

SYNOPSIS OF COUNTY BOARD MEETING

October 3, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Administrative/HR Assistant Gail Bode and Assistant County Attorney Rolfsrud.

M/Potter, S/Windschitl, to accept the Minutes of 9-26-2017 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Windschitl, to authorize payment of General Government claims in the amount of \$249,310.56 as follows: Revenue \$181,786.59; Public Health \$3,864.24; Road and Bridge \$13,477.96; Human Services \$159.99; Building Fund \$20,987.20; Park \$156.22; Ditch \$8,456.50; Landfill Fund \$16,951.01; Score Fund \$3,470.85. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Brown Co Ag Society \$14,250.00; Brown Co Historical Society \$43,724.00; Brown Co Humane Society \$ 4,200.00; Brown Co Library Board \$36,966.50; Brown Soil & Water Cons Dist \$46,200.00; Chuck Spaeth Ford Inc \$ 2,806.27; Crop Production Services \$4,369.97; Erosion Control Plus, Inc \$9,984.65; GEI Consultants Inc \$16,931.75; Liberty Tire Recycling LLC \$2,768.85; Miller Dunwiddie Architecture \$8,500.00; Mn Dept Of Agriculture \$2,665.00; MN Valley Action Council \$3,317.00; New Ulm Tire \$4,512.53; Schwickert's Tecta America LLC \$12,487.20; Shopko Pharmacy \$2,100.15; Thomson Reuters - West Payment \$2,508.47; 92 other vendor payments less than \$2,000.00; Final Total: \$249,310.56; carried.

M/Potter, S/Berg, to approve the General Fund 12-31-16 Assigned Fund Balances as follows: County Funded Septic Loan \$156,077; Parks \$154,797; Veterans Shuttle \$101,986; Jail Commissions \$71,677; Boat and Water \$35,564; carried.

M/Potter, S/Windschitl, to approve the contract with ISD 81 – Comfrey Schools for Election Services provided for the special election to be held on 11-7-2017 with the cost billed to the school district not to exceed \$500 plus incidental expenses; carried.

M/Windschitl, S/Borchert, to accept the petition dated 9-18-2017 from David Englin and Cecilia Zwaschka to Outlet into CD#28; request engineer Bolton & Menk to determine if the system can handle the increased capacity and appoint viewers from the Freeborn Group to determine the benefits and an outlet fee; and acknowledge with the landowner that all costs incurred with these proceedings are the responsibility of the petitioner, including but not limited to: the outlet fee, publication of the public hearing, mailing notices to landowners on this drainage system, viewer expenses and the future benefits assigned to the newly tiled acres; carried.

M/Berg, S/Potter, to accept the petition dated 9-22-2017 from David Schwartz Rev. Trust, Joseph and Judy Schwartz, and Joseph and Cindy Steffl, to Outlet into CD#48; accept the Engineer's Report dated 9-15-2017 by Bolten & Menk; appoint viewers from the Freeborn Group to make a determination as to the outlet fee; and acknowledge with the landowner that all costs incurred with these proceedings are the responsibility of the petitioner, including but not limited to: the outlet fee, publication of the public hearing, mailing notices to landowners on this drainage system, viewer expenses and the future benefits assigned to the newly tiled acres; carried.

M/Berg, S/Potter, to approve the use of concrete for the surface including turn lanes for the CSAH 29 surface rehabilitation project in 2019; carried.

M/Windschitl, S/Potter, to authorize the Highway Engineer to order from Harrison Trucks a new tandem snowplow Western Star cab & chassis truck in the state contract bid amount of \$116,647.00, less trade-in of Unit 116 (2007 Sterling Truck) \$34,000 for a net amount of \$82,647.00 and sales tax \$5,372.06 for a total amount of \$88,019.06, not including extended warranty; and to authorize the purchase of the box, plow, and associated equipment for the new tandem snowplow truck from Towmaster in the state contract bid amount of \$107,954.00; carried 5-0. Additional cab/chassis state bids were received from Boyer Trucks: International with trade; and Western Star with trade.

M/Berg, S/Borchert, to authorize the Highway Engineer to order from Harrison Trucks a new single axle snowplow Western Star cab & chassis truck in the state contract bid amount of \$90,068.00, less trade-in of Unit 81 (2001 Sterling Truck) \$21,000 and less trade-in of Unit 90 (1993 International Truck) \$6,000.00 for a net amount of \$63,068.00 and sales tax \$4,099.42 for a total amount of \$67,167.42, not including extended warranty; and to authorize the purchase of the box, plow and associated equipment for the new single axle snowplow truck from Towmaster in the state contract bid amount of \$101,969.00; carried 5-0. Additional cab/chassis state bids were received as follows from Boyer Trucks: International with trade; and Western Star with trade.

M/Borchert, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Potter, S/Borchert, to approve the agreement with Springfield Area Community Center, 33 South Cass Ave., Springfield to rent space for the WIC clinic on the 2nd Tuesday of each month, 9am–4pm, at a charge of \$100 per month effective 11-1-2017 through 10-31-2018; carried.

M/Windschitl, S/Simonsen, to approve the renewal submitted by Ochs, Inc for the 2018 Life Insurance through The Municipal Pool – MN Life Insurance Company with unchanged Basic Life rates for 2018 at \$10 per \$1,000/mo; \$.02 per \$1,000/mo for AD&D; and Supplemental Life Insurance Rate Table for the period 1-1-2018 thru 12-31-2020; carried.

M/Potter, S/Berg, to approve the renewal by Ochs, Inc for the 2018 Long Term Disability insurance through The Municipal Pool – Madison National Life Insurance Company, Inc. with unchanged rates guaranteed for the period 1-1-2018 thru 12-31-2018; carried.

M/Windschitl, S/Potter, to approve the renewal by Ochs, Inc for the 2018 Short Term Disability insurance through The Municipal Pool – Madison National Life Insurance Company, Inc. with an unchanged rate for 2018 at \$.29 per \$10 of weekly benefit effective 1-1-2018 thru 12-31-2018; carried.

M/Borchert, S/Berg, to approve the appointment of Brian Krosch as a Veteran's Volunteer Shuttle Driver effective 10-04-2017; carried.

M/Potter, S/Berg, to authorize to post internally only for an additional License Bureau Assistant Supervisor – Full-Time status; carried.

M/Berg, S/Borchert, to approve adding a part-time (up to 20 hours per week) License Bureau Technician position; carried.

M/Potter, S/Simonsen, to approve the renewal by Delta Dental Inc. for the 2018 Dental insurance with unchanged rates guaranteed for the period 1-1-2018 thru 12-31-2018; carried.

M/Borchert, S/Potter, to declare 2008 Dodge Sprinter Veterans Van as surplus property and authorize to sell on MinnBid; carried.

At 10:15 AM, Correspondence C-1 thru C-6 were accepted and filed. C-3. Berg reported on the Highway Committee meeting on 9-26-17, Regional Intra-Agency Early Intervention (IEIC) meeting on 9-27-17, and Personnel Advisory Committee meeting on 9-26-17; C-4. Borchert reported on Complete Streets Community Leadership Team meeting on 9-28-17, Region Nine meeting on 9-29-17, and MRCI meeting on 10-2-17; C-5. Windschitl reported on South Country Health Alliance; C-6 Simonsen reported on Personnel Advisory Committee meeting on 9-26-17.

At 10:34 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 10:37 AM.

The Official Minutes of the Regular Meeting of 10-3-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us
Home Page Address: www.co.brown.mn.us