

## SYNOPSIS OF COUNTY BOARD MEETING

November 21, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Windschitl, to accept the Minutes of 11-7-2017 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Borchert, to authorize payment of General Government claims in the amount of \$244,566.70 as follows: Revenue \$108,554.80; Public Health \$9,714.98; Road and Bridge \$63,402.06; Human Services \$259.48; Park \$192.70; Ditch \$36,283.42; Landfill Fund \$25,554.26; Score Fund \$275.00; Forfeited Tax Fund \$330.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless \$2,427.65; Behrends/Mark \$2,497.44; Cargill Inc \$9,082.54; Cashwise Pharmacy \$4,636.86; Contech Engineered Solutions LLC \$8,041.6; Full Service Electric \$8,637.44; Heiderscheidt Digging Inc \$3,719.5; Mathiowetz Construction Co \$28,189.14; Mathiowetz Enterprises Inc \$23,827.22; Mayo Clinic Health System-Mankato \$2,089.67; Midstates Equipment & Supply \$27,875.38; Mn Dept Of Transportation \$5,645.21; Mn Pollution Control Agency \$40,920.35; New Ulm Body Shop \$9,089.93; New Ulm Tire \$5,258.65; Prairie Lakes Juvenile Detention Center \$4,191.00; Productive Corporation \$8,468.03; Summit Food Service LLC \$4,067.14; Watonwan Public Health Nursing \$2,258.82. 125 Payments less than \$2,000.00 \$43,643.13; Final total \$244,566.70; carried.

M/Berg, S/Simonsen, and passed 5-0, to approve Resolution 2017-34 in regards to approving the 2018 drainage systems to be scheduled for redetermination of benefits to include CD 4, Imp 35, CD 35, Lat 11A of CD 5, CD 5, 10, 12, 13, 45, 57, 60, 69 and CD 72.

M/Potter, S/Berg, and passed 5-0, to approve Resolution 2017-35 authorizing Brown County's Application for Grant Funding for Voting Equipment.

M/Potter, S/Simonsen to approve two (2) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Potter, to accept and file the Public Health Update 11-21-2017 on Public Health Annual Meeting; Influenza Vaccine Clinics; Water Conservation and Clean Water Education Program; Gustavus Nursing Students; Hepatitis A; Diabetes; Continuity of Operation Plan; Suicide Prevention and Response; Bridging Brown County Leadership Conference; and Medicare Conditions of Participation; carried.

M/Windschitl, S/Berg, to approve the Brown County STS Contract No. 134595 with the MnDNR for STS to clean up the Courtland Water Access Site from 11-13-17 through 10-31-18, and to authorize the Board Chair and Probation Director to sign said agreement; carried.

M/Borchert, S/Windschitl, to approve the Brown County and Brown Nicollet Watonwan (BNW) County Drug Court Cooperative Agreement to fund scheduling of drug testing for drug court participants in the BNW Drug Court program and for scheduling of drug testing for Brown County probationers from 11-21-17 through 6-30-2019, and authorize the Board Chair to sign said agreement on behalf of Brown County; carried.

M/Borchert, S/Berg, to approve the Brown County Probation Dept. Fee changes in accordance with MN Statutes 244.18 with an effective date of 1-1-2018 as follows: Adult Pretrial from \$75 to \$100; Driver Impact Panel from \$40 to \$50; and Juvenile Crew Termination Fee from \$75 to \$50; carried.

M/Berg, S/Potter, to accept and order filed the October 2017 Reports of Activity for the Brown County Sheriff's Dept.; carried.

M/Potter, S/Berg, to accept and sign the State of MN Safe and Secure Courthouse Initiative Grant Agreement effective 12-1-2017 through 7-31-2018 in the total amount of \$106,280 which includes \$53,140 grant funds and \$53,140 local match to provide safety improvements in the Court Administration offices; to equip courthouse doors with card readers to control access; and to update the camera/video system throughout the courthouse; noting that Brown County Revenue Fund 01 Reserves will provide the necessary 50% cash or in-kind match required by the grant; carried.

M/Borchert, S/Windschitl, to authorize the Sheriff's Office to proceed with a 12-hour schedule versus a 10-hour schedule for Dispatch for a one year trial period with a review after one year, subject to approval of a Memorandum of Understanding to be developed with the Law Enforcement Labor Services, Inc. Local No. 98; carried.

M/Potter, S/Berg, to approve Final Plat Application P-0021 by Cathy Hauer known as Hagen Subdivision (7.13 Acres) described as Part of the S ½ of the SE ¼, Section 30, Township 108N, Range 32W, Albin Township, Brown County, MN. Parcel being platted is an existing farm site being platted off from the tillable land; carried.

M/Potter, S/Simonsen, to approve Final Plat Application P-0026 by James & Marcia Marti known as Marti Second Subdivision (6.37 acres) described as part of the NE ¼ of Section 5, Township 109N, Range 32W, Stark Township, Brown County, MN. This is an existing farm site being platted off from the tillable land, with one (1) following condition; carried.

M/Potter, S/Berg, to approve Final Plat Application P-0027 by Larry & Debra Fischer known as Fischer Second Subdivision (2.50 acres) described as part of GOVT Lot 5, Section 30, Township 109N, Range 31W,

Sigel Township, Brown County, MN. This is an existing farm site being platted off from the tillable land, with one (1) condition; carried.

M/Windschitl, S/Berg, to approve the 2017 Wellner-Hageman Dam Inspection Report dated 5-23-2017 for submittal to the MN Dept. of Natural Resources Dam Safety Unit, with said report prepared by Area II Minnesota River Basin Projects, Inc. staff; carried.

M/Windschitl, S/Berg, to approve MPCA County Feedlot Program Delegation Agreement and Work Plan for the 1-1-2018 through 12-31-2019 term, and authorize the Board Chair to sign said agreement and work plan; carried.

M/Borchert, S/Berg, to approve a 3% increase to the 2017 recycling contract rates for River View Sanitation, Inc. in the total amount of \$241,645 for 2018 for bi-weekly curbside collection for the communities of New Ulm, Hanska, Searles, and Essig, and drop-off service for the surrounding rural residents, as recommended by the Brown County Solid Waste Advisory Committee; carried.

M/Windschitl, S/Berg, to approve a 3% increase to the 2017 recycling contract rates for River View Sanitation (Braun & Borth Sanitation, Inc.) in the total amount of \$142,207 for 2018 for weekly curbside collection for the cities of Sleepy Eye, Springfield, Cobden, Evan and Comfrey, and drop-off service for the surrounding rural residents, as recommended by the Brown County Solid Waste Advisory Committee; carried.

M/Berg, S/Potter, to approve an increase in the Solid Waste Service Fee utilized for recycling program expense from \$34 per year to \$38 per year for curbside collection service, and from \$17 per year to \$19 per year for rural drop-off recycling service, effective 1-1-2018 as recommended by the Brown County Solid Waste Advisory Committee; carried.

M/Borchert, S/Potter, to approve payment of Human Services administrative claims in the amount of \$119,926.59; carried.

At 10:51 AM, Chairman Simonsen convened a Closed Session to consider Social Services Payments, whereupon M/Windschitl, S/Borchert, to authorize the payment of Social Services payments in the amount of \$293,204.86; carried and the Closed Session ended at 11:11 AM.

M/Borchert, S/Simonsen, to approve the PAC assigned points for the Dietician-WIC Coordinator Position Description, of 298 points, Grade XIV, and authorize to post the vacancy for this position according to policy; carried.

M/Berg, S/Potter, to accept the resignation of Lorell Riederer, Home Health Aide/Homemaker in the Public Health Dept., effective 12-20-2017; and authorize to post the vacancy for a Home Health Aide/Homemaker according to policy; carried.

M/Borchert, S/Windschitl, to appoint Melissa Hernandez as FT Case Aide in the Child Protection/Children's Mental Health unit of Human Services, at the hourly wage of \$18.1681 (Grade X, Step 2) due to related experience, with a start date of 12-4-2017 contingent on the results of the pre-employment screenings; carried.

M/Potter, S/Berg, to approve the appointment of Katie Hesse, as PT (up to 20 hours/week) License Bureau Technician, at the hourly rate of \$15.1403, Grade VIII, Step 1, with a start date of 11-29-2017; carried.

By consensus, the County Board accepted and filed the report on Water Appropriation and related groundwater concerns; Wetland Conservation Act and Public Water Impacts & Issues; Sellner Irrigation Well and the Cunningham Appropriation Permits; the Brown County Observation Well network; and Well Interference issues. Also reviewed were 1) Wood Lake water level concerns and berm maintenance issues, which will be reviewed further with DNR staff; 2) Local Road Wetland Replacement Program; 3) PILT and related concerns of state acquisition of private lands in Brown County.

M/Berg, S/Potter, to approve the quote of \$1,116.31 (which includes carpet, vinyl base, labor and floor prep for the conference room and includes vinyl base, labor and floor prep for the kitchenette) from Design Home, New Ulm, MN to purchase and install carpeting in the Public Health Conference Room and Kitchenette; carried. An additional quote was received from New Ulm Furniture, New Ulm, MN.

The County Board performed the initial review of the 2018 Committee Memberships and by consensus, the County Commissioners agreed to continue review of the 2018 Brown County Committee memberships at an up-coming Board meeting.

M/Windschitl, S/Potter, to accept and file the Oct. 2017 Budget Report (Cash Basis and Unaudited) which reflects activity at 83.3% of the budget year as follows: expenditures of \$28,263,507.79 or 79.9%, and revenues of \$28,200,732.53 or 76.7%; and the Oct. 2017 Supplemental Budgets Report noting expenditures of \$2,321,587.13 or 82.9%, and revenues of \$1,478,264.83 or 56.9% of annual budgeted activity; carried.

Correspondence C-1 thru C-10 were accepted and filed. Borchert reported on Sioux Trails Mental Health Center meeting on 11-7-17, the Evaluation Center meeting on 11-13-17, Townships Assoc. meeting on 11-15-17, the South Central Emergency Medical Services meeting on 11-16-17, and the Community Health Services Personnel Committee meeting on 11-20-17. Berg reported on the Personnel Advisory Committee meeting on 11-13-17, the Solid Waste Advisory Committee meeting, the Brown Soil & Water Conservation District meeting, the Greater Blue Earth River Basin Alliance, and on the County Ditch meetings on 11-20-17. Windschitl reported on the Minnesota Valley Action Council meeting on 11-20-17, the County Park Commission meeting, the Wellness Committee meeting, and the Community Health Services Executive Committee meeting on 11-16-17. Simonsen reported on the Community Health Services Executive Committee meeting on 11-16-17, the Townships Assoc. meeting, the Personnel Advisory Committee meeting, and the

Sioux Trails Mental Health Center. Potter reported on the Brown County Library Board and on the MnDOT Ag Haying meeting.

At 1:02 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 1:07 PM.

The Official Minutes of the Regular Meeting of 11-21-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)