

## SYNOPSIS OF COUNTY BOARD MEETING

August 22, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson, and Human Services Director Henderson.

M/Windschitl, S/Berg, to accept the Minutes of 8-15-2017 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Borchert, to accept and file the report on the payment authorized on 7-25-2017 for a Therapeutic Squeeze Machine to address deep pressure sensory input needs of an autistic individual; carried.

M/Berg, S/Potter, to approve the Human Services Dept. position description of Family Based Services Provider as revised and refer to PAC for review and pointing consideration; carried.

M/Potter, S/Windschitl, to approve payment of Human Services administrative claims in the amount of \$8,873.30; carried.

M/Borchert, S/Simonsen, to accept and file the following Correspondence: Child Support Awareness Month-August; Board July 25<sup>th</sup> Question Regarding Group Home Wages; Food Support Congrats Certificate and Consent Agenda Items: Family Facilitator School County Cost Split; County Chemical Dependency Treatment Fund for 16-17 County Shares & Costs; Heartland Express Bus Advertising; Heartland Express Vehicle Fleet & Service Area; Social Service Case Listing for July 2017; Out of Home Placement Monthly Report; Income Maintenance Report; Heartland Express Monthly Report; and Corrections to Social Service bills discussions at August 15<sup>th</sup> Board Meeting; carried.

At 9:53 AM, Lay Board Members Mohr and Kuster were excused.

M/Borchert, S/Simonsen, to authorize payment of General Government claims in the revised amount of \$114,665.88 as follows: Revenue \$56,217.71; Public Health \$6,291.31; Road and Bridge \$28,780.61; Ditch \$22,532.25; Landfill \$844.00; carried.

M/Berg, S/Potter, and passed 5-0, to approve the County Ditch No. 54 Findings of Fact for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1.The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The Engineer's Report is hereby adopted. 3.Branch 2-A, Branch 4-A and Branch 8 tiles are no longer functional and are hereby abandoned. 4.The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 5. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 6. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Simonsen, to approve four (4) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Potter, to approve the purchase of eight (8) E-seek M-260 ID Card Readers to replace existing ID card readers in the Sheriff's Office squad cars in the amount of \$4,000 from Fleet Safety; carried 5-0. One other quote was received from Amazon.

M/Windschitl, S/Borchert, to authorize A.L.I.C.E. (Alert; Lockdown; Inform; Counter; Evacuate) safety training for courthouse staff after regular business hours from 4:30-6:30 PM on Monday 10-16-2017; carried.

M/Windschitl, S/Berg, to accept and file the Public Health Update 8-22-2017 on Health Education in the Community; Center for Disease Control & Prevention (CDC) Releases Maps Detailing Prescribing Rates By County; COOP (Continuity of Operations Plan) Plans; South Country Health Alliance Diamond View; Tobacco 21; MSU Community Health Education Student Intern; and the Advisory Committee Meeting Minutes 06-14-2017; passed.

M/Windschitl, S/Potter, to approve the low bid from Global Infrastructure, LLC in the amount of \$22,974 to perform the work to repair the Wellner-Hageman dam sluice gate and low flow valve, and if needed an additional estimated amount of \$37,956 to replace the sluice gate, subject to development of a contract reviewed by the County Attorney; carried. One other bid was received from J.F. Brennan Company, Inc.

M/Borchert, S/Berg, to accept and file the New Ulm Telecom FlexVoice Hosted Voice Solution proposal and the Avaya IP Office On Premise Phone System proposal; and approve the request to create an ad-hoc committee including Chairman Simonsen to further research the options the County has to provide phone service to the county buildings; carried.

M/Windschitl, S/Simonsen, to accept and file the Financial Systems update; and approve the request to continue to review the Tyler system and the IFS systems as needed features are added, which will include verification that counties accept and use the updated systems satisfactorily; carried.

M/Berg, S/Potter, to appoint Barb Dietz, Karen Moritz, Angie Gauert, Jean Prochniak, Jason Seidl, Andrew Lang, Commissioner Simonsen, Commissioner Berg, Chuck Enter, and Ruth Schaefer to serve on the Salary Administration Task Force to complete a 15-county salary survey on 60 – 70 county positions with an anticipated completion date of 3-31-2018; carried.

M/Borchert, S/Berg, and passed 5-0 to approve Resolution 2017-26 declaring that all qualifying PT Deputy Sheriff positions in the Brown County Sheriff Dept. be covered under the PERA Police and Fire Retirement Plan.

M/Borchert, S/Windschitl, to approve the Memorandum of Agreement between County of Brown and AFSCME 65 Local 1204 Courthouse Unit modifying the HSA benefit effective 1-1-2018 as pertains to the Labor Agreement for the term of 1-1-2017 thru 12-31-2019; carried.

Correspondence C-1 thru C-7 were accepted and filed. Borchert reported on the Bridge on Center meeting on 8-15-2017; Berg reported with Potter on the Highway Committee meeting on 8-15-2017; Windschitl reported on the Law Enforcement Center Joint Powers Committee meeting on 8-17-2017 and on South Country Health Alliance; Simonsen reported on the Brown Soil & Water Conservation District meeting on 8-16-2017.

At 11:37 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:40 AM.

The Official Minutes of the Regular Meeting of 8-22-17 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)