

SYNOPSIS OF COUNTY BOARD MEETING

June 5, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Berg, to accept the Minutes of 5-22-2018 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Windschitl, to authorize payment of General Government claims in the amount of \$255,665.62 as follows: Revenue \$153,829.62; Public Health \$11,601.31; Road and Bridge \$50,650.96; Human Services \$781.56; Park \$1,731.91; Ditch \$25,710.76; Landfill \$11,359.50. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Bolton & Menk Inc \$3,317.50; Dahlen Dwyer Foley & Tinker Inc \$7,500; Election Systems & Software Inc \$4,110; GEI Consultants Inc \$11,359.50; General Office Products Co \$9,938.37; Government Management Group \$3,500; Heiderscheidt Digging Inc \$6,334; Jones, Haugh & Smith Inc \$18,750; Loffler Companies Inc \$26,381.85; Mayo Clinic Health System Mankato \$3,657.36; Mccc Mi 33 \$28,427.92; Mn Pollution Control Agency 20000988700 \$40,920.41; Nozco Inc \$5,200.45; Pc Janitorial Supplies Llc \$2,249.06; Red Rock Quarry \$37,063.94; Shi International Corp \$3,460; Shopko Pharmacy \$2,863.61; Summit Food Service Llc \$5,363.73; 104 Payments less than 2,000.00 \$35,267.92; Final Total: \$255,665.62; carried.

M/Berg, S/Potter, and passed 5-0, to approve the Petition of John Bode to Outlet into CD 63 Findings of Fact whereby IT IS ORDERED as follows: 1. Petitioners shall be granted an outlet into CD 63 from the above described property, said outlet to be consistent with the design as described by Petitioner during the public hearing. 2. The benefits of \$54,121 for the 25.05 acres shall be added to the above described property's benefits. 3. Petitioner shall pay an assessment of \$1,370.00 and an outlet fee of \$626.25 for the 25.05 acres, and shall be responsible for the costs incurred with these proceedings. An invoice will be sent from the Brown County Auditor-Treasurer to request payment and payment shall be made within 30 days of the date of the invoice. 4. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Simonsen, to approve the signing of the 2017 Audit Engagement Letter with the Office of the State Auditor; carried.

M/Potter, S/Berg, to approve sixteen (16) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Windschitl, to award the SAP 008-604-008 & 008-605-017 Surface Rehabilitation Projects on CSAH 4 & 5 to OMG Midwest Inc. d/b/a Southern MN Construction Co., Inc. in the amount of \$184,602.20; carried. Other bids were also received from M.R. Paving & Excavating, Inc. and Central Specialties Inc.

M/Windschitl, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Simonsen, to amend the request from the City of Evan and close a portion of CSAH 31 (Knudsen Street) on 6-23-2018 from 8:00 AM to 1:00 AM on 6-24-2018 for a street dance, vendors, and food court, and to close one (1) lane of CSAH 7 (Hanson Street) on 6-23-2018 from 6:00 PM to 7:00 PM for a parade; carried.

M/Berg, S/Potter, to accept and file the Brown County Mental Health and Wellness Action Team report; carried.

M/Windschitl, S/Potter, to accept and file the report on the Southern MN Initiative Foundation as presented by Jennifer Nelson; and include an amount of \$3,000 in the draft 2019 county budget, subject to final budget approval, as supplemental funding for the Southern MN Initiative Foundation; carried.

M/Potter, S/Berg, to approve the correction to VG Platz Farm Subdivision Plat Document No. 411565 that was recorded on 5-26-2017; carried.

M/Potter, S/Berg, to accept and file the report on the 2018 Area Survey of Liquor License Fees, and by consensus, it was agreed to review the fees survey again in Nov. 2018; carried.

M/Berg, S/Simonsen, to approve tobacco licenses for the following establishments in Brown County for 7-1-2018 to 6-30-2019: Hanska C-Store/Farmers' Cooperative of Hanska, Hanska; Ridin' High Saloon, Cobden; carried.

M/Windschitl, S/Borchert, to approve licenses for the following establishment in Brown County for 7-1-2018 to 6-30-2019: Sleepy Eye Golf Club Club Liquor License - \$300 and Sunday Liquor License - \$200; carried.

M/Berg, S/Potter, to approve licenses for the following establishment in Brown County for 7-1-2018 to 6-30-2019: Essig Baseball Assoc. 3.2 Percent On Sale License - \$20 and 3.2 Percent Off Sale License - \$20; carried.

M/Potter, S/Berg, to approve licenses for the following establishments in Brown County for 7-1-2018 to 6-30-2019: Stark Baseball Assoc. 3.2 Percent On Sale License - \$20; Searles Baseball Assoc. 3.2 Percent On Sale License - \$20; Sigel Athletic Assoc. 3.2 Percent On Sale License - \$20; Leavenworth Baseball Assoc. 3.2 Percent On Sale License - \$20; Church of Japanese Martyrs 3.2 Percent On Sale License - \$20; Flying Dutchmen Cycle Club – Cottonwood Twp. 3.2 Percent On Sale License - \$20; carried.

M/Berg, S/Simonsen, to approve licenses for the following establishments in Brown County for 7-1-2018 to 6-30-2019: Carl's Corner, Essig On/Off Sale Liquor License - \$1,300 and Sunday Liquor License - \$200; Searles Bar & Grill, Searles On/Off Sale Liquor License - \$1,300 and Sunday Liquor License - \$200; carried.

M/Borchert, S/Berg, to approve the appointment of Jacob Hoffmann as FT Engineering Instrument Technician in the Highway Dept. at the hourly rate of \$22.4642 (Grade XII, Step 4), with start date of 6-18-2018, pending successful completion of pre-employment screening; carried.

M/Borchert, S/Windschitl, to approve the appointment of Holly Berg as FT Seniors and Physically Disabled Adults Social Worker at her current Bachelor's level social worker position hourly rate of \$26.3075, Grade XIV, Step 6, effective 6-6-2018; and authorize to post the vacancy for a FT Adult Mental Health Social Worker according to policy; carried.

M/Berg, S/Borchert, to approve and refer to PAC the following Recorder Dept. Position Descriptions: 1) Deputy Recorder, and 2) Chief Deputy Recorder; passed.

M/Borchert, S/Potter, to appoint Danielle Andrews as PT Home Health Aide/Homemaker in the Public Health Dept., at the hourly rate of \$17.2136 (Grade IX, Step 2), with an anticipated start date of 6-14-2018 contingent on the results of the pre-employment screenings; passed.

M/Potter, S/Berg, to appoint Ruth Wellmann to the Brown County Library Board as the Hanska representative to complete the term through 12-31-2018; carried.

At 10:22 AM, Correspondence C-1 thru C-8 were accepted and filed. Borchert reported on Complete Streets meeting on 5-24-2018 and on the Emergency Management staffing meeting on 6-5-2018; Berg reported on IEIC Help Me Grow meeting and on the Region 9 Legislative and Communications Committee; Windschitl reported with Simonsen on the Community Health Services Executive Committee meeting, and also reported on the Wellness Committee meeting, and on the National Assoc. of Counties meeting in Washington D.C. on 5-30-2018 and on the Whitehouse meeting on 5-31-2018; Simonsen reported with Berg on the Personnel Advisory Committee, and on the Wellness Committee meeting on 5-24-2018, and the Emergency Management Staffing Committee meeting on 6-5-2018, and on the Iberia canoe landing erosion meeting Stark Township representatives on 6-4-2018; Potter reported on the meeting with legislators on 5-23-2018.

At 11:06 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:15 AM.

The Official Minutes of the Regular Meeting of 6-5-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us