

SYNOPSIS OF COUNTY BOARD MEETING

August 28, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Lay Board Members Mohr and Kuster, County Administrator Enter, Human Services Director Henderson, and County Attorney Hanson (at 10:26 AM).

M/Windschitl, S/Potter, to accept the Minutes of 08-21-2018 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Potter, to schedule a closed session for labor negotiation strategy planning to be held in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN at approximately 11:50 AM this date 8-28-2018 for the LELS Locals #94 and #98, and for the AFSCME Courthouse and Highway Collective Bargaining Units pursuant to M.S. 13D.03; passed.

M/Windschitl, S/Potter, to accept and file the CCDTF report on Placements for Fiscal Years 2014–2018; the Consolidated Chemical Dependency Treatment Fund Report (CCDTF) for Fiscal Year 2018 (7-1-2017 thru 6-30-2018); and the Drug and Alcohol Abuse Normative Evaluation System (DAANES) Report with Brown County admissions summary information for calendar year 2017 regarding chemical dependency treatment program activity; carried.

M/Berg, S/Borchert, to accept and file the Brown County Underage Substance Abuse Coalition (USAC) report as presented by USAC Program Director Abigail Schwab; carried.

M/Potter, S/Windschitl, to approve the elimination of the Brown County child care background study fee, effective 1-1-2019, or once when the Department of Human Services takes over processing of background studies, consistent with state statutes; and the elimination of the Brown County licensing fee, effective 10-1-2018 for new childcare providers and effective 1-1-2019 for all licenses that expire after that date; and evaluate this matter on a regular basis in the annual budget process; carried.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$1,144.09. With respect to MS 375.12, there were no claims that exceeded \$2,000; carried.

M/Windschitl, S/Potter, to accept and file the following Correspondence: Employee Need County Case Manager of the Year; and Consent Agenda Items: Application Outline for the SCCBI Available Funding for Community Based Coordinators for the Rest of This 2018 County Fiscal Year; Merit System Costs; Annual Family Facilitator Program Billings to School Districts and Final Costs for County and School Districts; Heartland Express Update; Out of Home Placement Monthly Report; Income Maintenance Monthly Report; and Social Services Monthly Report; carried.

At 10:30 AM, Lay Board Members Mohr and Kuster were excused.

M/Potter, S/Berg, to accept the resignation/retirement of Mary Fischer, Human Services Office Support Specialist effective 9-28-2018 and authorize to post a vacancy for a FT Human Services Office Support Specialist according to policy; passed.

M/Potter, S/Berg, to approve fifteen (15) Drainage Repair requests and the payment of said repairs; carried.

M/Berg, S/Potter, to accept the proposal to assist with an Historic Bridge Alternative analysis for Bridge 2110 (Eden Bridge) submitted by the Minnesota Department of Transportation (MnDOT); and designate the Board Chair and County Administrator as the approved signature authority for the contract once received from MnDOT; passed.

M/Potter, S/Berg, and passed 5-0 to approve Brown County Resolution 2018-25 regarding the County Board Acknowledgement and Acceptance of Proposal from Gemini Research to assist in the preparation of a historic alternatives analysis to explore alternatives regarding the future of bridge 2110, whereby MnDOT will cover 80% of the cost of the historian and Brown County will cover 20% of the cost of the historian, under project number SP 008-608-041.

M/Windschitl, S/Berg, to authorize the Auditor/Treasurer to enter into an agreement with Spyglass Group, LLC to analyze our telecommunications service accounts to seek cost recovery, service elimination and cost reduction recommendations, noting that there is no obligation by the County to pay a fee for this service; carried 4-1, with Potter dissenting.

M/Berg, S/Potter, to ratify the Professional Services Agreement between TriMin Systems and Minnesota Counties Computer Cooperative (MCCC) for the maintenance and support of the Integrated Financial System (IFS) for the period 1-1-2019 through 12-31-2021; passed.

M/Potter, S/Simonsen, to approve a \$3,000 drainage assessment each for the following ditches: JD#5 B&R; JD#17 R&B; CD #75; CD #32; and CD#43; carried.

M/Berg, S/Simonsen, and passed 4-0 with Potter abstaining, to approve the County Ditch No. 69 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1) The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2) The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date of approval. 3) The acquisition of the one rod grass strip at \$7,022.00 per tillable acre will be 31 days after the signing and filing of this Order. 4) The

acquisition of the one hundred foot construction right of way easement at \$351.00 per acre will be 31 days after the signing and filing of this Order. 5) The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$0.00 and any interest, if applicable, in accordance with existing policy. 6) The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Potter, S/Berg, and passed 4-0 with Simonsen abstaining, to approve the County Ditch No. 57 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1) The Viewers' Report, as amended, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2) The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date of approval. 3) The acquisition of the one rod grass strip at \$7,370.00 per tillable acre will be 31 days after the signing and filing of this Order. 4) The acquisition of the one hundred foot construction right of way easement at \$369.00 per acre will be 31 days after the signing and filing of this Order. 5) The County Auditor-Treasurer was directed to take all necessary actions to implement this redetermination of benefits and to impose an assessment in the amount of \$142,000.00 and any interest, if applicable, in accordance with existing policy. 6) The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Windschitl, and passed 5-0, to approve the Findings of Fact for the Consolidation of County Ditch No. 35 and CD 35 Improvement whereby IT IS ORDERED as follows: 1) CD 35 and Improvement 35 are consolidated into the new drainage system known as CD 35. 2) The Ditch Viewers shall assign benefits based upon the watershed areas for the new CD 35. 3) The cost of the redetermination of benefits and the process to equalize the benefits shall be billed as described by the Brown County Auditor-Treasurer. 4) The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Potter, S/Simonsen, and passed 5-0, to approve the County Ditch No. 35 Findings of Fact and Order for the Redetermination of Benefits whereby IT IS ORDERED as follows: 1) The Viewers' Report, on file herein, and the assessment of benefits and damages stated therein, attached as Exhibit "A," is hereby adopted. 2) The Engineer's Report is hereby adopted. 3) The redetermined benefits and damages, and benefited and damaged areas shall take the place of, and be used, in determining assessments from the date approval. 4) The County Auditor-Treasurer is directed to take all necessary actions to implement this redetermination of benefits and to apply assessment and interest terms in accordance with existing policy. 5) The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Berg, S/Windschitl, to approve Assistant Attorney Gunderson's attendance and tuition in the amount of \$350 for the 2018-2019 Bridging Brown County Leadership Program (Network Brown County), which includes nine (9) leadership days, meals, refreshments, training and transportation; carried.

M/Berg, S/Potter, to authorize receipting the MCIT 2018 dividend to be received for Brown County as follows: 1) \$90,000.00 into the Revenue Fund (01-149.5845), 2) \$18,535.84 into the Building Fund (14-149.5845) for future use to be determined by the County Board, and 3) \$435.16 credited to the City of New Ulm as a proportionate dividend share related to the Law Enforcement Center property/casualty insurance premium share paid by the City of New Ulm; carried.

M/Windschitl, S/Borchert, to accept and file the July 2018 Budget Report (Cash Basis and Unaudited) which reflects activity at 58.3% of the budget year as follows: expenditures of \$17,654,873.53 or 53.1%, and revenues of \$21,367,436.48 or 61.3%; and the July 2018 Supplemental Budgets Report noting expenditures of \$1,265,063.78 or 41.8%, and revenues of \$1,050,811.33 or 44.5% of annual budgeted activity; passed.

M/Berg, S/Potter, to authorize IS Group Engineer Chuck Brandel to complete a CD#3 drainage improvement feasibility study, with said study to cost approximately \$1,500; carried.

Correspondence C-1 thru C-7 were accepted and filed. Borchert reported on the South Central Emergency Medical Services meeting on 8-23-2018 and with Simonsen on the Sioux Trails Mental Health Center; Berg reported with Simonsen on the Personnel Advisory Committee; Windschitl reported with Commissioner Simonsen on the Community Health Board Executive Committee meeting.

Calendars were coordinated for the next two week period.

At 12:15 PM, Chairman Simonsen convened a Closed Session pursuant to M.S. 13D.03 for labor negotiation strategy planning in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN for the LELS Locals #94 and #98, and for the AFSCME Courthouse and Highway Collective Bargaining Units. This session was attended by Commissioners Borchert, Berg, Windschitl, Simonsen, and Potter, along with County Administrator Enter, County Attorney Hanson, Engineer Stevens, and HR Director Schaefer. The Closed Session ended at 1:23 PM.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 1:23 PM.

The Official Minutes of the Regular Meeting of 8-28-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us