; passed.

M/Berg, S/Potter, to accept and file the presentation on the MnDOT District 7 Ten Year Construction Program; passed.

Correspondence C-1 thru C-8 were accepted and filed. Berg reported on Ditch meetings, Public Health, and with Simonsen on the Building Committee meeting; Windschitl reported on South Country Health Alliance, the Brown County Historical Society, and with Potter on the Park Commission meeting at Mound Creek County Park on 8-7-2017; Simonsen reported on Sioux Trails Mental Health Center Executive Board meetings and on Ditch meetings.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:53 AM.

The Official Minutes of the Regular Meeting of 8-15-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmin@co.brown.mn.us](mailto:cntyadmin@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)