

SYNOPSIS OF COUNTY BOARD MEETING

September 26, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with Lay Board Members Mohr and Kuster, County Administrator Enter, County Attorney Hanson (at 10:30 AM), and Human Services Director Henderson.

M/Berg, S/Windschitl, to accept the Minutes of 9-19-2017 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to accept and file the report on the plan and the administration of the Brown County 2018-2019 Child Care Assistance Program; carried.

M/Potter, S/Borchert, to approve the budget plan expenditure document related to the Supplemental Nutrition Assistance Program (SNAP) Performance Bonus in the amount of \$8,015 which will be expended for needed upgrades in the Human Services interview rooms; carried.

M/Windschitl, S/Berg, to accept and file the Brown County Human Services 2017 Annual Summer Camping Report noting that fifty-eight (58) youth attended camp related programs this past summer; carried.

M/Windschitl, S/Borchert, to approve the CY 2018-2019 State of MN/County Interagency Cooperative Agreement Covering the Administration of Child Support, Establishment of Paternity, and Medical Support Liability Programs by and between the MN Dept. of Human Services and Brown County Offices of Human Services, County Sheriff, and County Attorney, which includes Attachment A. IV-D Child Support Cooperative Arrangement; carried.

M/Potter, S/Borchert, to accept the government incentive bid received in the amount of \$27,115 for the purchase of a 2018 Dodge Grand Caravan SXT from Maday Motors, which was selected due to the needed option of power side doors; carried 5-0. Additional bids without power side doors were received for a 2018 Dodge Caravan SE from Maday Motors and a 2018 Ford Transit Connect from Chuck Spaeth Ford.

M/Borchert, S/Windschitl, to add one (1) Case Aide position to the Child Protection/Children's Mental Health unit of Human Services, with funding from the remaining 2017 Child Protection Grant Allocation; carried.

M/Windschitl, S/Berg, to accept and file the report on MnChoices Program, which is a statewide computer assessment mandated by the MN Dept. of Human Services for all counties that is used by a social worker or nurse, and identifies needs of individuals requiring long term services and supports; carried.

M/Berg, S/Potter, to approve payment of Human Services administrative claims in the amount of \$113,430.13; carried.

M/Windschitl, S/Borchert, to accept and file following Consent Agenda Items: Sioux Trails Mental Health Center Usage Survey; Social Service Case Listings for August 2017; Out of Home Placement Monthly Report; Heartland Express Monthly Report; Income Maintenance Report; Homeless (zAmya) Theater Project; carried.

At 11:08 AM, Lay Board Members Mohr and Kuster were excused.

M/Borchert, S/Windschitl, to approve a contribution of \$6,073 toward the total cost of \$12,145 proposed by Miller Dunwiddie Architecture with respect to the Masonry Restoration Revised Construction Document Proposal dated 9-20-2017 which will provide revised construction documents that include phasing the museum building masonry project by elevation needed for the next grant process, with the \$6,073 to be funded from the contingency line item 01-149.6889, understanding that the Brown County Historical Society will contribute the balance of \$6,072 toward the total cost of said proposal; carried.

M/Potter, S/Berg, to approve raising the Brown County Landfill tipping fee from \$17.25 to \$19.25 per cubic yard effective 1-1-2018 as recommended by the Brown County Solid Waste Advisory Committee; carried.

M/Borchert, S/Potter, to accept low quote of \$3,020 including painting from Farasyn Construction, New Ulm, MN to replace the steel exterior door for the Heartland Express Transit Manager's office in the License Bureau Building; carried. Additional quotes were received from Heymann Construction Co. including painting and Nosbush Glass Co. including a gray primed door only.

M/Windschitl, S/Simonsen, to accept the low quote of \$7,847.60 from Full Service Electric, Inc., New Ulm, MN to remove eleven (11) existing 400 Watt Fixtures and replace with 150 Watt LED Fixtures in the courthouse area parking lots, understanding that a rebate of \$1,039.50 is estimated upon completion of this energy efficiency project; carried. One other quote was received from CB Electric Inc.

M/Potter, S/Berg, to award the CD#33 Tile Replacement contract to Bryan Nelson Construction in the amount of \$11,344 to replace tile of CD#33 in Section 13-T108N-R33W in Mulligan Township, which is scheduled to begin approximately 10-1-2017 and to be completed by 11-30-2017; passed. Three other bids were received from Heiderscheidt Digging; Mathiowetz Construction; and Gustafson Tiling.

M/Berg, S/Potter, and passed 5-0, to approve Resolution 2017-31 agreeing to act as sponsoring agency of the City of Springfield for a Local Road Improvement Program Project identified as Central Street Project.

At 11:30 AM, Chairman Simonsen convened a Public Hearing for the purpose of setting assessments/liens to Brown County drainage ditches that have deficit balances or insufficient funds in their accounts for proper maintenance and repair. A/T Prochniak presented information on the proposed assessments. Six (6) citizens attended the public hearing. Chairman Simonsen recognized individuals who

requested to provide testimony. Anthony Hoffmann questioned the status CD#3; It was noted that CD#3 is currently in the Redetermination of Benefits process and costs for said process will be allocated to all landowners in CD#3. Tom Hirsch questioned the \$14,000 proposed assessment on CD#60; It was noted that the CD#60 assessment will address a negative balance and an average annual cost for repair and maintenance costs. A/T Prochniak reported that the proposed assessment of CD#44 needs to be revised to \$27,000 due to recent costs of ditch repairs. After limited discussion, M/Potter, S/Berg, to approve the amounts for ditch assessments on the following drainage ditches for taxes payable in 2018 with no interest and to establish the interest rate of 4% for landowners not paid within the 60 day billing period: \$1,000 – LAT 1-A JD#9 B&BE, JD#18 W&B, JD#36 B&BE, CD#42, JD#5 B&R; \$2,000 – CD#21, CD #38, CD#48; \$3,000 – CD#8, CD#16, Main A to CD#24; \$4,000 – CD#18; \$6,000 – CD#73 Outlet, CD#67; \$7,000 – CD#2; \$8,000 – CD#10; \$9,000 – CD#70, CD#3; \$11,000 – CD#57, JD#29 B&R; \$27,000 – CD#44; \$13,000 – CD#1, JD#9 B&BE; \$14,000 – CD#60; \$17,000 – CD#5; \$20,000 – CD#49; \$22,000 – JD#30 R&B; \$44,000 – CD#58; \$51,000 – JD#10 B&BE; \$62,000 – CD#33; carried 5-0.

Correspondence C-1 thru C-9 were accepted and filed. Borchert reported on the Emergency Medical Services meeting on 9-21-2017, the MNWalk County Emergency Operations Plan review on 9-25-2017, and with Simonsen on the Sioux Trails Mental Health Center meeting on 9-19-2017; Windschitl reported on the Brown County Historical Society meeting on 9-25-2017 and the South Country Health Alliance Executive Committee conference call on 9-25-2017; Simonsen reported on the Brown Soil & Water Conservation District meeting on 9-20-2017; Potter reported on the Rural MN Energy Board meeting on 9-25-2017.

At 12:22 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 12:25 PM.

The Official Minutes of the Regular Meeting of 9-26-17 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us