

SYNOPSIS OF COUNTY BOARD MEETING

December 19, 2017

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Windschitl, to accept the Minutes of 12-12-2017 as revised and authorize publication of the Synopsis of same; carried.

M/Potter, S/Berg, and passed 5-0, to approve Resolution 2017-38 authorizing to enter into MnDOT Agreement No. 1030008 for Federal Participation in Construction.

M/Windschitl, S/Potter, to authorize partial retainage release in the amount of \$44,541.08 for the SAP 008-606-005, 008-613-028, & 083-606-009 Shoulder Widen & Regrade Projects on CSAH 6 & 13; carried.

M/Potter, S/Berg, to accept and file the report on the receipt of the 2017 MN Dept. of Transportation and Associated General Contractors of America Grading and Base Award noting Outstanding Performance in the Brown County SAP 008-608-040 Surface Rehabilitation Project on CSAH 8 from CSAH 24 to TH 68; carried.

M/Berg, S/Potter, to approve five (5) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Imonsen, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Windschitl, S/Borchert, to approve the Proposal 2018–2020 Brown County Legal Printing by the Brown County Editorial Association which designates the Brown County legal newspaper to be the Hanska Herald for 2018, the Sleepy Eye Herald-Dispatch for 2019, and the New Ulm Journal for 2020; and reflects legal rate publication costs of \$5.95 per column inch (9 column page or 193.5”) for 2018, \$6.05 for 2019, and \$6.15 for 2020 for the county-wide printing of the Commissioners Proceedings and other county legal advertisement that runs in all five newspapers; passed.

M/Berg, S/Potter, to approve the Acknowledgement and Consent acknowledging the Assignment of Contract and consenting to the terms and conditions of the Assignment of Contract by and among Braun & Borth Sanitation, Inc., Sleepy Eye, MN and KM Enterprises, Inc. Doing Business As (DBA) River View Sanitation for recycling services in Sleepy Eye, Springfield, and surrounding rural areas effective 1-1-2018 and authorize the Board Chair to sign on behalf of Brown County; carried.

M/Windschitl to approve the State of MN Joint Powers Agreement related to the Dept. of Agriculture Grant Contract #134733 for the Township Nitrate-Nitrogen Testing Program for the period 1-1-2018 through 12-31-2018 which includes the state’s commitment to expend up to \$9,271 for voluntary groundwater testing with respect to drinking water standards in Leavenworth, Mulligan, and Stark Townships of Brown County. Concerns were expressed about potential regulatory use of the information acquired by the state in said voluntary program. After a third call for a second to the motion, the motion died for a lack of a second to the motion. No further action was considered.

M/Potter, S/Simonsen, to approve the Agreement for Services between Brown County and Brown SWCD for the period 1-1-2018 through 12-31-2018 for Wetland Conservation Act Technical Evaluation Panel Assistance; carried.

M/Windschitl, S/Berg, to approve the 2018 Aquatic Invasive Species Prevention Plan for Brown County; carried.

M/Borchert, S/Berg, to authorize the Park Coordinator to place advertisements in area newspapers for the 2018 Lost Dog & Fox Hunters County Park Caretaker Contract and recognize Jeff Hoffmann for his past services as Independent Caretaker by signing a Certificate of Appreciation for his seven years of service; carried.

M/Potter, S/Simonsen, to approve the solicitation of bids for the sale of haying rights for approximately 27 acres at Mound Creek County Park located in Section 30 & 31-T108N-R35W of Stately Township; carried.

M/Windschitl, S/Berg, to table consideration of the purchase of equipment and installation costs for the migration from the Centrex phone system to VoIP phone systems until additional information is received; carried.

M/Potter, S/Berg, to accept quote #001206v1 in the amount of \$19,438 from Marconet.com for the purchase of equipment needed to upgrade network switches related to the county’s new phone VoIP system; carried 4-0 with Windschitl abstaining. Another quote was received CDW-G.

M/Borchert, S/Simonsen, to approve the Memorandum of Agreement between Brown County Public Health and Brown County Sheriff for providing jail health services from 1-1-2018 thru 12-31-2019; carried.

M/Borchert, S/Berg, to authorize the Brown County Public Health Advisory Committee to establish an annual “Partnership Award for Promoting the Health of the Public” to be given annually during the Public Health Week in April of each year; carried.

M/Berg, S/Borchert, to authorize Public Health to purchase the services of Francis Phelan, P.A., CPA, to prepare the 2017 Short Form Cost Report with a site visit for Home Health Care services for Medicare at an estimated rate of within 10% of \$2,200; carried.

M/Borchert, S/Simonsen, to approve the South Central Regional Immtrack Joint Powers Agreement noting a change in language in agreement to include automatic renewal unless or until a party exercises its right of withdrawal; carried.

M/Windschitl, S/Berg, to accept and file the Nov. 2017 Budget Report (Cash Basis and Unaudited) which reflects activity at 91.7% of the budget year as follows: expenditures of \$30,721,623.70 or 86.9%, and revenues of \$35,224,955.60 or 95.8%; and the November 2017 Supplemental Budgets Report noting expenditures of \$2,540,736.96 or 90.8%, and revenues of \$2,331,413.06 or 89.7% of annual budgeted activity; passed.

M/Potter, S/Windschitl, to adopt the certified levy for 2018 in the amount of \$13,063,761 resulting in a 3.25% increase from the 2017 certified levy; and to adopt the 2018 Brown County Budget for revenues and expenditures in the amount of \$34,833,990 resulting in a 5.27% decrease from 2017; and instructed the County Administrator to both certify the adopted levy to the Brown County Auditor/Treasurer and submit the summary of the adopted 2018 Brown County Budget for publication; carried 4-1 with Berg dissenting.

M/Potter, S/Berg, to approve the following 2018 Supplemental Budgets: Law Library Rev. & Exp. \$18,800; CoAtt – Forfeitures Rev. & Exp. \$7,000; Sheriff Contingent Rev. & Exp. \$3,000; Snowmobile Safety Rev. & Exp. \$3,399; Jail Commission Rev. & Exp. \$9,000; 911 Emergency Tele. Rev. & Exp. \$106,565; Septic Loan Prog. Rev. & Exp. \$171,637; Building Fund Rev. & Exp. \$10,247; Ditch Fund Rev. & Exp. \$758,125; Landfill Fund Rev. \$1,160,037 & Exp. \$1,810,989; SCORE Rev. \$114,471 & Exp. \$129,017; carried 5-0.

M/Potter, S/Berg, to appoint Crystal Portner in place of Isabella Portner as Representative for Youth on the Brown County Extension Committee through 12-31-2018; carried.

M/Windschitl, S/Borchert, to approve the United Way of Brown County Area Grant/Funding request for the Children's Special Needs Camping Project in the amount of \$5,000 plus the Letter of Assurances covering the period 4-1-2018/3-31-2020; carried.

M/Windschitl, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$132,010.62; carried.

M/Borchert, S/Simonsen, to approve the Purchase of Service Agreement for Children's Therapeutic Services and Supports (CTSS), including Diagnostic Assessments and travel time associated with provision of CTSS services, with Sioux Trails Mental Health Center effective 12-1-2017 thru 12-31-2018 with said Agreement using billing rates determined by the State Commissioner of Human Services; carried.

At 11:28 AM, Chairman Simonsen convened a Closed Session to consider Social Services Payments, whereupon a M/Windschitl, S/Berg, to authorize the payment of Social Services payments in the amount of \$153,883.09; carried and the Closed Session ended at 11:37AM.

At 11:37 AM, Chairman Simonsen recessed the Regular meeting and the County Board meeting reconvened at 1:00 PM.

M/Borchert, S/Berg, to authorize posting for up to two (2) Intermittent Part-Time Correctional Officers (up to 67-working days in a calendar year) according to policy; carried.

M/Borchert, S/Windschitl and passed 5-0 to approve Resolution 2017-39 adopting the 2018 Revised Version of the Employee Personnel Policy for Brown County.

M/Berg, S/Simonsen, to ratify the Professional Services Agreement between MN Counties Computer Cooperative and Strategic Technologies Incorporated for the maintenance and support of MCAPS effective 1-1-2018 through 12-31-2022 with 2018 MCAPS Support Instructions Option #2 noted; carried.

M/Potter, S/Windschitl, to appoint Fred Juni to the Brown County Economic Development Partners, Inc. Board of Directors for the term 2018-2020; passed.

Correspondence C-1 thru C-11 were accepted and filed. Borchert reported on the South Central Emergency Medical Services meeting on 12-14-2017 in Eagle Lake and on the SCEMS Subcommittee meeting on 12-18-2017 in North Mankato; Berg reported on the Public Health Advisory Committee meeting on 12-13-2017 and on the State Community Health Services Advisory Committee meeting on 12-15-2017; Windschitl reported on the Safety Committee meeting on 12-14-2017.

At 1:32 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 1:36 PM.

The Official Minutes of the Regular Meeting of 12-19-2017 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us