

## SYNOPSIS OF COUNTY BOARD MEETING

November 7, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with County Administrator Enter and County Attorney Hanson.

M/Berg, S/Borchert, to accept the Minutes of 10-24-2017 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Potter, to authorize payment of General Government claims in the amount of \$120,298.81 as follows: Revenue \$40,175.55; Public Health \$12,585.92; Road and Bridge \$55,531.40; Human Services \$909.62; Park \$291.69; Ditch \$4,967.64; Landfill Fund \$5,091.88; Score Fund \$745.11. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Advanced Drainage Systems Inc. \$13,579.25; Assn of MN Counties \$4,125.00; Blomeke Construction Inc. \$2,445.75; Crysteel Truck Equipment \$2,120.00; GEI Consultants Inc \$4,707.25; H&L Mesabi Inc \$8,413.36; Hancock Concrete Products \$13,013.20; Kohls Weelborg Chevrolet \$3,287.90; Madelia Community Hospital \$3,711.00; Midstates Equipment & Supply \$6,919.24; Northland Business Systems \$3,682.00; Sanofi Pasteur Inc \$4,185.74; Summit Food Service LLC \$5,601.42; Waterford Technologies Inc \$2,698.00. 119 Payments less than 2,000.00 \$41,809.70; Final Total: \$120,298.81; carried.

M/Windschitl, S/Simonsen, to accept the quote from Business Advantage by Staples under state contract pricing in the not-to-exceed amount of \$23,347.06 for the purchase of additional office/storage space for the A/T vault; carried 5-0. No other quotes were received.

M/Berg, S/Simonsen, to approve six (6) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Berg, to approve final payment to Ferguson Brothers Excavating in the amount of \$93,600 for aggregate crushing for maintenance gravel; carried.

M/Potter, S/Windschitl, and passed 5-0, to approve Resolution 2017-33 approving the Commissioner of Transportation to transfer all funds in excess of two years allotment from the Municipal Construction Account to the Regular Construction Account.

M/Windschitl, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Potter, S/Borchert, to approve the FY 2018/2019 State of MN Board of Water and Soil Resources Natural Resources Block Grant Agreement in the amount of \$88,925; carried.

M/Borchert, S/Windschitl, to approve the Brown County Sentence-to-Service (STS) Contract No. 133477 with the MnDNR for work at Fort Ridgely State Park from 11-1-17 through 6-30-18, and to authorize the Board Chair and Probation Director to sign said agreement; carried.

M/Potter, S/Berg, to approve the Brown County STS Contract No. 133491 with the MnDNR for work at Flandrau State Park from 11-1-17 through 6-30-18, and to authorize the Board Chair and Probation Director to sign said agreement; carried.

M/Windschitl, S/Borchert, to approve the Brown County STS Contract No. 133493 with the MnDNR for STS to cut wood at a rate of pay of \$2.25 per bundle for the DNR from 11-1-17 through 6-30-18 to be used in State Parks, and to authorize the Board Chair and Probation Director to sign said agreement; carried.

M/Windschitl, S/Berg, to accept the current projected 2018 Probation Dept. funding plan for the new probation officer position that was approved effective 7-1-2017; carried 4-1, with Potter dissenting.

M/Potter, S/Simonsen, to accept the current draft 2018 budget for the Probation Dept. which includes the projected 31% state funding for Probation Officer salaries; carried.

M/Borchert, S/Simonsen, to accept the current draft of the draft 2018 County Recorder Office budget with no change to either the projected revenue or expenditure budgets; passed.

M/Windschitl, S/Potter, pursuant to Minnesota Statute 373.01 to declare a Brown County Heartland Express 2007 Ford Eldorado Bus as excess property allowing the disposition of said bus and authorize to accept sealed bids on the MNBids website; carried.

M/Borchert, S/Berg, to accept the PAC recommendation of 267 points, Grade XII, assigned to the Family Based Service Provider Position Description; carried.

M/Potter, S/Simonsen, to approve the appointment of Leah Peterson as FT Dispatcher in the Sheriff's Department at the hourly rate of \$21.8227, Grade XI, Step 6, with a start date will be determined upon scheduling for her transition between the Jail and Dispatch, and approve posting for an FT Correctional Officer position according to policy; carried.

M/Potter, S/Windschitl, to accept the resignation of Howard Blume, Intermittent PT Sheriff Reserve effective 10-30-17; carried.

M/Windschitl, S/Berg, to accept the Group Vision Care Plan Renewal Agreement submitted by Avesis for the period 1-1-18 through 12-31-19 for vision insurance; carried.

M/Windschitl, S/Berg, to ratify the continued employment of Christine Benzing as an Intermittent PT License Bureau Technician at her current hourly rate of \$15.1403 until 12-15-17; passed.

M/Potter, S/Berg, to accept the current draft 2018 Capital Improvement Fund 37 budget which includes a \$50,000 sinking fund levy amount; carried.

M/Berg, S/Borchert, to approve the 2018 County Board meeting dates of the 1<sup>st</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Tuesdays in Jan.-June and Aug.-Nov.; 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays in July; and the 2<sup>nd</sup> & 3<sup>rd</sup> Tuesdays, and the 4<sup>th</sup> Thursday in Dec.; carried.

Correspondence C-1 thru C-13 were accepted and filed. C-11. Borchert reported on the Truancy Committee meeting on 10-24-17 and on the South Central Emergency Medical Services meeting on 11-1-17; C-12. Windschitl reported on South Country Health Alliance meetings, the Brown County Historical Society, the Drug Court meeting on 11-6-17, and with Simonsen on the Community Health Services Executive Committee conference call; C-13. Simonsen reported on the Telephone System committee meeting on 11-7-17.

At 11:26 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:33 AM.

The Official Minutes of the Regular Meeting of 11-7-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us)  
Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)