

SYNOPSIS OF COUNTY BOARD MEETING

August 7, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter and County Attorney Hanson.

M/Potter, S/Berg, to accept the Minutes of 7-24-2018 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to approve the Brown-Lyon-Redwood-Renville Drug Task Force Joint Powers Agreement effective 7-1-2018; carried.

M/Potter, S/Borchert, to authorize payment of General Government claims in the amount of \$246,890.57 as follows: Revenue \$44,522.80; Public Health \$2,495.90; Road and Bridge \$184,329.25; Human Services \$217.46; Park \$836.15; Ditch \$2,644.25; Landfill \$11,844.76. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: AAA Striping Service Co \$33,106.00; Anoka County Juvenile Detention Center \$11,054.92; Baier Construction Inc. \$4,721.20; Dell Marketing LP \$2,015.99; Flint Hills Resources, LP \$139,070.88; GEI Consultants Inc. \$3,001.00; Heiderscheidt Digging Inc. \$2,317.00; Klassen Mechanical \$4,925.00; Liberty Tire Recycling LLC \$3,623.55; Ron's Recycling \$4,905.00; Stonebrooke Engineering Inc. \$9,514.29; Summit Food Service LLC \$3,827.52; 79 Payments less than 2,000 \$24,808.22; Final Total: \$246,890.57; carried.

M/Potter, S/Berg, to set the Primary Election Canvass for Friday 8-17-2018 at 8:30 a.m. and the General Election Canvass for Tuesday 11-13-2018 at 8:15 a.m. in the Commissioners Room of the Brown County Courthouse; and to appoint Commissioners Windschitl and Borchert to serve on the 2018 Elections Canvassing Board; carried.

M/Berg, S/Potter, to approve sixteen (16) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; It was noted that thirty-five miles of county highway seal-coating was completed by 7-31-2018; carried.

M/Windschitl, S/Potter, to accept and file the Annual Update of Area II MN River Basin Projects, Inc. as presented by Executive Director Kerry Netzke, reporting project activity and Legislative and Financial Information; and noting the continued Brown County membership levy of \$12,971 for Area II in 2019; carried.

M/Berg, S/Potter, to accept and file the Annual Update of RCRCA (Redwood-Cottonwood Rivers Control Area) as presented by Executive Director Kerry Netzke, reporting grant activity and a summary of projects in Brown County; and noting the continued Brown County membership levy of \$10,050 for RCRCA in 2019; carried.

M/Potter, S/Windschitl, to accept and file the Aquatic Invasive Species Prevention Program activities and expenditures mid-year report; carried.

M/Borchert, S/Windschitl, to approve Brown County Public Health's Agreement for Child Care Consultation Services with Martin Luther College Early Childhood Learning Center effective 7-18-2018 through 7-18-2019; with Kid's Xcel Center effective 7-19-2018 through 7-19-2019; and with Tree House Preschool effective 8-1-2018 through 8-1-2019; passed.

M/Windschitl, S/Potter, to approve the School Health Nursing Service Agreements for 2018-19 school year: Comfrey School District #81; Sleepy Eye School District #84; Riverbend Education District; New Ulm School District #88 for Non-Public Schools; Springfield School District #85 for Non-Public Schools; and Springfield School District #85; carried.

M/Potter, S/Berg, to approve Public Health Supervisor Jore's attendance and tuition in the amount of \$350 for the 2018-2019 Bridging Brown County Leadership Program (Network Brown County), which includes nine (9) leadership days, meals, refreshments, training and transportation; carried.

M/Berg, S/Simonsen, to accept the Health Insurance bid received from Medica and approve the premium rates for the 2019 Medica Insurance Plans: Medica 6650/13300 w/HSA, Single \$564.62 and Family \$1,524.34; Medica 4500/9000 w/HSA, Single \$648.94 and Family \$1,751.98; Medica 2700/5400 w/HSA (base plan), Single \$747.14 and Family \$2,017.10; and Medica 300/600 Single \$917.71 and Family \$2,477.59, with payment of County share/Employee share according to Personnel Policy and Union Contracts; carried 4-0, with Windschitl abstaining.

M/Borchert, S/Berg, to approve PAC assigned points to be effective 1-2-2019 for the following Highway Dept. positions presented through the Rotational Review process: County Engineer – 434 points, Grade XXII; Assistant County Engineer – 380 points, Grade XIX; Accountant – 315 points, Grade XV; Accountant Assistant – 211 points, Grade VIII; R & B Safety and Construction Inspector – 325 points, Grade XV; Engineering Instrument Technician – 285 points, Grade XIII and Engineering Aide – 215 points, Grade VIII; carried.

M/Potter, S/Berg, to appoint Lisa Kral as FT Office Support Specialist in the Human Services Department, effective 8-16-2018 at the hourly rate of \$14.6807, Grade VII, Step 2, pending successful completion of pre-employment screening; passed.

M/Berg, S/Simonsen, to appoint Jeremy Reed as FT Sheriff's Dept. Investigator at the hourly rate of \$33.8499, Grade XVII, Step 18, effective 8-10-2018 with vacation accrual starting at the 5-year accrual level and authorize to post the vacancy for one Intermittent Part Time Deputy Sheriff/Court Security position according to policy; passed.

M/Potter, S/Windschitl, to accept the resignation of Brodie Zuhlsdorf, FT Correctional Officer, effective 7-25-2018, and ratify posting the vacancy for a FT Correctional Officer according to policy and contract; passed.

M/Borchert, S/Berg, to appoint Barbara Christenson as FT Social Worker – Physical and Mental Health Disabilities at the Bachelor's level social worker position hourly rate of \$30.2443, Grade XIV, Step 24, with an anticipated start date of 8-31-2018 pending successful completion of pre-employment screening, with vacation accrual starting at the 5-year accrual level; passed.

M/Berg, S/Potter, to appoint Kristen Forstner as FT Social Worker – Family Facilitator at the hourly rate of \$22.1340, Grade XIV, Entry, with an anticipated start date of 8-20-2018 pending successful completion of pre-employment screening; carried.

M/Potter, S/Simonsen, to accept the resignation of Diane Dunn as FT Appraiser in the Assessor's Office and to appoint Diane Dunn as FT Deputy Assessor at the hourly rate of \$23.3707, Grade XV, Entry, with a start date of 8-8-2018, and approve posting for a FT Appraiser according to policy; passed.

M/Windschitl, S/Berg, to deny the appropriation request in the amount of \$6,336 from the Rural Minnesota Energy Board for the PACE (Property Assessed Clean Energy Program) Revolving Loan Fund Program; carried.

M/Potter, S/Simonsen, to approve the Leachate Storage and Disposal Agreement between Brown County and the Public Utilities Commission of New Ulm, MN, at a disposal cost of \$.05 per gallon of leachate, effective 7-31-2018; carried.

At 11:15 AM, Correspondence C-1 thru C-10 were accepted and filed. Borchert reported on the South Central Emergency Medical Services on 7-26-2018 and on the Region V Emergency Management meeting on 8-1-2018; Berg reported on the Personnel Advisory Committee; Windschitl reported on the South Country Health Alliance meeting on 8-2-2018; Simonsen reported on the Personnel Advisory Committee and on the Insurance Committee; Potter reported on AREA II, the Redwood/Cottonwood Rivers Control Area, and on the Park Commission meeting on 8-6-2018.

At 11:52 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:58 AM.

The Official Minutes of the Regular Meeting of 8-7-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us
Home Page Address: www.co.brown.mn.us