

## SYNOPSIS OF COUNTY BOARD MEETING

May 1, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson

M/Potter, S/Simonsen, to accept the Minutes of 4-24-2018 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Windschitl, to authorize payment of General Government claims in the amount of \$245,413.82 as follows: Revenue \$218,330.98; Public Health \$3,193.67; Road and Bridge \$8,545.64; Human Services \$250.19; Ditch \$14,325.00; Landfill \$9.27; Forfeited Tax Fund \$759.07. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Area II MN River Basin Projects \$12,971.00; Bridging Brown Co. \$3,250.00; Brown Co. Ag. Society \$14,250.00; Brown Co Editorial Assn \$2,403.74; Brown Co Historical Society \$44,589.50; Brown Co Humane Society \$4,300.00; Brown Co Library Board \$38,816.50; Brown Co Soil & Water Cons Dist \$47,700.00; Green Mill-NUCC \$2,708.39; Jones, Haugh & Smith Inc \$13,850.00; Killion Smith Law Firm \$2,733.66; Midstates Equipment & Supply \$2,010.40; MN Dept of Transportation \$7,904.59; MN Elevator Inc \$2,266.00; MN Valley Action Council \$3,317.00; Summit Food Service LLC \$4,162.92; The Master's Touch LLC \$5,312.19; Thomson Reuters – West Payment Center \$5,035.47. 88 Payments less than \$2,000: \$27,832.46; Final Total \$245,413.82; carried.

M/Windschitl, S/Potter, to obtain a Preliminary Appraisal prepared by Clay Dodd, MAI, ASA, of Patchin Messner Dodd & Brumm, Burnsville, MN as the initial phase of a process that will consist of 10-12 hours @ \$165/hr (\$1,650 to \$1,980) which is needed at this stage of the A.M.P.I. tax court filing; carried.

M/Borchert, S/Windschitl, to authorize Brown County to act as the sponsoring agency on behalf of the Brown County Historical Society to apply for a MN Historical and Cultural Heritage (Legacy) program grant in the estimated total amount of \$210,136 for the Masonry Project for the Brown County Museum at 2 North Broadway, New Ulm, MN; to approve the conditional acceptance of the bid of \$182,169 from Building Restoration Corporation, Roseville, MN for the Brown County Historical Society Building Masonry Preservation project for the West Third Level Elevation Phase with Alternate A (install through-wall flashing) and Alternate B (repair existing windows), with final acceptance of said BRC bid subject to state Legacy Grant award for said West Third Level Elevation Phase Masonry Preservation project; and to approve Brown County's commitment of \$23,950 plus half of the \$18,217 contingency (split 50/50 with BCHS) towards the local match required for the Legacy Grant Masonry Project for the BCHS Museum; passed 4-1, with Potter dissenting.

M/Berg, S/Windschitl, to approve the 2018 State of MN Annual County Boat and Water Safety Grant Agreement, Contract #137518, PO #:3000127248, in the total amount of \$3,470 for the period 1-1-2018 thru 6-30-2019; carried.

M/Windschitl, S/Berg, to accept and file the 2018 1<sup>st</sup> Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 25% of the budget year as follows: Expenditures of \$7,410,071.70 or 22.3%, and revenues of \$8,161,539.18 or 23.4%; and the 2018 1<sup>st</sup> Quarter Supplemental Budgets Report noting expenditures of \$695,771.16 or 23.0%, and revenues of \$356,750.43 or 15.1% of budgeted activity; carried.

M/Windschitl, S/Simonsen, to appoint Julie Van Name and Charles Guggisberg to the Sioux Trails Mental Health Center Board of Directors; passed.

M/Borchert, S/Potter, to appoint Carl Zeidler, with Susan Kimmel alternate, to the Brown Co. Library Board as the New Ulm representative for the term through 12-31-2020; passed.

M/Berg, S/Borchert, and passed 5-0, to adopt Resolution 2018-15 approving the Proclamation of 5-12-2018 as First Lieutenant Robert Frank Niemann Day.

County Attorney Hanson administered the Oath of Office to Assistant County Veterans Service Officer John Schotzko in accordance with Minnesota Statutes 197.60. M/Borchert, S/Berg, to accept and file the report on the appointment of Assistant County Veterans Service Officer Schotzko; carried.

M/Potter, S/Simonsen, to approve the request from the City of Evan to close a portion of CSAH 31 (Knudsen St.) on 6-23-2018 from 12:00 PM to 1:00 AM for a street dance, vendors, and food court, and to close one (1) lane of CSAH 7 (Hanson St.) on 06-23-2018 from 6:00 PM to 7:00 PM for a parade; carried.

M/Windschitl, S/Potter, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Potter, to authorize the hiring/posting of the second Engineering Technician position in the Brown Co. Highway Dept.; carried.

M/Berg, S/Borchert, to accept the resignation of Dorothy Oeltjenbruns, Home Health Aide/Homemaker, effective 4-27-2018 and authorize posting for a Home Health Aide/Homemaker according to policy; carried.

M/Berg, S/Borchert, to delete Personnel Policy XV, Leave Benefits, Section 13. Candidates for Political Office, in its entirety; carried.

At 10:38 AM, Correspondence C-1 thru C-6 were accepted and filed. Berg reported with Potter on the Highway Committee and on the Brown Co. Economic Development Partners, Inc. meeting; Simonsen reported on the Underage Substance Abuse Coalition meeting on 4-19-2018, Sustainability Committee, and on the Information Technology Committee meeting on 4-26-2018.

At 10:50 AM, Calendars were coordinated for the next two week period.

M/Berg, S/Potter, to accept and file the presentation on the MnDOT District 7 Investment Update as presented by MnDOT District Engineer Greg Ous and District State Aid Engineer Gordon Regenscheid; passed.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:20 AM.

The Official Minutes of the Regular Meeting of 5-1-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us)  
Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)