

## SYNOPSIS OF COUNTY BOARD MEETING

July 24, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Lay Board Members Mohr and Kuster, County Administrator Enter, Human Services Director Henderson, and County Attorney Hanson.

M/Berg, S/Windschitl, to accept the Minutes of 7-10-2018 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Borchert, to approve the 2019 operating budget for Brown County Heartland Express at \$783,085 and to approve the 2019 capital expense budget at up to \$83,000 for one (1) replacement bus; carried. It was noted that the State/Federal share will cover 85% of approved operating expenses and 80% of approved capital costs.

M/Windschitl, S/Borchert, and passed 5-0 to approve Brown County Resolution 2018-22 to enter into a Calendar Year 2019 Agreement with the State of MN to provide public transportation service in Brown County. Brown County Human Services agrees to provide a local share of 15% of the MnDOT approved total operating cost and 20% of the total MnDOT approved capital costs.

M/Windschitl, S/Berg, to accept the resignation of Terry Sindelir, PT Heartland Express Bus Driver, effective 7-10-2018 and authorize posting for a vacant PT (32-35 hours/week) Heartland Express Bus Driver; carried.

M/Borchert, S/Simonsen, to accept and file the following Consent Agenda Items: Grant Application for Remaining Months of 2018 Community Based Coordinator Position; Daycare Subsidy Alternatives-Board Discussion; MN Association of County Administrators Presentation (MACA); Out of Home Placement Costs; Heartland Express Monthly Report; Social Service Case Listing; Income Maintenance Monthly Report; carried.

M/Windschitl, S/Potter, to approve payment of Human Services administrative claims in the amount of \$167,938.91. In accordance with MS 375.12 the following claims exceed \$2,000: AmericaCare Mobility Van Inc. \$3,883.60; Brown Co Probation Dept \$2,562.50; Brown Co Public Health Nursing \$3,000.00; Confidential Client \$4,173.80; Elan Financial Services \$3,563.70; Greater Mn Family Services \$4,530.37; Mn Human Services \$57,995.65; MN State Auditor \$2,623.50; MN Valley Funeral Home \$2,970.00; Pro Kinship for Kids \$2,275.00; Ronald McDonald House Upper Midwest \$3,050.00; RouteMatch Software Inc \$3,513.84; Superior Mobility \$3,656.85; US Postal Service \$10,000.00; Two hundred thirteen payments less than \$2,000 total \$60,140.10; Final Total \$167,938.91; carried.

At 10:03 AM, Chairman Simonsen convened a Closed Session to consider Social Services Payments, whereupon a M/Berg, S/Windschitl, to authorize the payment of Social Services payments in the amount of \$180,083.58.; carried and the Closed Session ended at 10:08 AM. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co. Evaluation Center \$6,584.67; Dept. of Human Services CCDTF \$9,295.69; Dept. of Human Services AR \$6,692.00; DHS - MAPS \$2,364.66; DHS MNSOP \$3,906.00; DHS St. Peter RTC - 482 \$3,014.40; DHS St. Peter RTC - 472 \$2,424.00; Forensic Nursing Home \$2,442.00; Habilitative Services Inc SILS \$2,750.48; Kindred Family Focus \$3,928.50; MBW Company SILS Program \$5,696.16; Minnesota Girls Academy \$8,956.99; Mn Valley Action Council \$16,138.24; Confidential Client \$3,113.99; MRCI \$6,756.08; Confidential Client \$3,080.18; Prairie Lakes Youth Programs \$28,372.79; Confidential Client \$2,004.30; Confidential Client \$2,963.48; Second Chances \$4,050.00; Sioux Trails Mental Health Ctr \$16,138.78; Spurgin/Gerane \$2,908.04; Village Ranch Inc \$6,090.00; Woodland Hills \$6,530.88. 40 payments less than \$2,000 total \$23,881.27; Final Total \$180,083.58.

At 10:09 AM, Lay Board Members Mohr and Kuster were excused.

M/Berg, S/Potter, to approve Conditional Use Permit (CUP) Application APP-C-0068 by Dean Schneider on the property located in the SW ¼ of the NW ¼ of Section 33, Township 109N, Range 31W, Sigel Township, Brown County, MN application is to renew and amend an existing CUP to allow an expansion from the current 936 Animal Units to 1560 Animal Units of Finishing Swine (5200 Head) all located in the A-1 Ag Protection Zoning District, with eight (8) conditions; carried.

The County Board considered CUP Application APP-C-0069 filed by Deloy Berkner on property owned by Edward Berkner located in Section 13, Township 109 N, Range 33 W, Leavenworth Township, Brown County, MN. Concerns were addressed by neighboring property owners regarding dust on the township road and the speed of trucks related to the feedlot operation, along with the increased size of the feedlot operation. Other concerns were expressed including safety, overall township road conditions, along with air and water pollution concerns. It was noted that the applicant is cooperating with the MN Pollution Control Agency to address state feedlot permit requirements. After considerable discussion, M/Potter, S/Berg, to approve (CUP) Application APP-C-0069 Application filed by Deloy Berkner on property owned by Edward Berkner located in Section 13, T109N, R33W, Leavenworth Township, Brown County, MN; Application is to allow an expansion from the previously permitted 700 AU to the current 1690 AU in a beef cattle operation all located in the A-1 Ag Protection Zoning District, with nine (9) conditions; this motion to approve failed on a roll-call vote of 3-2, with Windschitl and Borchert dissenting. Safety concerns were noted along with the other concerns expressed by the petitioners. It was also noted that the Brown County Zoning Ordinance Section 506.4 requires two-thirds (2/3) vote of its members present and voting to grant approval of a Conditional Use Permit.

M/Potter, S/Simonsen, to approve Final Plat Application APP-P-0031 by Jed Lutgen known at Lutgen Subdivision (Lot 1 23.06 Acres, Lot 2 12.58 Acres) on property owned by Allan Merkel described as part of Gov't Lot 2, of Section 17 and Part of Gov't Lot 2 of Section 16, Township 111 N, Range 32 W, Home Township, Brown County, MN. Split is a multi-lot subdivision in the A-1 Ag Protection Zoning District; carried.

M/Berg, S/Potter, to approve Final Plat Application APP-P-0032 by Brian Domeier known as Domeier 2<sup>nd</sup> Subdivision (Lot 1 10 Acres, Lot 2 12.66 Acres) described as Lot 1, Block 1, Seifert Grove 2<sup>nd</sup> Subdivision, Section 14, Township 109N, Range 31W, Sigel Township, Brown County, MN. Subdivision is existing platted lot being split in to two lots; carried.

M/Potter, S/Berg, to approve Preliminary Plat Application APP-P-0033 by Casandra Anderson known as Anderson Family Trust Subdivision (4.85 Acres) described as the S ½ of the NE ¼ of Section 28, Township 109N, Range 34W, Burnstown Township, Brown County, MN. Parcel being platted is an existing building site being split off from the tilled ground; carried.

M/Windschitl, S/Borchert, to accept and order filed the June 2018 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Potter, S/Berg, to authorize payment of General Government claims in the amount of \$214,775.30 as follows: Revenue \$87,053.25; Public Health \$4,726.50; Road and Bridge \$86,035.19; Park \$975.20; Ditch \$26,341.46; SCORE \$9,643.70. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,521.21; Behrends/Mark \$3,122.13; Bloemke Construction Inc. \$3,678.03; Flint Hills Resources, LLP \$64,708.20; Keystone Compensation Group LLC \$3,500.00; Liberty Tire Recycling LLC \$3,419.67; M-R Sign Co Inc. \$11,800.81; Mathiowetz Construction \$16,400.00; MCCC MI 33 \$12,620.75; MN Co Intergovernmental Trust \$2,500.00; MN State Auditor \$8,180.37; NOZCO Inc. \$18,958.96; Phelan Pa/Francis J \$2,150.00; SeaChange \$7,263.26; Summit Food Service LLC \$2,048.18; Trane U.S. Inc. \$3,217.50; Valley Asphalt Products Inc. \$3,739.60; Veolia ES Technical Solutions \$6,030.58; 111 Payments less than 2,000 \$38,916.05; Final Total: \$214,775.30; carried.

M/Potter, S/Simonsen, to schedule public hearings on Tuesday 8-21-2018 in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN for Redetermination of Benefits as follows: CD#35 Consolidation and Redetermination of Benefits at 11:00 AM; CD#57 at 11:20 AM; and CD#69 at 11:35 AM; passed.

M/Berg, S/Borchert, to authorize the purchase of nine (9) cabinet doors for the Auditor-Treasurer work center from Staples Business Advantage in the amount \$2,218.07, subject to confirmation of state contract pricing; carried 5-0.

M/Potter, S/Berg, to approve three (3) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Simonsen, to accept the MnDOT offer to hire an Historian to assist in the development of a Rehabilitation Alternatives study with respect to the replacement of Bridge 2110 on CSAH #8 over the MN River, with MnDOT paying 80% of the cost for Historian services and Brown County paying the remaining 20% of said cost, with Brown County's share not-to-exceed \$10,000; passed.

M/Potter, S/Berg, to approve the Engineering Services Agreement #18056 dated 7-20-2018 between Brown County and Erickson Engineering Co., LLC for Replacement of Existing Bridge 2110 on CSAH 8 over the Minnesota River in Section 28-T112N-R33W in Brown County for the fee not-to-exceed \$64,272.00; plus the expense for Historian Coordination on a cost plus (hourly) basis; passed.

M/Windschitl, S/Potter, to approve the purchase of a Virtual Machine Host server for the LEC Data Center from TSG Server & Storage, Minneapolis, MN in the amount of \$10,200; carried 5-0. An additional quote was received from CDW.

M/Berg, S/Simonsen, to approve the installation of badge access security systems in fourteen (14) doors in the Law Enforcement Center, six (6) doors in the Probation/County Attorney Building, and seventeen (17) doors in the Community Services Building and accept the proposal from UHL Company in the total amount of \$69,478; carried 5-0. Another proposal was received from Egan Company.

M/Potter, S/Simonsen, to approve the Memorandum of Agreement between the University of MN and Brown County for providing Extension programs locally and Employing County Extension Staff for the period of 1-1-2019 through 12-31-2021 and the Addendum to 2019-2021 MOA Positions Worksheet Brown County Support Staff Position; carried.

M/Windschitl, S/Potter, to approve the 2019 budget for the Brown County Extension Office, subject to final budget approval; carried.

M/Borchert, S/Simonsen, for the approval of Brown County to submit a letter of commitment for the Rural Communities Opioid Response Program Planning Grant through HRSA (Health Resources and Services Administration), with New Ulm Medical Center as the lead applicant; carried.

M/Berg, S/Borchert, to approve and refer to the Personnel Advisory Committee (PAC) the Highway Dept. Maintenance Position Descriptions: 1) General Foreman, 2) Maintenance Worker III, 3) Maintenance Worker II, 4) Mechanic, 5) Traffic Sign Technician; carried.

M/Berg, S/Potter, to approve the appointment of Stephanie Schwab as FT Adult Mental Health Social Worker at the Master's level social worker position hourly rate of \$26.2324, Grade XVI, Step 2, with an anticipated start date of 8-13-2018 pending successful completion of pre-employment screening; carried.

M/Potter, S/Berg, to accept the resignation of Derek Gjestson, Intermittent Part-Time (IPT) Dispatcher, effective 8-2-2018, and authorize to post the vacancy for one IPT Dispatcher according to policy; carried.

M/Windschitl, S/Berg, to accept and file the 2018 2nd Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 50% of the budget year as follows: Expenditures of \$15,055,237.92 or 45.3%, and revenues of \$18,405,430.95 or 52.8%; and the 2018 2nd Quarter Supplemental Budgets Report noting expenditures of \$1,477,466.97 or 48.8%, and revenues of \$956,329.22 or 40.5% of budgeted activity; carried.

At 12:44 PM, Correspondence C-1 thru C-9 were accepted and filed. Borchert reported on the Highway 14 Partnership meeting on 7-11-2018, Sioux Trails Mental Health Center meeting on 7-17-2018, Mn Housing Partnership meeting on 7-23-2018, and the County Attorney meeting on Assistant County Attorney salaries on 7-24-2018; Berg reported on the Highway Committee meeting on 7-10-2018, the Greater Blue Earth River Basin Alliance meeting on 7-13-2018, and on the County Ditch meeting; Windschitl reported on the MN Valley Action Council meeting on 7-16-2018 and on the Rural Mn Energy Board tour of the Hennepin County solid waste facilities on 7-23-2018; Simonsen reported on the Sioux Trails Mental Health Center, the Underage Substance Abuse Coalition meeting on 7-12-2018, County Ditch 57 meeting, Health Insurance Committee meeting, and the County Attorney meeting on Assistant County Attorney salaries on 7-24-2018; Potter reported on the Highway Committee meeting.

At 1:20 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 1:26 PM.

The Official Minutes of the Regular Meeting of 7-24-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)