

SYNOPSIS OF COUNTY BOARD MEETING

June 26, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Lay Board Members Mohr, County Administrator Enter, Human Services Director Henderson, and County Attorney Hanson. Lay board Member Judy Kuster was excused.

M/Windschitl, S/Berg, to accept the Minutes of 6-19-2018 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Borchert, to accept and file the report on Lutheran Social Service of MN Financial Counseling Services as presented by LSS Financial Counselor Julie Zachariason; carried.

M/Borchert, S/Windschitl, to approve the Brown County Human Services Mental Health Client Assistance Program for eligible Brown County residents effective 1-1-2019, understanding that an amount of \$50,000 will be placed in the draft 2019 county budget for said program, subject to final budget approval; carried.

M/Borchert, S/Windschitl, to approve a position entitled Community Based Coordinator to work in the Brown County Law Enforcement community to provide early intervention and diversion from incarceration in the draft 2019 county budget with an estimated 20% Time Study reimbursement, subject to final budget approval; carried.

M/Borchert, S/Potter, to approve a position entitled Community Support Program Worker to work in conjunction with the Community Based Coordinator to provide case management support for all Adult Mental Health and Chemical Dependency workers in the draft 2019 county budget with an estimated 20% Time Study reimbursement, subject to final budget approval and further review in the 2019 budget process; carried.

M/Windschitl, S/Potter, to include an amount of \$950,000 in the draft 2019 county budget for out-of-home placement costs with an estimated \$140,000 in corresponding revenue, subject to final budget approval; carried.

M/Windschitl, S/Berg, to approve the quote of \$34,000 (which includes carpet, tile, vinyl, labor and floor prep) from New Ulm Furniture Co. Inc., New Ulm, MN to purchase and install carpeting in the second floor south section of the Community Services Building in the common areas, elevator, west-side hallway steps to breakroom; install vinyl plank in place of the tile option in the main entrance; and install vinyl plank in the lower level breakroom, noting that funding for the project will come from the CSB Building Fund and Human Service Reserves Fund, and understanding that an adjustment will be made in the total cost for the vinyl plank option in the main entrance; carried. Additional quotes were pursued but not received.

M/Potter, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$7,638.18. In accordance with MS 375.12 the following claims exceed \$2,000: Verizon Wireless \$2,784.32; Five payments less than \$2,000 total \$4,853.86; Final Total \$7,638.18; carried.

M/Windschitl, S/Berg, to accept and file the following Correspondence: Annandale No Longer Need Inpatient Mental Health Care Letter 5-24-18; and Consent Agenda Items: South Central Community Based Initiative (SCCBI) Clubhouse Services Brochure; Conference Attendance Report; Brown County Families First Collaborative Funding Explanation; Out of Home Placement Costs; Heartland Express Monthly Report; Social Service Case Listing; and Income Maintenance Monthly Report; carried.

At 10:55 AM, Lay Board Member Mohr was excused.

M/Berg, S/Potter, and passed 5-0 to approve Brown County Resolution 2018-17 regarding the notice to the Office of State Auditor that Brown County will be retaining the services of a private CPA firm to conduct annual financial audits for Brown County.

M/Windschitl, S/Borchert, and passed 5-0 to approve Brown County Resolution 2018-18 to participate in the Performance Measures Program for 2018.

M/Potter, S/Berg, and passed 5-0 to approve Brown County Resolution 2018-19 in regards to the Consolidation of Drainage Systems IMP 35 and County Ditch 35.

M/Potter, S/Borchert, to approve the purchase of four (4) FLIR Scout III 320 60 Hz Thermal Imagers in the amount of \$7,600 plus shipping from Fight or Flight, Reedsport, OR; carried 5-0. One other quote was received from Surveillance One, Lafayette, Co.

M/Potter, S/Simonsen, to authorize the Highway Dept. to survey and develop preliminary road construction plans to relocate 220th street between Home and Stark Township; passed.

M/Berg, S/Potter, to approve MRCI WorkSource Contract Bid #2808 in the amount of \$11.75/hr charge for building and grounds custodial services assistance by a part-time MRCI worker at the County Highway Department effective 8-1-2018 through 7-31-2019; and authorize the Highway Engineer to sign said contract; carried.

M/Potter, S/Simonsen, to approve the cost of a new FT Emergency Manager position in the draft 2019 county budget, subject to final budget approval and further review in the 2019 budget process; carried 4-1, with Windschitl dissenting.

M/Windschitl, S/Borchert, and passed 5-0 to approve Brown County Resolution 2018-20 in regards to a Disaster Declaration for June 2018 flooding.

M/Berg, S/Simonsen, to approve the Brown County Breastfeeding Tent Agreement, which will be utilized when loaning out the Brown County Public Health Breastfeeding Tent Kit for organizational use at community festivals and events; carried.

M/Berg, S/Borchert, to approve the revised fees as recommended by the Advisory Committee on 6-13-2018: Home Health Aide visits from \$55 to \$60 per visit and Skilled Nursing visits from \$135 to \$140 per visit effective 7-1-2018 and as authorized in MN Statutes 145A.04, Subd. 4.C.; carried.

M/Borchert, S/Berg, to accept and file the Public Health Update 6-26-2018 on: Tick Season; 2017 WIC (Women, Infant, and Children Nutrition Program) FACTS; Synthetic Opioid Fentanyl; Public Health 2018 Q1 Maturity Survey Results; Southern MN Initiative Foundation (LMIF) Literacy Grant; and Advisory Committee Meeting Minutes 4-11-2018; carried.

M/Potter, S/Berg, to accept the notice of retirement from Rosemary Kuehl, Human Services Office Support Specialist, effective 7-31-2018, and authorize to post for a FT Office Support Specialist in the Human Services Department according to policy; passed.

M/Berg, S/Simonsen, to appoint Daniel Grothem as PT Park Maintenance Worker at \$14.2889/hr (Grade VI, Step 4), with an anticipated start date of 7-2-2018 contingent upon successful completion of pre-employment screening; passed.

M/Windschitl, S/Potter, to accept and file the May 2018 Budget Report (Cash Basis and Unaudited) which reflects activity at 41.7% of the budget year as follows: expenditures of \$11,887,066.00 or 35.8%, and revenues of \$10,148,260.01 or 29.1%; and the May 2018 Supplemental Budgets Report noting expenditures of \$1,354,250.39 or 44.7%, and revenues of \$647,060.04 or 27.4% of annual budgeted activity; passed.

At 12:30 PM, Correspondence C-1 thru C-11 were accepted and filed. Borchert reported on the Sioux Trails Mental Health Center, MN Housing Partnership meetings on 6-20-2018 and 6-25-2018, and the Corrections Advisory Committee meeting on 6-22-2018; Berg reported on the Salary Survey Consultant meeting on 6-19-2018; Windschitl reported on the Safety Committee and on Enterprise North; Simonsen reported on the Salary Survey Consultant meeting on 6-19-2018, Sioux Trails Mental Health Center, and on the Underage Substance Abuse Coalition meeting on 6-21-2018; Potter reported on the IMMTRACK meeting on 6-25-2018 and on the status of the Springfield Hospital.

At 1:03 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 1:07 PM.

The Official Minutes of the Regular Meeting of 6-26-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us