

SYNOPSIS OF COUNTY BOARD MEETING

May 22, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Lay Board Members Mohr and Kuster, County Administrator Enter, Human Services Director Henderson, and County Attorney Hanson.

M/Borchert, S/Berg, to accept the Minutes of 5-15-2018 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to accept and order filed the Brown County Local Mental Health Advisory Council annual report on local mental health services and the Bridge on Center (BOC) 2017 Annual Report; carried.

M/Windschitl, S/Potter, to reduce the family childcare licensing fee, effective 1-1-2019 for a period of two (2) years, from \$50/yr to \$25/yr for initial licensing and re-licensing, with the request to the Collaboratives to supplement the fee reduction to the county, and understanding that the fee for background checks remains unchanged; passed.

M/Windschitl, S/Borchert, to accept and file the 2017 Rural Transit State Report; carried.

M/Potter, S/Berg, and passed 5-0 to approve Brown County Resolution 2018-16 regarding the purchase of one (1) 2018 Class 400 Eldorado Aerotech Bus under the 2018 MN/DOT Cooperative Vehicle Procurement process from Telin Transportation Group LLC at a purchase price of \$77,469.00 with 80% State/Federal funding share.

M/Potter, S/Borchert, to include \$2,500 in the draft 2019 county budget, subject to final budget approval, as supplemental funding for the Lutheran Social Service of MN Financial Counseling Service; carried.

M/Potter, S/Berg, to approve Welfare/Fraud/Collections Officer Cowing's attendance at the UCOWF (United Council on Welfare Fraud) National Conference to be held in Sept. 2018 in Milwaukee, WI, noting expenses incurred for tuition, travel, and lodging will be reimbursed through a UCOWF scholarship; carried.

M/Borchert, S/Simonsen, to approve the updated South Central Community-Based Initiative (SCCBI) Joint Powers Agreement which includes the ten counties of Blue Earth, Brown, Faribault, Martin, Freeborn, LeSueur, Nicollet, Rice, Sibley, and Watonwan; carried.

M/Potter, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$14,682.78. In accordance with MS 375.12 the following claims exceed \$2,000: Elan Financial Services \$6,020.45; Verizon Wireless \$2,674.33; Confidential Client \$2,258.06. Nine payments less than \$2,000 total \$3,729.94; Final Total \$14,682.78; carried.

M/Windschitl, S/Simonsen, to accept and file the following Consent Agenda Items: Federal Social Services Block Grant Increased; Child Care Subsidy Topic from April Board Meeting; Funding Issues for Treatment of Mental Health Needs in Adolescents; Women's Day Magazine Article; Out of Home Placement Net Costs Report; Out of Home Monthly Report; Income Maintenance Report; Social Service Case Listings for November 2017; Heartland Express Monthly Report; carried.

At 10:47 AM, Lay Board Members Mohr and Kuster were excused.

M/Borchert to approve the expenditure of up to \$1,800 of Water Planning funds to pay for an additional sediment core from Sleepy Eye Lake to provide information needed for the Cottonwood River Watershed Restoration and Protection Program. After a third call for a second to the motion, Chairman Simonsen declared the motion died for lack of a second to the motion.

At 11:10 AM, Chairman Simonsen convened the continuation of the public hearing for the Petition to Outlet into CD#63 as filed by John Bode to outlet an additional 25.05 acres in CD#63. The public hearing was attended by A/T Prochniak; County Engineer Stevens; Assistant Highway Engineer Lang; Ditch Viewer Christianson; and two (2) interested landowners of the ditch system. A/T Prochniak noted that the public hearing notice was published as required and that the Notice of Hearing was sent to all landowners of record. A/T Prochniak presented background information on the Petition to Outlet into CD#63. Viewer Christianson presented the Viewers Report. John Bode asked about the existing tile through the township road which drains to CD#8; it was noted that said tile is private tile. It was also noted that CD#8 was redetermined in 2008. No other public testimony was received. M/Potter, S/Berg, to approve the Petition by John Bode to outlet an additional 25.05 acres into CD#63 with the petitioners responsible for the petition costs; approve the one-time outlet fee as recommended by the Viewers in the amount of \$25/acre in a total amount of \$626.25 for the petitioned 25.05 benefitted acres; approve the additional assessment of \$1,370 for the 25.05 acres included in the CD#63; revise the total Benefits for CD#63 from \$14,216,042 to \$14,270,163; and direct the County Attorney to prepare the Findings of Fact and Order to be considered at a following County Board meeting; passed 5-0.

M/Berg, S/Potter, to authorize the payment of \$3,937 for the purchase of a buffer easement along CD#8 in Linden Township on property owned by John Bode, to address the non-payment for said easement when the CD#8 redetermination of benefits was completed in 2003; carried 5-0.

M/Berg, S/Windschitl, to accept and file the Cash Management/Investment Report ending 5-15-2018 which reflects a total invested balance of \$39,560,097.53 with the average overall interest rate for the portfolio of 1.62%; carried.

M/Berg, S/Windschitl, to approve Conditional Use Permit (CUP) Application APP-C-0064 by L & S Construction to renew an existing CUP on the property described as the SW¼ of Section 29, T109N, R35W, North Star Township, Brown County, MN to continue to allow for a gravel mine operation to include extraction and processing (crushing) equipment all located in the A-1 Ag Protection Zoning District, with fourteen conditions; carried.

M/Windschitl, S/Potter, to approve CUP Application APP-C-0065 by L & S Construction on property owned by Joseph Groebner & Sherry Groebner described as Part of the NE ¼ of Section 32 and the SE¼ of Section 29, T109N, R35W, North Star Township, Brown County, MN to renew an existing CUP and continue to allow a gravel mining operation to include extraction, processing, screening, and crushing all located in the A-1 Ag Protection Zoning District, with fourteen conditions; carried.

M/Windschitl, S/Simonsen, to authorize GEI Consultants to develop a Sampling and Analysis Plan (SAP) and Updated Leachate Management Plan (LMP) Preparation (GEI Proposal dated 5-11-2018) in the total estimated cost of \$6,500; carried.

M/Potter, S/Berg, to approve the request from the City of Comfrey to close a portion of CSAH 36 (Brown Street & White Street) between Ochre Street and Broad Street on 7-13-2018 from 5:00 PM to 8:00 PM for a parade and to close a portion of CSAH 36 from Field Street to Broad Street on 7-13-2018 from 8:00 PM to 1:00 AM for a street dance; carried.

M/Potter, S/Simonsen, to approve four Drainage Repair requests/payment of said repairs; carried.

M/Potter, S/Windschitl, to accept the quote received for aerial spraying for weed control in Brown County drainage ditches from Scott's Helicopter Services, LeSueur, MN in the amount of \$33.00/acre for 2018; and to accept the bid received from BDI Services in the amount of \$349.98/acre for 2018 for ground spraying (spot spraying) for tree, brush, and weed control on the ditch slope and buffer of eighteen (18) drainage systems; carried. An additional bid was received from Central Applicators, Inc. for ground spraying. No other quotes for aerial weed spraying were received.

M/Berg, S/Potter, to accept and file the report on the Tooth Fairy Dental Education Program being conducted in daycares and school classrooms throughout Brown County; carried.

M/Borchert, S/Windschitl, to approve the revised School Health contract including an increase in the nursing time rate from \$42/hr to \$45/hr in the 2018-2019 school year contracts; carried.

M/Berg, S/Potter, to table consideration of the Brown County Mental Health and Wellness Action Team report; motion to table carried.

M/Windschitl, S/Borchert, to accept and file the Public Health Update 5-22-2018 on: Public Health Preparedness Incident Command Training; Summer Community Health Education Intern; Brown County Tobacco Profile; Visioning Session and Themes Strength Assessment; Red Cross Mass Care Workshop; WIC (Women Infant and Children Nutrition Program) SHIP Grant; Medical Cannabis Update; and Advisory Committee Meeting Minutes 2-21-2018; carried.

M/Potter, S/Berg, to accept the resignation of Matt Ibberson, FT Deputy Sheriff, effective 5-17-2018, and ratify posting the vacancy for a FT Deputy Sheriff according to policy and contract; carried 4-1 with Borchert dissenting.

M/Berg, S/Potter, to approve and refer to the Personnel Advisory Committee (PAC), under the Rotational Review process, the following Assessor Dept. Position Descriptions: 1) County Assessor, 2) Deputy Assessor, 3) Sr. Appraiser, 4) Appraiser, 5) Sr. Assessment Technician and 6) Assessment Technician; passed.

M/Potter, S/Berg, to appoint Kimberly Shropshire as FT Child Support Officer in Human Services at the hourly rate of \$21.7639 (Grade XII, Step 3), with start date of 6-18-2018, pending successful completion of pre-employment screening and background checks; carried.

M/Windschitl, S/Simonsen, to accept and file the April 2018 Budget Report (Cash Basis and Unaudited) which reflects activity at 33.3% of the budget year as follows: expenditures of \$9,493,949.09 or 28.6%, and revenues of \$8,417,577.02 or 24.2%; and the April 2018 Supplemental Budgets Report noting exp. of \$855,367.37 or 28.3%, and rev. of \$438,702.97 or 18.6% of annual budgeted activity; passed.

M/Potter, S/Borchert, to approve the Year 2019 Budget Guidelines including a 2.5% salary plan adjustment for non-union employees for budgeting purposes, subject to final budget approval; carried.

M/Windschitl, S/Berg, to approve County Board 2019 draft budget review dates from 9:00 AM – 4:00 PM on Monday 8-20-2018; Wednesday 8-22-2018; and Monday 8-27-2018; carried.

Correspondence C-1 thru C-7 were accepted and filed. Borchert reported on Sioux Trails Mental Health Center meeting on 5-15-2018, the 2017 Audit Entrance meetings on 5-18-2018, Workforce Joint Powers Board meeting on 5-21-2018, and the ALICE training on 5-21-2018; Windschitl reported on the Minnesota Valley Action Council meeting on 5-21-2018; Simonsen reported on the Sioux Trails Mental Health Center meeting on 5-15-2018 and on the Underage Substance Abuse Coalition Sustainability Committee meeting; Potter reported on the MN Rural Energy Board meeting on 5-21-2018.

At 1:26 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 1:32 PM.

The Official Minutes of the Regular Meeting of 5-22-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us