

## SYNOPSIS OF COUNTY BOARD MEETING January 2, 2018

At 8:37 AM, the Board of Brown County Commissioners met for the purpose of organizing the County Board for 2018 through the election of Board Chair and Vice-Chair.

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

Upon nomination by Potter and seconded by Berg, M/Berg, S/Windschitl to cease nominations and cast a unanimous ballot for Commissioner Simonsen as County Board Chair for 2018; carried.

Upon nomination by Berg and seconded by Simonsen, M/Windschitl, S/Potter to cease nominations and cast a unanimous ballot for Commissioner Borchert as County Board Vice-Chair for 2018; carried.

M/Windschitl, S/Berg, to adopt Robert's Rules of Order with three (3) additional stipulations, carried.

M/Berg, S/Borchert to accept and file the review of the Brown County Board of Commissioners Operating Rules and Guidelines; carried.

At 9:00 AM, M/Windschitl, S/Berg, to accept the Minutes of 12-26-2017 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to approve the 3.2 liquor license application by River Valley Dutchmen Snowmobile Club, Inc. for a six month license with an expiration of 6-30-2018; passed.

M/Borchert, S/Windschitl, to authorize payment of 2017 General Government claims in the amount of \$80,740.88 as follows: Revenue \$63,583.06; Public Health \$357.44; Road and Bridge \$5,828.25; Human Services \$123.20; Park \$233.88; Landfill \$10,609.70; SCORE Fund \$5.35. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: MCCC MI 33 \$2,295.00; MN Dept of Corrections STS \$63,881.43; New Ulm Tire \$4,797.56; Packaging Specialties Inc \$2,097.36; Simplex-Grinell \$2,444.98. 21 Payments less than \$2,000: \$5,224.55; Final Total: \$80,740.88; carried.

M/Berg, S/Potter, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Borchert, S/Simonsen, to approve the appointment of Thomas Allen as an IPT Dispatcher, at \$18.5315/hour (Grade XI, Entry) contingent on the passage of the pre-employment evaluations and physicals with effective hire date to be determined pending results; carried.

M/Borchert, S/Windschitl, and passed 5-0, to approve Resolution 2018-01 approving revisions to the FTA Drug and Alcohol Testing Policy for Brown County Human Services/Heartland Express.

M/Potter, S/Berg, to appoint Vanessa Mack as Full Time WIC Coordinator in the Public Health Dept. at the hourly rate of \$23.7002 (Grade XIV, Step 2) with an anticipated start date of 1-16-2018 contingent on the results of the pre-employment screenings; carried.

M/Berg, S/Potter, to accept the resignation of Evan Pulford, FT Correctional Officer, effective 1-3-2018, and authorize to post the vacancy for one FT Correctional Officer according to policy; carried.

M/Potter, S/Simonsen, to approve the 2018 Brown County Legal Services Contract for Court Appointed CHIPS Attorneys, and authorize County Attorney Hanson and Court Administrator Weikle to enter into said Contract for CHIPS Attorneys Michael Mountain and Elizabeth Weinandt for the period of 1-1-2018 through 12-31-2018; carried.

M/Berg, S/Potter, to approve the correction of the License Bureau Building Subcommittee membership to include the License Bureau Supervisor and the Transit Manager; carried.

M/Potter, S/Berg, and passed 5-0, to approve Resolution 2018-02 supporting additional compensation for Deputy Registrars to ensure sustainability in the new MNLARS environment.

Correspondence C-1 thru C-4 were accepted and filed. Windschitl reported on the South Country Health Alliance; Potter reported on the county ditch meetings held on 12-28-2017.

At 9:44 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 9:50 AM.

The Official Minutes of the Regular Meeting of 01-02-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)