

SYNOPSIS OF COUNTY BOARD MEETING

January 23, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with County Administrator Enter and County Attorney Hanson (at 9:18 AM). Lay Board Members Mohr and Kuster were excused.

M/Berg, S/Borchert, to accept the Minutes of 1-16-2018 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Berg, accept and file the revised 30-minute county produced video through NUCAT Cable Service that explains the services that are provided at Brown County Human Services, with said video to be shown on local community cable television networks; carried.

M/Windschitl, S/Potter, to accept and file the 2016 Cost and Revenue Shares Report for Brown County Human Services; carried.

M/Berg, S/Windschitl, to accept and file the Holiday Projects Report for 2017 which noted the total value of contributions for all 2017 projects in the estimated amount of \$54,510 which benefited 374 households totaling 933 children, adults, disabled persons, and/or the elderly served who are living in communities throughout Brown County, with projects including Family Services Adopt-a-Family Project & Special Donations, NU Sertoma Santa's Closet (county-wide), and NU Kiwanis Coats for Kids Project (county-wide); passed.

M/Potter, S/Simonsen, and passed 5-0 to approve Resolution 2018-05 affirming Brown County's support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$8,264.78; carried.

M/Berg, S/Borchert, to accept and file the following Consent Agenda Items: 2018 Legislative Initiatives from MAACSA; Out of Home Placement Report; Income Maintenance Report; Social Service Case Listings for November 2017; Heartland Express Monthly Report; MSSA Conference Registration; Sioux Trails Mental Health Center Report; Yellow Line/Jail Mental Health; carried.

M/Berg, S/Windschitl, to accept and file the report on the update on Brown County Financial Systems; carried.

M/Potter, S/Berg, to approve Optimum Solutions, Inc. as vendor for a new payroll system and accept the 2018 quote of \$56,660 for the purchase and maintenance of the payroll software package; and to approve RTVision, Inc. as vendor for a timecard system and accept the 2018 quote of \$30,775 for the purchase and maintenance of the software package, with the intent to implement beginning in the second quarter if possible; carried 4-1, with Borchert dissenting.

M/Windschitl, S/Borchert, to approve the Financial Technician job description and refer to PAC for pointing; carried.

M/Borchert, S/Potter, to authorize posting for an additional Property Maintenance Specialist/Drainage Assistant according to policy; carried.

M/Potter, S/Berg, to appoint Dorothy Oeltjenbruns as PT Home Health Aide/Homemaker in the Public Health Dept. at the hourly rate of \$16.0601 (Grade IX, Entry) with an anticipated start date of 2-1-2018 contingent on the results of the pre-employment screenings; carried.

M/Borchert, S/Windschitl, to accept and order filed the December 2017 Monthly Report of Activity for the Brown County Sheriff's Department; carried.

M/Borchert, S/Berg, to accept and order filed the 911 Report for 2017 for the Brown County Sheriff's Department; carried.

M/Windschitl, S/Berg, to set the date for County Board of Review and Equalization meeting for Monday 6-18-2018 at 7:00 PM and to continue the Board of Review and Equalization meeting on Tuesday 6-21-2018 at 1:00 PM if needed; carried.

M/Windschitl, S/Simonsen, to approve the proposal dated 1-5-2018 from GEI Consultants, Inc. in the estimated amount not to exceed \$24,000 to assist with the resubmittal of the 2016 Annual Report; preparation and submittal of the 2017 Annual Report; and preparation of 2018 quarterly environmental monitoring reports for the Brown County Sanitary Landfill; carried.

M/Windschitl, S/Potter, to approve County Well-Sealing Cost-Share Program providing 50% of the billed cost of sealing an unused well, with cost-share not to exceed \$400, with up to \$4,000 funding available annually from the interest generated by the County Septic Loan Program; carried.

M/Berg, S/Potter, and passed 5-0, to approve the Consolidation of Imp 11, Lat A to Imp 11 and Lat B to Imp 11 Findings of Fact and Order whereby IT IS ORDERED as follows: 1. Imp 11 and Laterals A and B to Improvement 11 are consolidated into the new drainage system known as CD 11. 2. The Ditch Viewers shall assign benefits based upon the watershed areas for the new CD 11. 3. The cost of the redetermination of benefits and the process to equalize the benefits shall be billed as described by the Brown County Auditor-Treasurer. 4. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Potter, S/Berg, and passed 5-0, to approve the County Ditch No. 11 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDEDRED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages in the amount of \$6,662,708, shall take the place of, and be used, in determining assessments from the date of approval. Included in these benefits is a 6.4% outlet benefit into CD 68. 3. The acquisition of the one rod grass strip at \$6,595.00 per tillable acre will be effective 31 days after the signing and filing of this Order. 4. The acquisition of the one rod grass strip on building sites, non-benefited, or areas with trees at \$660.00 per acre will be effective 31 days after the signing and filing of this Order. 5. The acquisition of the one hundred foot construction right of way easement at \$330.00 per acre will be effective 31 days after the signing and filing of this Order. 6. The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$350,000.00 and any interest, if applicable, in accordance with existing policy. 7. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Potter, S/Simonsen, and passed 5-0, to approve the County Ditch No. 71 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages in the amount of \$2,051,417, shall take the place of, and be used, in determining assessments from the date of approval. 3. The acquisition of the one rod grass strip at \$6,605.00 per tillable acre will be 31 days after the signing and filing of this Order. 4. The acquisition of the one hundred foot construction right of way easement at \$371.00 per acre will be 31 days after the signing and filing of this Order. 5. The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$110,000.00 and any interest, if applicable, in accordance with existing policy. 6. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Potter, and passed 5-0, to approve the County Ditch No. 68 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages in the amount of \$6,970,406, shall take the place of, and be used, in determining assessments from the date approval. Included in these benefits is a 6.4% outlet benefit to CD 11. 3. The acquisition of the one rod grass strip at \$7,007.00 per tillable acre will be effective 31 days after the signing and filing of this Order. 4. The acquisition of the one rod grass strip on building sites, non-benefited, or areas with trees at \$701.00 per acre will be effective 31 days after the signing and filing of this Order. 5. The acquisition of the one hundred foot construction right of way easement at \$350.00 per acre will be effective 31 days after the signing and filing of this Order. 6. The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$404,000.00 and any interest, if applicable, in accordance with existing policy. 7. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Windschitl, S/Potter, to approve Conditional Use Permit (CUP) Application APP-C-0059 by Jeff Carlson of MR Paving and Excavating on Property Owned by Willis Runck described as the SE ¼ excepting Lot A in the E ½ of the SE ¼ and excepting Korth's Subdivision in Section 12, Township 110 N, Range 31 West, Milford Township, Brown County, Minnesota to renew an existing gravel pit to allow for a gravel mining operation to include extraction, crushing, and processing all located in the A-1 Agricultural Zoning District, with four (4) conditions: carried.

M/Potter, S/Berg, to approve Preliminary Plat Application APP-P-0028 a single lot split application by Timothy Peterson on property owned by the Mae L Tande Testamentary Trust known as Tande Subdivision (3.38 Acres) on the property described as part of the SE ¼ of the SE ¼ of Section 32, Township 108 N, Range 32 West, Albin Township, Brown County, Minnesota. Parcel being platted is an existing building site being split off from the tilled ground; carried.

M/Potter, S/Berg, and passed 5-0 to approve Resolution 2018-06, a resolution designating the County Attorney position as full-time.

M/Windschitl, S/Simonsen, to appoint Commissioner Borchert to represent the Brown County Board of Commissioners on the Minnesota Housing Partnership – Housing Institute; passed.

Correspondence C-1 thru C-11 were accepted and filed. From both the 1-16-2018 and 1-23-2018 County Board meeting agendas, Borchert reported on the MRCI meeting on 1-5-2018, the Detox meeting on 1-8-2018, the Highway 14 Partnership meeting on 1-9-2018, the Sioux Trails Mental Health Center meeting on 1-16-2018, the Yellow Line work group meeting on 1-17-2018, and on the MRCI local meeting on 1-18-2018. Berg reported on the Region 9 meeting, the Greater Blue Earth River Basin Alliance, and with Simonsen on the Building Committee meeting on 1-19-2018. Windschitl reported on the South Country Health Alliance meeting on 1-4-2018, the Enterprise North meeting on 1-3-2018, Heartland Express, and on a Wellness workshop on 1-18-2018. Simonsen reported on the Underage Substance Abuse Coalition Sustainability Committee meeting on 1-9-2018, on Area II, on the Sioux Trails Mental Health Center, the Extension meeting on 1-17-2018, and the Brown SWCD meeting on 1-17-2018. Potter reported on the Underage Substance Abuse Coalition meeting on 1-18-2018 and the Extension meeting on 1-17-2018.

At 12:59 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 1:05 PM.

The Official Minutes of the Regular Meeting of 1-23-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us