

SYNOPSIS OF COUNTY BOARD MEETING June 19, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Windschitl, S/Berg, to accept the Minutes of 6-5-2018 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Berg, to accept and order filed the May 2018 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Potter, S/Windschitl, to approve ten (10) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Borchert, to authorize payment of General Government claims as amended in the amount of \$124,166.65 as follows: Revenue \$68,688.14; Public Health \$4,668.95; Road and Bridge \$18,979.53; Human Services \$707.87; Park \$367.38; Ditch \$29,215.43; Landfill \$28.34; SCORE \$591.01; Forfeited Tax \$920.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless \$2,427.65; Barco Municipal Products Inc \$10,355; Behrends/Mark \$2,730; Blue Earth Co Sheriff \$3,593.21; Egan Company \$2,326.60; Heiderscheidt Digging Inc \$4,188.50; Kohls Weelborg Chevrolet \$2,735.21; Miller Dunwiddie Architecture \$2,637.75; MN State Auditor \$7,035; Rtvision Inc \$11,134.15; Summit Food Service Llc \$5,527.14; Thomson Reuters - West Payment Center \$2165; Totalfunds By Hasler \$3,500; Walters Excavating \$18,332.65; 132 Payments less than 2,000.00 \$45,478.79; Final Total: \$124,166.65; carried.

M/Berg, S/Potter, to approve renewal of the Adult Basic Education Cooperative Contract with Mankato Life Lines Consortium and Brown County for the period of 7-1-18 thru 6-30-19, with said contract providing a General Education Degree (GED) Program for inmates at a county cost not-to-exceed \$4,295.41; carried.

M/Windschitl, S/Potter, to approve the MN Judicial Branch Mini-Contract to provide Brown County Treatment Court Coordinator services for the 5th Judicial District Court for up to 15 weeks and be reimbursed at a rate of \$20.83/hr for a maximum of 120 hours; and authorize the Probation Director to sign said contract; carried.

M/Windschitl, S/Potter, to approve the purchase of a Spectra LL300N Laser with HL450 and a rechargeable battery pack from Carroll Construction Supply in New Ulm in the amount of \$859.97, understanding that Carroll Construction Supply will be able to provide maintenance service and operation information locally when needed; carried 5-0. One (1) other bid was obtained from the internet company Contractors-Tools.

M/Windschitl, S/Potter, to accept and file the Brown County 4-H Impact Report as presented by 4-H Program Coordinator Sorenson; carried.

M/Potter, S/Simonsen, to approve Re-Zoning Application APP-RZ-0003 by Chad Mathiowetz of Mathiowetz Construction on the property in the NE ¼ of the NW ¼ of Section 27, Township 109N, Range 33W, Leavenworth Township, Brown County, MN for the purpose of rezoning approximately twenty (20) acres of land to the south of County Highway 24 from R-1 Residential Zoning District and A-1 Ag Protection Zoning District to the I-2 Industrial Zoning District; carried 4-0, with Berg abstaining.

M/Potter, S/Berg, to approve Preliminary Plat Application APP-P-0031 by Jed Lutgen known at Lutgen Subdivision (Lot 1 23.06 Acres, Lot 2 12.58 Acres) on property owned by Allan Merkel described as part of Gov't Lot 2, of Section 17 and Part of Gov't Lot 2 of Section 16, Township 111 N, Range 32 W, Home Township, Brown County, MN; Split is a multi-lot subdivision in the A-1 Ag Protection Zoning District; carried.

M/Berg, S/Borchert, to approve Preliminary Plat Application APP-P-0032 by Brian Domeier known as Domeier 2nd Subdivision (Lot 1 10 Acres, Lot 2 12.66 Acres) described as Lot 1, Block 1, Seifert Grove 2nd Subdivision, Section 14, Township 109N, Range 31W, Sigel Township, Brown County, MN; Subdivision is existing platted lot being split in to two lots; carried.

M/Borchert, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$188,142.97. In accordance with MS 375.12 the following claims exceed \$2,000: AmericaCare Mobility Van Inc. \$4,477.74; Ronald McDonald House Upper Midwest \$4,350.00; Superior Mobility \$2,056.28; Brown Co Public Health Nursing \$6,000.00; CDW Government Inc \$5,435.71; ECFE \$3,975.47; Enterprise North \$9,718.50; Greater MN Family Services \$10,438.55; MN Human Services \$68,129.10; MN State Auditor \$2,941.50; NU Telecom \$2,085.01; PRO Kinship \$2,275.00; Southern MN Crisis Nursery \$10,000.00; Two hundred seventeen payments less than \$2,000 total \$56,260.11; Final Total \$188,142.97; carried.

At 10:30 AM, Chairman Simonsen convened a Closed Session to consider Social Services Payments, whereupon a M/Borchert, S/Berg, to authorize the payment of Social Services payments in the amount of \$211,498.92; carried and the Closed Session ended at 10:37 AM. In accordance with MS 375.12 the following claims exceed \$2,000: Kindred Family Focus \$4,059.45; Confidential Client \$3,563.18; Forensic Nursing Home \$2,523.40; MBW Company SILS Program \$5,163.80; Dept of Human Services CCDTF \$11,843.14; Three Counties for Kids \$9,587.00; Families First Collaborative \$25,921.00; Confidential Client \$2,071.11;

Spurgin/Gerane \$4,085.42; Greater MN Family Services \$2,909.00; DHS – MNSOP \$4,036.20; Village Ranch Inc \$6,293.00; MN Valley Action Council \$12,403.98; Sioux Trails Mental Health Ctr \$16,437.55; DHS – St Peter RTC – 482 \$3,893.60; DHS St Peter RTC – 472 \$2,504.80; Habilitative Services Inc SILS \$3,061.02; Confidential Client \$2,976.12; Minnesota Girls Academy \$6,556.00; MRCI \$14,725.36; Brown Co. Evaluation Center \$8,360.17; Second Chances \$4,590.00; Prairie Lakes Youth Programs \$28,639.00. 41 payments less than \$2,000 total \$25,295.62; Final Total \$211,498.92.

M/Potter, S/Simonsen, to approve the appointment of Eric Schwarzrock as FT Deputy Sheriff at \$29.1743/hour (Grade XV, Step 11), effective 7-6-2018; and authorize to post the vacancy for a FT Investigator in the Sheriff Dept. according to policy; carried.

M/Borchert, S/Windschitl, to appoint Terry Sindelir as a PT Heartland Express Bus Driver (up to 28 hrs/week), at \$16.4728/hr (Grade VIII, Step 3) due to related experience, with an anticipated start date of 6-25-18, contingent on the passage of the pre-employment background checks, and a DOT physical and drug screen; carried.

M/Berg, S/Potter, to accept the resignation of Mary Enander, Human Services Adult Mental Health Social Worker, effective 6-26-2018, and authorize to post a vacancy for a FT Adult Mental Health Social Worker according to policy; carried.

M/Berg, S/Simonsen, to approve and refer to the Personnel Advisory Committee (PAC) the Child Support Unit Position Descriptions: 1) Child Support Supervisor, 2) Child Support Officer, and 3) Support Enforcement Aide; carried.

M/Potter, S/Berg, to accept the resignation of Pauline Braulick, Assessor Dept. Senior Appraiser, effective 6-29-2018, and authorize to post a vacancy for a FT Senior Appraiser according to policy; carried.

M/Potter, S/Berg, to appoint Commissioner Windschitl to be the Brown County Commissioner's representative on the MN Valley Action Council (MVAC) Board of Directors through 12-31-2020; carried.

At 10:45 AM, Correspondence C-1 thru C-12 were accepted and filed. Borchert reported on the MN Housing Partnership Conference in Willmar on 6-5/6-2018, Sioux Trails Mental Health Center Corporate meeting and contract meeting, and with Simonsen on the Emergency Management staffing meeting on 6-19-2018; Berg reported on the Building Committee meeting on 6-5-2018, Ditch meetings, Public Health meeting, and Highway Committee meeting on 6-18-2018; Windschitl reported on the South Country Health Alliance, Brown County Historical Society Board meeting, and BCHS Finance Committee meeting; Simonsen reported on the Building Committee, Underage Substance Abuse Coalition Sustainability, the Blandin Collaborative meeting on 6-7-2018, the Brown County Library Board meeting in Sleepy Eye, County Ditch #57 meeting, Sioux Trails Mental Health Center, the Brown Soil & Water Conservation District meeting on 6-12-2018, AREA II, and the Redwood/Cottonwood Rivers Control Area; Potter reported on the Highway Committee meeting on 6-18-2018, on the pending closure of the Springfield Hospital, and with Simonsen on the Extension Committee meeting on 6-6-2018.

At 11:32 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:38 AM.

The Official Minutes of the Regular Meeting of 06-19-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us