

## SYNOPSIS OF COUNTY BOARD MEETING

February 27, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Lay Board Members Mohr and Kuster, Administrative/HR Assistant Bode, Human Services Director Henderson and County Attorney Hanson.

M/Potter, S/Windschitl, to accept the Minutes of 02-20-2018 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Berg, to accept and file the Brown County Collections Program Report for 2017; 2010-2017 Medical Assistance Estate Recoveries Report; Actual Detox Costs vs Yearly Detox Collections for 2010-2017 Report; and the Brown County Welfare Fraud Report for 2010–2017; carried.

M/Windschitl, S/Potter, to accept and file the year-end 2017 Human Services Budget Analysis Report (cash basis); carried.

M/Borchert, S/Berg, to accept and file the Child Support Federal FY 2017 Report; carried.

M/Potter, S/Simonsen, to accept with thanks the donation of \$4,000 from St. Matthews Church, Evan, MN for use in administering the Brown County SELF-Youth Transition Program; Brown County Human Services-Summer Camp Kits; Brown County Autism Program; Brown County Foster Care Program; and Bridge on Center-Work Center to Mentally Ill Adults; carried.

M/Potter, S/Berg, to approve payment of Human Services administrative claims in the amount of \$1,909.06; carried.

M/Berg, S/Potter, to accept and file the following Consent Agenda Items: Family Group Decision Making Grant Denial; Sioux Trails Mental Health Center Brown County Committee Report; Yellow Line Replication in Brown County; Conference Attendance Reports; Federal Title XX Budget Loss; Income Maintenance Report; Heartland Express Monthly Report; Out of Home Placement Report; and Board List Estimate Percentages of County Levy Administrative Expenses 2018; carried.

M/Borchert, S/Simonsen, to approve placing the Licensing and Permanency Social Worker position in both the Bachelor's level and Master's level position descriptions and authorize posting for a Licensing and Permanency Social Worker at both education salary levels according to policy; carried.

M/Berg, S/Windschitl, to accept the resignation of Kelsie Mutzke, FT Adult Mental Health Social Worker in the Human Services Department effective 3-16-2018 and authorize to post the vacancy for a FT Adult Mental Health Social Worker according to policy; passed.

M/Windschitl, S/Potter, to approve the appointment of Thomas Jensen as PT (up to 20 hours per week) Facilities Operator at the Sleepy Eye location at \$11.4895/hour (Grade IV, Step 4) with an approximate hire date of 3-7-2017 pending results of pre-employment screenings; passed.

At 10:21 AM, Lay Board Member Elizabeth Mohr and Judy Kuster were excused.

M/Berg, S/Potter, to award the SAP 008-606-006, 008-611-025, 008-613-029, 008-620-031 & 083-606-012 Surface Rehabilitation Projects on CSAH 6, 11, 13 & 20 to Central Specialties, Inc. in the amount of \$4,261,766.87; carried. Other bids were also received from Hardrives, Inc, Knife River Corp. – North Central, and Duinck, Inc.

M/Windschitl, S/Berg, to approve the purchase of two (2) Steelcase workstations under state contract pricing from General Office Products Company, Minneapolis, MN in the amount of \$10,072.66 for the probation support staff work area; carried 5-0. One other quote was received from Kemske Furniture.

M/Borchert, S/Potter, to approve the purchase of six (6) election vote tabulators and a central count along with related hardware, software and licenses from Elections Systems & Software in the amount of \$93,897.67, noting that election grant funding will pay \$45,000 with the remaining \$48,447.67 from levy dollars; and authorize the Auditor/Treasurer to sign the EVS 5.3.3.0 Reporting Standards Standalone System Purchase Order; carried 5-0.

M/Windschitl, S/Simonsen, to approve the Master Software License and Services Agreement dated 2-27-2018 with Knowink, St. Louis, MO in the estimated amount of \$30,960 to provide, install and set-up eighteen (18) electronic rosters and e-Pulse connectivity software, noting that funding for said purchase will be from the State of MN Election Grant in the amount of \$14,456.45 and the remaining \$16,503.55 from levy dollars; and authorize the County Board Chair to sign same and Nondisclosure and Confidentiality Agreement dated 2-27-2018 on behalf of Brown County; carried 5-0.

M/Potter, S/Windschitl, and passed 5-0, to approve the Revised CD 68 Redetermination of Benefits Findings of Fact whereby IT IS ORDERED as follows: 1. The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2. The redetermined benefits and damages in the amount of \$7,382,454.00 shall take the place of, and be used, in determining assessments from the date of approval. Included in these benefits is a 6.4% outlet benefit to CD11. 3. The acquisition of the one rod grass strip at \$7,007.00 per tillable acre will be effective 31 days after the signing and filing of this Order. 4. The acquisition of the one rod grass strip on building sites, non-benefited, or areas with trees at \$701.00 per acre will be effective 31 days after the signing and filing of this Order. 5. The acquisition of the one hundred foot construction right of way easement at \$350.00 per acre will be effective 31 days after the signing and filing of this Order. 6. The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of

\$404,000.00 and any interest, if applicable, in accordance with existing policy. 7. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Windschitl, S/Berg, to schedule public hearings on 3-20-2018 in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN for Redetermination of Benefits as follows: CD#3 at 10:45 AM; CD#74 at 10:55 AM; CD#58 at 11:05 AM; CD#67 at 11:15 AM; Griebel Petition to Outlet into CD#70 at 11:30 AM; and CD#70 Redetermination of Benefits at 11:45 AM; passed.

M/Borchert, S/Potter, to accept and file the Brown County 4-H Update Report dated 2-27-2018, noting a youth enrollment of 197 members; carried.

M/Windschitl, S/Berg, to approve the Minnesota Board of Water & Soil Resources Level II Performance Review Draft Report (PRAP) dated 2-5-2018 ; and authorize the County Board Chair to sign the letter dated 2-27-2018 to the Minnesota Board of Water & Soil Resources acknowledging review of the PRAP and recommendation comments; carried.

M/Potter, S/Berg, to approve extension of the existing contract with Blue Earth County regarding operation of Brown County's Household Hazardous Waste Management Program to continue the existing agreement with Blue Earth County until 12-31-2022; carried.

M/Potter, S/Windschitl, to approve the Amendment to the General Obligation Bond Financed Declaration on property acquired through the use of Flood Damage Mitigation Funds, and authorize the County Board Chair to sign a resolution on said amendment; carried 5-0.

M/Windschitl, S/Borchert, to authorize advertisement for proposal for the Third Level Exterior Envelope Preservation Project (masonry restoration) in phases for the Brown County Museum at 2 North Broadway, New Ulm, MN; and approve the request to create an ad-hoc committee to review bids and provide recommendations; carried. It should be noted that Commissioner Windschitl, Commissioner Berg, and County Administrator Enter will serve on said ad-hoc committee.

Correspondence C-1 thru C-15 were accepted and filed. C-11 Borchert reported on the Sioux Trail Corporate Board meeting on 2-20-2018, MRCI meeting on 2-22-2018, Public Health Annual Meeting on 02-21-2018, and Workforce meeting on 2-26-2018; C-12 Berg reported with Potter on the Highway Committee Meeting on 2-20-2018; Salary Survey Subcommittee Meeting on 02-20-2018, Public Health Annual Meeting on 02-21-2018, Ditch Meetings on 2-23-2018, and Sioux Trails Corporate Board Meeting on 02-21-2018; C-13 Windschitl reported on the Community Health Board Executive Meeting, Wellness Committee, and MVAC meeting on 2-26-2018; C-14 Simonsen reported on the Franklin Bridge meeting and Sioux Trails Corporate Board meeting on 2-20-2018; and C-15 Potter reported on the Franklin Bridge meeting.

At 12:10 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 12:28 PM.

The Official Minutes of the Regular Meeting of 2-27-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)