

SYNOPSIS OF COUNTY BOARD MEETING

April 3, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with Administration/HR Assistant Bode and County Attorney Hanson

M/Windschitl, S/Potter, to accept the Minutes of 03-27-2018 and authorize publication of the Synopsis of same; carried.

M/Potter, S/Berg, to authorize payment of General Government claims in the amount of \$200,512.80 as follows: Revenue \$143,163.38; Public Health \$11,701.09; Road and Bridge \$33,612.7; Human Services \$275.47; Building Fund \$917.66 Park Fund \$176.05; Ditch \$1,998.79; Landfill \$8,630.59; Score Fund \$37.06. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: American Engineering Testing \$15,600.00; Bio-Medical Devices Intl \$3,345.32; Cargill Inc \$8,558.95; Dell Marketing LP \$5,306.53; Gei Consultants Inc \$5,514.00; Heymann Construction Co \$10,356.00; Kemske Paper Co \$2,104.20; Loffler Co. Inc \$21,946.03; Madelia Community Hospital \$2,653.39; Marco Technologies LLC \$19,570.81; Midstates Equipment & Supply \$2,010.40; Miller Dunwiddie Architecture \$2,827.50; Ron's Recycling \$2,535.00; Staples Advantage \$22,891.80; Transoptions Messaging Inc \$4,880.00; TSG Server and Storage \$17,764.28; University Of Minnesota \$19,618.50. 91 Payments less than \$2,000 \$33,030.09; Final Total \$200,512.80; carried.

M/Berg, S/Potter, and passed 5-0, to approve the Consolidation of County Ditch No. 58, Lateral 4 to County Ditch No. 58 and Lateral 5 to County Ditch No. 58 Findings of Fact whereby IT IS ORDERED as follows: 1. CD 58 and Laterals 4 and 5 to CD 58 are consolidated into the new drainage system known as CD 58. 2. The Ditch Viewers shall assign benefits based upon the watershed areas for the new CD 58. 3. The cost of the redetermination of benefits and the process to equalize the benefits shall be billed as described by the Brown County Auditor-Treasurer. 4. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Windschitl, S/Berg, and passed 5-0, to approve the County Ditch No. 58 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted with benefits totaling \$4,710,212. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date of approval. 3. The acquisition of the one rod grass strip at \$7,046.00 per tillable acre will be 31 days after the signing and filing of this Order. 4. The acquisition of the one hundred foot construction right of way easement at \$352.00 per acre will be 31 days after the signing and filing of this Order. 5. Total easement damages to be paid is \$147,617. 6. The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$175,000.00 and any interest, if applicable, in accordance with existing policy. 7. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Potter, and passed 5-0, to approve the County Ditch No. 3 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. Total benefits to be applied total \$1,788,386. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date of approval. 3. The acquisition of the one rod grass strip at \$6,595.00 per tillable acre will be 31 days after the signing and filing of this Order. 4. The acquisition of the one hundred foot construction right of way easement at \$330.00 per acre will be 31 days after the signing and filing of this Order. 5. Total easement damages to be paid total \$69,796. 6. The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$75,000.00 and any interest, if applicable, in accordance with existing policy. 7. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Potter, and passed 5-0, to approve the County Ditch No. 74 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. Total Benefits are \$675,606. 2. The Engineer's Report is hereby adopted. 3. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 4. The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits. There was no assessment applied with this proceeding. 5. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Windschitl, and passed 5-0, to approve the Petition for Outlet into County Ditch No. 70 Findings of Fact and Order whereby IT IS ORDERED as follows: 1. Petitioners shall be granted an outlet into CD 70 from the above described property, said outlet to be consistent with the design as described by Petitioner

during the public hearing. 2. The benefits for the acres petitioned will be included in the viewers report as part of the Redetermination of Benefits of CD 70. 3. Petitioners shall pay an outlet fee of \$1,975.00 for the 39.5 acres, \$1,800.00 for the 36.0 acres, and \$250.00 for the 5.0 acres before construction begins. 4. The Petitioners will be responsible for the costs incurred with these proceedings. A billing will be sent from the Brown County Auditor-Treasurer to request payment. 5. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Potter, S/Berg, and passed 5-0, to approve the County Ditch No. 70 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. Total benefits \$920,848. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date of approval. 3. The acquisition of the one rod grass strip at \$7,046.00 per tillable acre will be 31 days after the signing and filing of this Order. 4. The acquisition of the one rod grass strip on building sites, trees, or non-benefitted acres at \$705.00 per tillable acre will be 31 days after the signing and filing of this Order. 5. The acquisition of the one hundred foot construction right of way easement at \$352.00 per acre will be 31 days after the signing and filing of this Order. 6. Total Easement damages to be paid are \$53,287. 7. The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$59,000.00 and any interest, if applicable, in accordance with existing policy. 8. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Simonsen, and passed 5-0, to approve the County Ditch No. 67 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1. The Viewers' Report, as **amended**, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. Benefits total \$2,309,778. 2. The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date of approval. 3. The acquisition of the one rod grass strip at \$7,046.00 per tillable acre will be 31 days after the signing and filing of this Order. 4. The acquisition of the one rod grass strip on building sites, trees, or non-benefitted acres at \$705.00 per tillable acre will be 31 days after the signing and filing of this Order. 5. The acquisition of the one hundred foot construction right of way easement at \$352.00 per acre will be 31 days after the signing and filing of this Order. 6. Total easement damages were \$80,656. 7. The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$96,000.00 and any interest, if applicable, in accordance with existing policy. 8. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Windschitl, S/Potter, to accept and file the report on the JD#12 B&R Ditch Authority Teleconference held at 8:18 AM this date 4-3-2018 in the Brown County Courthouse Room 204 noting that Brown County Commissioners Windschitl, Simonsen, and Potter were present along with Redwood County Commissioners Walling and Groebner by teleconference, whereby the JD#12 B&R Authority took the following action: 1) awarded the JD#12 B&R Open Ditch Clean Out to Rickert Excavating in the amount of \$47,507.04 for the clean out of 28,278 feet of JD#12 B&R in Burnstown and North Star Townships; carried.

M/Potter, S/Berg, to approve a drainage assessment of \$51,000 for JD#12 B&R; carried.

M/Potter, S/Windschitl, to award the CD#67 Open Ditch Clean Out contract to Walters Excavating in the amount of \$14,767 for the clean out of 14,767 feet of CD#67 in Cottonwood and Sigel Townships, which is scheduled to be completed by 6-1-2018; and noting that the contract also includes replacement of tile outlets at \$700 each, if needed; and to adjust the drainage assessment for CD#67 from \$96,000 to \$111,000 due to this clean out; passed. Two other bids were received from Rickert Excavating and Ed Rettman Excavating.

M/Berg, S/Windschitl, to approve the request from Hanska Special Events Committee President Dondi Strassburg for a County Road/Street closure to close four blocks of CSAH 13 & 20 (Broadway Ave.) between TH 257 and Fourth Street in Hanska in conjunction with the Syttende Mai Celebration scheduled for 5-20-2018; carried.

M/Windschitl, S/Simonsen, to set a bid letting date for the SAP 008-599-056 Bridge Replacement and Approach work on 250th Street over JD 30 R&B for 10:00 AM on 5-9-2018 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Potter, S/Berg, to set a bid letting date for the SAP 008-620-032 Bridge Replacement and Approach work on CSAH 20 over JD 10 B&BE for 10:00 AM on 5-9-2018 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Potter, S/Simonsen, to accept the quote received for maintenance striping of 105 road miles in Brown County from AAA Striping Service in the amount of \$56,120; carried. One other bid was received from Traffic Marking Services.

M/Berg, S/Simonsen, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

Borchert reported on the MRCI meeting on 3-27-2018, SCHA meeting on 3-29-2018, and Corporate MRCI meeting on 4-2-2018.

M/Berg, S/Windschitl, to present the “2018 Public Health Partnership Award” to the Springfield Community Wellness Committee for their outstanding contributions in promoting the health of the citizens of Brown County; passed.

M/Berg, S/Potter, to accept the low quotes for the remodeling of two jail cells into safety cells for a total amount of \$63,035, which includes a quote of \$1,488 from Heymann Construction for labor, material and equipment to locate two openings in the precast floor; a quote of \$7,700 from Klassen Mechanical Inc. for floor drains and plumbing; a quote of \$39,160 for Gold Medal Safety Padding; a quote of \$11,633 from EganCo.com for the purchase and installation of four (4) Samsung 2MP Box Cameras with Pelco corner-mount detection housing; and a quote of \$3,054 from Full Service Electric for installation of control dimmers in control tower and dimmable LED lamps in existing lamp fixtures; carried 5-0. Other quotes were received from Farrasyn for two openings in the precast floor; GSM for floor drains and plumbing; and Padded Surfaces by B&E for cell padding. It should be noted that funding for this project with half paid by the Jail Commissions (01-252) non-levy account and half paid by the Contingency line item 01-149.6889, with reimbursement from non-levy Jail Commissions as they become available in 2018.

M/Borchert, S/Windschitl, to accept and file with thanks the presentation of the Wood Lake Management Plan dated June 2014 and discussion on water related issues; carried.

M/Windschitl, S/Simonsen, to accept the proposal dated 3-23-2018 from GEI Consultants in the estimated amount of \$20,500 for meeting and conference calls with Brown County, the Solid Waste Committee and the Minnesota Pollution Control Agency (MPCA) to define the specifics for responses to the draft MPCA draft Landfill Permit which is open for public comment and to develop leachate management options for treating leachate, and authorize the County Board Chairman to sign the GEI Consultants proposal; carried.

M/Windschitl, S/Berg, to authorize the Solid Waste Dept. and Mathiowetz Enterprises to solicit quotes for liner material and installation of approximately 11,000 square ft. of 60 mil HDPE synthetic liner for landfill liner; carried.

M/Borchert, S/Berg, to accept the recommendation of the Salary Administration Task Force for 9 specific position descriptions to be reviewed by the respective Department Heads and Review Committee and sent back to PAC for re-pointing. The 9 position descriptions are: 1) Senior Appraiser, 2) HR Office Support Specialist, 3) Human Resources Technician, 4) Human Resources Director, 5) Office Support Specialist, Human Services Dept., 6) Child Support Officer Supervisor, 7) Highway Accountant – Administrative Assistant, 8) License Bureau Technician, and 9) Deputy Recorder; carried.

M/Potter, S/Berg, to appoint Shawn Wilfahrt as FT Financial Technician in the Auditor-Treasurer Dept. at the hourly rate of \$18.5315 (Grade X, Step 2) effective 4-16-2018; carried.

M/Berg, S/Simonsen, to accept Gideon Bode’s withdrawal from consideration for the 2018 Summer Highway Engineering/Maintenance Student position, rescind the appointment, and approve the appointment of Austin Peterson for the 2018 Summer Highway Engineering/Maintenance Student position with an anticipated start date of 6-4-2018 at the first year hourly wage of \$10.00 pending results of pre-employment drug screen and physical exam; carried.

Correspondence C-1 thru C-7 were accepted and filed. Berg reported on Salary Task Force meeting on 3-29-2018; Windschitl reported on Heartland Express Transit Meeting on 3-28-2018, SCHA meeting on 3-29-2018, and Health Insurance Committee meeting on 3-27-2018; Simonsen reported on Health Insurance Committee meeting on 3-27-2018, Salary Task Force meeting on 3-29-2018, and Sioux Trails Executive meeting on 3-27-2018; Potter reported on Rural Energy Board meeting on 4-2-2018.

At 12:24 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 12:30 PM.

The Official Minutes of the Regular Meeting of 4-3-2018 are on file in the County Administrator’s Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator’s E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us