

## SYNOPSIS OF COUNTY BOARD MEETING

October 17, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with County Administrator Enter and County Attorney Hanson.

M/Windschitl, S/Potter, to accept the Minutes of 10-3-2017 and authorize publication of the Synopsis of same; carried.

M/Potter, S/Berg, to authorize payment of General Government claims in the amount of \$164,067.16 as follows: Revenue \$119,692.50; Public Health \$8,255.52; Road and Bridge \$23,103.84; Human Services \$567.82; Park \$1,206.06; Ditch \$1,255.92; Landfill Fund \$177.63; Score Fund \$9,807.87. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless \$2,427.65; Bureau of Criminal Apprehension \$2,025.00; Cashwise Pharmacy \$11,163.13; Community Compliance Monitoring \$2,065.00; Equipment Blades \$4,220.40; JP Enterprises \$3,178.80; Miller Sellner Implement Inc \$10,792.36; Mn State Auditor \$32,703.50; SHI International Corp \$3,276.00; Summit Food Service LLC \$12,116.46; Trane U.S. Inc \$5,903.16; TSG Server and Storage \$2,373.00; University Of Minnesota \$18,794.8; Valley Asphalt Products Inc \$3,160.00; Veolia ES Technical Solutions \$9,599.84. 107 Payments less than 2,000.00 \$40,268.04; Final Total: \$164,067.16; carried.

M/Borchert, S/Windschitl, to accept and file the Cash Management/Investment Report ending 9-30-2017 which reflects a total invested balance of \$29,193,686.94 with the average overall interest rate for the portfolio of 1.31%; carried.

M/Berg, S/Simonsen, to authorize publication of the 2016 Brown County Financial Statement; carried.

M/Potter, S/Berg, to approve one (1) Drainage Repair request and the payment of said repair; carried.

M/Windschitl, S/Berg, to approve the Ten-Year Road and Bridge Construction Program 2018-2027 for the Brown County Highway Dept.; carried.

M/Potter, S/Berg, to approve Amendment #1 of MnDOT Agreement #1026770-1 in the revised Total Obligation amount of \$21,894.74 for road life consumed on CSAH 13, 24 and 25 by a detour required to carry TH 15 & TH 68 traffic during construction on said road; carried.

M/Potter, S/Simonsen, and passed 5-0, to approve Resolution 2017-32 agreeing to act as sponsoring agency of the City of Sleepy Eye for Local Road Improvement Program Project identified as the 12<sup>th</sup> Avenue NE/St.Mary's Street NE Project.

M/Borchert, S/Windschitl, to accept and file the Sentence-to-Service (STS) Crew Leaders' and the Juvenile STS Quarterly Reports for 7-1-2017 through 9-30-2017; carried.

M/Borchert, S/Simonsen, to approve the Brown County and Brown Nicollet Watonwan (BNW) County Drug Court Cooperative Agreement for drug court surveillance from 10-1-2017 through 6-30-2019, and authorize the Board Chair to sign said agreement on behalf of Brown County; carried.

M/Borchert, S/Potter, to approve the FY18 Grant Agreement No. A-CVS-2018-BRWNPROB-00074 with the MN Dept. of Public Safety Office of Justice Programs in the amount of \$137,062 for use from 10-1-2017 through 9-30-2019 and authorize the Board Chair and County Administrator to sign said agreement on behalf of Brown County; carried.

M/Potter, S/Windschitl, to approve the FY18 Agreement – Brown County Teen Court agreement between Families First Children's Collaborative of Brown County and Brown County Teen Court in the amount of \$10,250 and authorize Assistant Probation Director Westcott to sign said agreement on behalf of Brown County; carried.

M/Potter, S/Berg, to approve Conditional Use Permit Application #C-0058 by Curt & Betsy Saffert on property described as Lot 1, Block 1, Stern First Subdivision in the SE ¼ of Section 23, Township 109N, Range 35 W, North Star Township, Brown County, MN to allow a Salon Parlor & Spa (activities to include but not limited to hair, waxing, and skin services and massages), retail sales, and manufacturing of all natural lotion products all located in the A-1 Ag Protection Zoning District, and with three (3) conditions; carried.

M/Berg, S/Simonsen, to approve Final Plat Application P-0025 by Lucas Amsden on property owned by Dennis Amsden known as Amsden Subdivision described as that part of Lot B of the NE ¼ of the SE ¼ of Section 22, Township 109N, Range 34W, Burnstown Township, Brown County, MN. Parcels being platted are an existing building site (10.4 acres) being split into two parcels for residential building sites, Lot 1 being 7.62 Acres and Lot 2 being 2.78 Acres; carried.

M/Windschitl, S/Potter, to approve Preliminary Plat Application P-0026 by James & Marcia Marti known as Marti Second Subdivision (6.37 acres) described as part of the NE ¼ of Section 5, Township 109N, Range 32W, Stark Township, Brown County, MN. This is an existing farm site being platted off from the tillable land, with one (1) condition; carried.

M/Berg, S/Simonsen, to approve Preliminary Plat Application P-0027 by Larry & Debra Fischer known as Fischer Second Subdivision (2.50 acres) described as part of GOVT Lot 5, Section 30, Township 109N, Range 31W, Sigel Township, Brown County, MN. This is an existing farm site being platted off from the tillable land, with one (1) condition; carried.

M/Potter,S/Simonsen, to ratify the updated Area II MN River Basin Projects, Inc. Joint & Cooperative Agreement effective through 12-31-2019 and authorize Commissioner Dennis Potter (or alternate Brown County Commissioner) to sign said Agreement on behalf of Brown County; carried.

M/Windschitl, S/Berg, to accept and file the 2017 3<sup>rd</sup> Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 75% of the budget year as follows: Expenditures of \$23,560,739.41 or 66.6%, and revenues of \$27,864,620.92 or 75.8%; and the 2017 3<sup>rd</sup> Quarter Supplemental Budgets Report noting expenditures of \$2,129,025.48 or 76.1%, and revenues of \$1,399,001.07 or 53.8% of budgeted activity; carried.

M/Windschitl, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$87,390.93; carried.

At 10:23 AM, Chairman Simonsen convened a Closed Session to consider Social Services Payments, whereupon M/Windschitl, S/Berg, to authorize the payment of Social Services payments in the amount of \$133,643.07; carried and the Closed Session ended at 10:36 AM.

M/Borchert, S/Windschitl, to accept and order filed the Aug.-Sept. 2017 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Borchert, S/Berg, to accept the resignation of Susan Wieland, IPT Dispatcher, effective 11-5-2017, and authorize to post the vacancy for one (1) FT Dispatcher according to policy; carried.

M/Windschitl, S/Potter, to approve the Public Health Dept. position description of Dietician-WIC Coordinator and refer to PAC for review and pointing consideration; carried.

M/Berg, S/Simonsen, to approve the appointment of Robbi Koons, as FT Assistant Supervisor License Bureau, at the hourly rate of \$20.5889, Grade X, Step 8, with a start date of 10-18-2017; carried.

M/Potter, S/Berg, to accept the resignation of Andrew Miller, FT Correctional Officer, effective 10-25-2017, and authorize to post the vacancy for one (1) FT Correctional Officer according to policy; carried.

Correspondence C-1 thru C-17 were accepted and filed. Borchert reported on the South Central Emergency Medical Services meeting on 10-4-2017, the Complete Streets Committee meeting on 10-5-2017, and the Brown County Evaluation Center meeting on 10-9-2017; Berg reported on the Public Health meeting on 10-11-2017 and the Region 9 meeting on 10-14-2017; Windschitl reported on the Brown County Historical Society and on the South Central Health Alliance meeting on 10-5-2017; Simonsen reported on the Brown County Extension Steering Committee on 4-H and the Underage Substance Abuse Coalition meeting on 10-12-2017; Potter reported on Area II and Redwood-Cottonwood Rivers Control Area meetings on 10-5-2017.

At 11:49 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:52 AM.

The Official Minutes of the Regular Meeting of 10-17-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)