

SYNOPSIS OF COUNTY BOARD MEETING

March 27, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Lay Board Members Mohr and Kuster, County Administrator Enter, Human Services Director Henderson, and County Attorney Hanson.

M/Potter, S/Windschitl, to accept the Minutes of 03-20-2018 and authorize publication of the Synopsis of same; carried

M/Windschitl, S/Berg, to accept and file the ten county regional South Central Community Based Initiative (SCCBI) annual report; carried.

M/Berg, S/Borchert, to accept and file the MN Waiver Programs report; carried.

M/Borchert, S/Potter, to accept and file the report on the NUMAS Haus, which provides emergency shelter and support services to homeless women and children in the Brown County area; carried.

M/Windschitl, S/Borchert, and passed 5-0 to approve Resolution 2018-11, authorizing the creation of a Brown County Heartland Express Transit System Five-Year Capital and Operational Plan for a fee of \$0 for the period of June 2018 to 9-30-2019.

M/Borchert, S/Berg, to approve the Lease Agreement with Lifework Planning Center in the Brown County License Bureau building for the period of 1-1-2018 through 12-31-2019, noting that the value of said rental for purposes of in-kind contribution shall be \$1,344 annually; carried.

M/Windschitl, S/Potter, to approve payment of Human Services administrative claims in the amount of \$8,688.81. In accordance with MS 375.12 the following claims exceed \$2,000: Verizon Wireless \$2,645.35; Confidential Client \$3,493.00. Five payments less than \$2,000 total \$2,550.46; Final Total \$8,688.81; carried.

M/Borchert, S/Simonsen, to accept and file the following Correspondence: DHS Accounting Dept. Letter, Letter from the Dept. of Transportation Appointing an Advisory Committee, DHS Appointment to a Fiscal Advisory Group and Consent Agenda Items: Sioux Trails Mental Health Center Committee Update, Yellow Line Project Update, 2018 New Legislative Human Services Update, Collaboratives Help with Declining State Revenue, Out of Home Placement Costs, Income Maintenance Monthly Report, Heartland Express Monthly Report and Social Service Case Listing; carried.

At 10:33 AM, Lay Board Members Mohr and Kuster were excused.

M/Windschitl, S/Potter, to approve the proposal dated 3-19-2018 in a not to exceed amount of \$7,500 concerning the engagement of Dwight W. Dahlen of Dahlen, Dwyer, Foley & Tinker, Inc., St. Paul, MN for the purpose of preparing a Preliminary Restricted Appraisal for pre Tax Court negotiations with Beacon Promotions; carried.

M/Potter, S/Berg, to approve the Amendment to Attachment A between the MN Dept. of Agriculture and Brown County AgBMP Loan Program – Multiple Lender System – Agreement #M6892 in the 2018 award amount of \$300,000; carried.

M/Potter, S/Berg, to approve the revision to the Park Caretaker Contract for Lost Dog and Fox Hunters County Park; and authorize the Park Coordinator to advertise for bids for said contract; carried.

M/Borchert, S/Simonsen, to approve the Contract with Independent Caretaker Maintenance Agreement with David Helget to serve as Park Caretaker for the 2018 park season (4-15-18 thru 10-15-18) for Tremml County Park in the amount of \$4,930 and mileage compensation from Tremml County Park to the Brown County Landfill for necessary park waste disposal at a rate of \$.545 per mile; and to approve the Contract with Independent Caretaker Maintenance Agreement with Gary Schenk to serve as Park Caretaker for the 2018 park season (4-15-18 thru 10-15-18) for Mound Creek County Park including winter monitoring (10-15-18 thru 4-15-19) for a total contract cost in the amount of \$11,188 and mileage compensation from Mound Creek County Park to the Brown County Landfill for necessary park waste disposal at a rate of \$.545 per mile; carried. It should be noted that the day-use park contracts include language and payment (\$20/day) for days the park is open beyond the normal park season of April 15 to October 15.

M/Potter, S/Berg, to approve the appointment of Chelsea Grosklags as PT Home Health Aide/Homemaker in the Public Health Dept., at the hourly rate of \$17.2136 (Grade IX, Step 2), with an anticipated start date of 3-29-2018 contingent on the results of the pre-employment screenings; passed.

M/Berg, S/Windschitl, to accept the resignation of Brian Krosch, Veteran's Hospital Shuttle Driver, effective 3-5-2018; passed.

M/Windschitl, S/Potter, to approve the appointment of Kim Hemphill-Schmitz as FT Adult Mental Health Social Worker at her current Bachelor's level social worker position hourly rate of \$28.0668, Grade XIV, Step 14, effective 3-28-2018; and authorize to post the vacancy for a FT Developmentally Disabled Social Worker according to policy; passed.

M/Berg, S/Borchert, to approve the withdrawal of approval for appointing of Thomas Allen as an IPT Dispatcher; passed.

M/Berg, S/Windschitl, to accept and file the February 2018 Budget Report (Cash Basis and Unaudited) which reflects activity at 16.7% of the budget year as follows: expenditures of \$4,965,218.93 or 14.3%, and revenues of \$3,688,309.25 or 10.6%; and the February 2018 Supplemental Budgets Report noting expenditures of \$593,861.54 or 19.6%, and revenues of \$299,976.63 or 12.7% of annual budgeted activity; passed.

At 11:08 AM, Correspondence C-1 thru C-8 were accepted and filed. Borchert reported on the Complete Streets meeting on 3-22-2018, the Yellow Line meeting on 3-23-2018, Mn Housing Coalition Institute meeting on 3-26-2018, and with Simonsen on Sioux Trails Mental Health Center meeting on 3-20-2018; Berg reported with Simonsen on the Solid Waste Advisory Committee meeting on 3-26-2018; Windschitl reported on the MSSA Conference and with Simonsen on the Community Health Board Executive Committee meeting on 3-23-2018; Simonsen reported on the DNR Ditch Dilemma Conference.

At 11:44 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:47 AM.

The Official Minutes of the Regular Meeting of 3-27-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us