

SYNOPSIS OF COUNTY BOARD MEETING

September 18, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with County Administrator Enter and County Attorney Hanson.

M/Windschitl, S/Potter, to accept the Minutes of 9-4-2018 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Berg, and passed 5-0 to adopt Resolution No. 2018-27 approving the State of MN Joint Powers Agreement SWIFT Contract No. 145203 between the State of MN Bureau of Criminal Apprehension (MnBCA) and the County of Brown on behalf of its Sheriff Dept. for reporting crime statistics in the National Incident-Based Reporting System (NIBRS).

M/Borchert, S/Simonsen, to approve the purchase of two (2) new Ford Police Interceptor SUV vehicles from Chuck Spaeth Ford, New Ulm with the state contract price in the amount of \$34,146.10 each; with the purchase to replace two existing squads to be taken out of service, deemed surplus and declared as excess property for disposal; carried 5-0. Another bid was received from Ford of Hibbing, MN, in the state contract amount of \$34,268.45.

M/Berg, S/Potter, to authorize payment of General Government claims in the amount of \$125,702.38 as follows: Revenue \$49,198.53; Public Health \$3,638.48; Road and Bridge \$46,867.07; Park \$790.47; Ditch \$8,452.61; Landfill \$15,787.06; SCORE \$968.16. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Behrends/Mark \$4,164.45; Dell Marketing \$4,337.64; F.O.G.Firearms \$2,347.74; Johnson Controls Fire Protection \$6,228.96; Mathiowetz Enterprises Inc \$12,146.63; MCCC MI 33 \$10,000.00; Midstates Equipment & Supply \$29,565.36; Mikes Collision & Tire \$4,474.07; Prairie Lakes Juvenile Detention Center \$7,982.38; Ron's Recycling \$3,350.00; Valley Asphalt Products Inc \$4,482.46. 116 Payments less than 2,000 \$36,622.69; Final Total: \$125,702.38; carried.

M/Potter, S/Windschitl, to accept and file the Cash Management/Investment Report ending 9-5-2018 which reflects a total invested balance of \$27,188,974.49 with the average overall interest rate for the portfolio of 1.92%; carried.

M/Berg, S/Borchert, to approve the Letter of Compliance dated 9-13-2018 to the MN Office of the State Auditor regarding audit of the financial statements of Brown County ending 12-31-2017 and for the year then ending; carried.

M/Potter, S/Berg, to approve three (3) Drainage Repair requests and the payment of said repairs; carried.

M/Potter, S/Simonsen, to accept Carmen Prodoehl's withdrawal from consideration for the IPT Dispatcher position and rescind the contingent appointment made on 8-21-2018; carried.

M/Borchert, S/Berg, to approve the appointment of Charles Rasche as Intermittent Part Time Deputy Sheriff/Court Security at \$19.1492/hour (Grade X, Step 3), contingent on passage of pre-placement physical and background check with effective hire date to be determined pending results; carried.

M/Potter, S/Berg, to appoint Phillip Wills as FT Correctional Officer at the hourly rate of \$20.7083; Grade XI, Step 3; effective hire date to be determined pending results of pre-employment background checks; carried.

M/Potter, S/Windschitl, to accept the resignation of John Knisley, P&Z Recycling/Water Plan/Wetlands Administrator, effective 9-17-2018, and authorize to post for the vacant P&Z Recycling/Water Plan/Wetlands Administrator position according to policy and contract; carried.

M/Borchert, S/Simonsen, to accept the resignation of Ian Coates, FT Correctional Officer, effective 9-25-2018, and authorize to post for the vacant FT Correctional Officer position according to policy and contract; carried.

M/Windschitl, M/Berg, to accept the resignation of Kathryn Nietfeld, FT Correctional Officer, effective 9-30-2018, and authorize to post for the vacant FT Correctional Officer position according to policy and contract; carried.

At 9:30 AM DNR Area Wildlife Manager Redwood Falls Jeff Zajac met with the County Board. The County Board considered Brown County Resolution #2018-28 regarding review of the proposed land acquisition of eighty acres (S1/2 of SW1/4, Sec36-T109N-R33W, Leavenworth Township, Brown County) by the State of MN for inclusion in the Verona State Wildlife Management Area (WMA) for water, wildlife conservation, and public access purposes. After considerable discussion, M/Windschitl, S/Borchert, to table consideration of Brown County Resolution #2018-28 until 9:30 AM on Tuesday 10-2-2018 in order to gather more information, including PILT payments long term and weed control; motion to table carried.

M/Potter, S/Berg, to approve Conditional Use Permit (CUP) Application APP-C-0070 by Patrick Krzmarzick on the property described as a parcel in the NE ¼ of the NE ¼ Section 12, TWP 110N, Range 32W Home Township, Brown County, MN. To allow up to a maximum of 990 AU (3,300 head) in a finishing swine operation from the previously permitted 90 AU (300 Head) of finishing swine all located in the A-1 Ag Protection Zoning District, with eight (8) conditions; carried.

M/Potter, S/Simonsen, to approve CUP Application APP-C-0071 by David Schumacher on the property described as a parcel in the N ½ of the NW ¼ of Section 30, TWP 109N, Range 33W, Leavenworth Township, Brown County, MN. To allow up to a Maximum of 550 AU (550 Head) in a beef cattle finishing operation from the previously permitted 300 AU (300 Head) of beef cattle all located in the A-1 Ag Protection Zoning District, with five (5) conditions; carried.

M/Berg, S/Potter, to approve CUP Application APP-C-0072 by Eric Johnson on the property described as a 12.5 acre tract in the SW ¼ of the SW ¼ of Section 32, TWP 110N, Range 31W, Milford Township, Brown County, MN. To allow use of a used vehicle dealership for a maximum of 5 vehicles, all located in the A-1 Ag Protection Zoning District, with three (3) conditions; carried.

M/Potter, S/Simonsen, to approve Final Plat Application APP-P-034 by Michael Carpenter known as Eden Ridge Subdivision (Lot 1 5.47 Acres, Lot 2 34.27 Acres) described as part of the NE ¼ and the SE ¼ of Section 4 Township 111 N, Range 33 W, Eden Township, Brown County, MN. The first parcel being platted is an existing platted lot being expanded to allow current structures to meet required setbacks; the second lot is gaining access to the township road and then the remaining is wooded land; carried.

M/Potter, S/Berg, to approve Final Plat Application APP-P-035 by Troy Windschitl known as Windschitl 2nd Subdivision (5.64 Acres) described as part of the SW ¼ of Section 25, Township 109N, Range 34W, Burnstown Township, Brown County, MN. Parcel being platted is an existing building site being split off from the tilled ground; carried.

M/Berg, S/Simonsen, to approve Final Plat Application APP-P-036 by Darlene Hansen on property owned by Odin Hansen, known as D. Hansen Subdivision (2.50 Acres) described as part of the NW ¼ of Section 9, Township 110N, Range 33W, Prairieville Township, Brown County, MN. Parcel being platted is land being split off from tillable land; carried.

M/Potter, S/Windschitl, to approve Final Plat Application APP-P-037 by Jeanie Munsterman on property owned by Ardelton Olson, known as Ardelton Olson Subdivision (8.45 Acres) described as part of the N ½ of SE ¼ of Section 20, Township 108N, Range 32W, Albin Township, Brown County, MN. Parcel being platted is an existing building site being split off from tilled ground; carried.

M/Potter, S/Berg, to approve Preliminary Plat Application APP-P-0038 filed by Mary Runge on property owned by Glenn W Runge Trust and Thomas Blackstad, known as Black Run Farm Site Subdivision (5.95 Acres) Described as the SE ¼ of Section 22, Township 108N, Range 32W, Albin Township, Brown County, MN. Parcel being platted is an existing building site being split off from the tilled ground; carried.

M/Borchert, S/Windschitl, to authorize to post for a Community Based Coordinator Position in convergence with Law Enforcement effective Oct. 2018 according to policy; passed.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$108,345.52. In accordance with MS 375.12 the following claims exceed \$2,000: AmeriCare Mobility Van Inc \$3,561.84; Brown Co Public Health Nursing \$3,000.00; Confidential Client \$2,941.57; Elan Financial Services \$2,985.84; Greater MN Family Services \$4,810.43; Mankato Family YMCA \$2,160.00; Mikes Collision & Tire \$2,662.11; MN Human Services \$12,516.86; MN Valley Funeral Home \$2,970.00; Pro Kinship for Kids \$2,275.00; Soldo Consulting P. C. \$6,538.62; Superior Mobility \$2,533.21; True Friends \$12,600.00; One hundred ninety two payments less than \$2000 total \$46,790.04; carried.

At 10:54 AM, Chairman Simonsen convened a Closed Session to consider Social Services Payments, whereupon M/Windschitl, S/Borchert, to authorize the payment of Social Services payments in the amount of \$213,404.00; carried and the Closed Session ended at 11:07 AM. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co. Evaluation Center \$7,775.87; Dept. of Human Services CCDTF \$4,844.12; DHS – Anoka Metro RTC \$30,470.00; DHS MNSOP \$4,047.05; DHS St. Peter RTC - 482 \$3,478.20; DHS St. Peter RTC - 472 \$2,684.60; Elan Financial Services \$4,520.65; Forensic Nursing Home \$2,625.70; Habilitative Services Inc SILS \$4,560.46; Kindred Family Focus \$3,336.84; MBW Company SILS Program \$5,225.91; Minnesota Girls Academy \$9,238.00; Mn Valley Action Council \$12,380.22; MRCI \$6,644.10; Confidential Client \$3,184.01; North Homes Inc. \$6,082.22; Prairie Lakes Youth Programs \$25,965.84; Confidential Client \$2,101.49; Confidential Client \$2,201.92; Second Chances \$6,480.00; Sioux Trails Mental Health Ctr \$16,024.40; Southwestern Youth Services \$4,810.00; Spurgin/Gerane \$3,663.63; Confidential Client \$3,116.64; Village Ranch Inc \$6,511.44; Woodland Hills Chisolm \$4,568.70. 44 payments less than \$2,000 total \$26,861.99; Final Total \$213,404.00.

M/Potter, S/Simonsen, to approve Memorandum of Agreement (MOA) between County of Brown and LELS, Inc. Local No. 94 modifying the HSA family benefit effective 1-1-2019 as pertains to the Labor Agreement for the term of 1-1-2017 thru 12-31-2019; to approve MOA between County of Brown and LELS, Inc. Local No. 98 modifying the HSA family benefit effective 1-1-2019 as pertains to the Labor Agreement for the term of 1-1-2017 thru 12-31-2019; to approve the MOA between County of Brown and AFSCME 65 Local 1204 Courthouse Unit modifying the HSA family benefit effective 1-1-2019 as pertains to the Labor Agreement for the term of 1-1-2017 thru 12-31-2019; and to approve the MOA between County of Brown and AFSCME 65 Local 1204 Highway Unit modifying the HSA family benefit effective 1-1-2019 as pertains to the Labor Agreement for the term of 1-1-2017 thru 12-31-2019; carried.

At 11:10 AM, County Administrator Enter presented the proposed 2019 Brown County budget, reporting that adjusted total draft 2019 budgeted expenditures in the amount of \$37,447,936 reflect an increase

of 7.5% from the 2018 county budget of \$34,833,990. After considerable discussion, M/Berg, S/Borchert, to establish the 2019 proposed property tax levy for certification to the County Auditor/Treasurer in the amount of \$13,357,696 which represents an increase of 2.25% over the total 2018 certified levy and is based upon a draft 2019 county budget of \$37,447,936; carried 5-0. It was further noted that the final 2019 budget and levy will be adopted by the County Board in December.

M/Potter, S/Windschitl, to schedule the public meeting on the proposed 2019 county budget and levy for 6:00 PM on Tuesday 12-11-2018 in the District Courtroom located on the 3rd floor of the Brown County Courthouse and to revise the start time of the 12-11-2018 regular County Board meeting to 4:30 PM; passed.

At 11:42 AM, Correspondence C-1 thru C-11 were accepted and filed. Borchert reported on the Brown County Evaluation Center meeting on 9-10-2018, the 2017 Audit Exit meeting on 9-14-2018, and with Simonsen on the Sioux Trails Mental Health Center committee meeting on 9-11-2018; Berg reported with Simonsen on the Building Committee meeting on 9-4-2018 and on the Solid Waste Advisory Committee meeting; Windschitl reported on Enterprise North, South Country Health Alliance, Brown County Historical Society, the Community Health Board Finance Committee, and on the Minnesota Valley Action Council; Simonsen reported on the Brown Soil & Water Conservation District; Potter reported on AREA II, the Redwood-Cottonwood Rivers Control Area, Minnesota Extension Committee, Park Commission meeting, the seeding of buffer on a re-determined ditch, and on the JD#24 meeting.

At 12:21 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 12:27 PM.

The Official Minutes of the Regular Meeting of 9-18-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us