

## SYNOPSIS OF COUNTY BOARD MEETING

### October 23, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with Lay Board Members Mohr and Kuster, County Administrator Enter, Human Services Director Henderson, and County Attorney Hanson (at 10:17 AM).

M/Potter, S/Berg, to accept the Minutes of 10-16-2018 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Potter, to accept and file the Semi-Annual Report on the South Country Health Alliance (SCHA), which noted Claims Projection Scenarios 2018 Forecast; MN Association of County Health Plans Proposed Revision to Legislative Policy on County-Based Purchasing for the Association of MN Counties 2019 Platform; and the SCHA Opioid Case Management information related to Brown County; carried.

M/Potter, S/Berg, to approve the Guardianship/Conservatorship Policy for Brown County Clients effective 11-1-2018; carried.

M/Windschitl, S/Simonsen, to approve (1) one additional FT Case Aide for the Adult Mental Health Unit of Human Services to assist with the day to day operations of the Adult Mental Health and Chemical Dependency worker unit as well as assist with the groups at Bridge on Center, with said FT Case Aide position added instead of a Community Support Program Worker; carried.

M/Potter, S/Berg, to approve the appointment of Emily Schneider as FT Social Worker – Adult Mental Health Community Based Coordinator in the Human Services Dept., at the hourly rate of \$25.3678 (Grade XVI, Step 1), with a start date of 11-13-2018 contingent on the passage of the pre-employment screenings; carried.

M/Potter, S/Borchert, to approve the Brown County Evaluation Center, Inc. Detox Division Host County Purchase of Service Agreement for detoxification services at the daily rate of \$430 for CY 2019; carried.

M/Potter, S/Simonsen, to approve the Purchase of Service Agreement with Greater Minnesota Family Services (GMFS) at a rate of \$360 per day for Children's Residential Treatment Services defined as direct care and indirect management activities associated with room, board, daily supervision, care and health related services, and mental health treatment for the period 10-1-2018 through 12-31-2019; carried.

M/Potter, S/Berg, to approve the Prairie Lakes Youth Programs (PLYP) Twelve Month Placement Contract with a \$10/day discount for guaranteed use of 700 days of service for placement of Brown County Juveniles in the Correction/Detention/Non-Secure or Group Home Programs for the period 1-1-2019 through 12-31-2019; carried.

M/Potter, S/Windschitl, to approve payment of Human Services administrative claims in the amount of \$10,409.66. In accordance with MS 375.12 the following claims exceed \$2,000: Elan Financial Services \$2,322.00; Verizon Wireless \$2,729.93; Fourteen payments less than \$2,000 total \$5,357.73; Final total \$10,409.66; carried.

M/Windschitl, S/Berg, to accept and file the following Correspondence: Staff Member Honored Appointment; Letter from the Director of Purchasing and Service Delivery in DHS; and Consent Agenda Items: MACSSA Director's Institute; Brown County Performance Report; Minnesota's Metropolitan, Micropolitan, & Rural Counties Map; Sleepy Eye Heartland Bus Garage; Income Maintenance Monthly Report; Out of Home Placement Monthly Report; Social Services Monthly Report; and Heartland Express Monthly Report; carried.

At 11:14 AM, Lay Board Members Mohr and Kuster were excused.

M/Berg, S/Potter, to set a bid letting date for the SAP 008-629-023 Concrete Overlay Project on CSAH 29 for 10:00 AM on 12-5-2018 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Potter, S/Berg, to table consideration of the write off \$4,860.00 for claims submitted to Health Net Federal Services for homecare services provided through the Public Health Dept. adult home visiting program that have been uncollectable to date; carried.

M/Potter, S/Windschitl, to approve the agreement with Springfield Area Community Center, 33 South Cass Ave., Springfield to rent space for the WIC clinic on the 2<sup>nd</sup> Tuesday of each month, 9am–4pm, at a charge of \$100/month effective 11-1-2018 through 10-31-2019; carried.

M/Berg, S/Potter, to accept and file the Public Health Update 10-23-2018 on: Community Health Conference October 10-12<sup>th</sup>; Influenza Season; Brown County Public Health Awarded Gold Designation for Breast Feeding Friendly Health Department; WIC (Women, Infant, and Children Nutrition Program) Management Evaluation; Community Health Assessment (CHA); E-Cigarette Use Among Youth Has Increased Substantially; and Advisory Committee Meeting Minutes 8-8-2018; carried.

M/Berg, S/Windschitl, to remove the \$4,160 for portable computers for the Board Room from the draft 2019 Commissioners budget; carried.

M/Borchert, S/Berg, to accept and order filed the Sept. 2018 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Windschitl, S/Borchert, to revise the draft 2019 county budget to include an amount of \$12,000 for a drone to be used in law enforcement activities for the Sheriff's Office; carried 4-1 with Potter dissenting.

M/Windschitl, S/Berg, to accept and file the 2018 3<sup>rd</sup> Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 75% of the budget year as follows: Expenditures of \$25,038,184.49 or 75.3%, and revenues of \$24,788,062.18 or 71.2%; and the 2018 3<sup>rd</sup> Quarter Supplemental Budgets Report noting expenditures of \$1,826,625.44 or 60.3%, and revenues of \$1,241,548.83 or 52.6% of budgeted activity; carried.

M/Berg, S/Potter, to acknowledge the resignation of Kellie Augustin, University of MN Extension Brown County Support Staff 0.4 FTE position in Brown County, effective 11-1-2018 and to concur with the University's proposal to fill the Brown County Extension County Support Staff 0.4 FTE position with a temporary support staff worker if available until the University's hiring process to fill the vacancy is completed in accordance with Paragraph 4 of the Memorandum of Agreement dated 11-3-2015; passed.

At 12:10 PM, Correspondence C-1 thru C-7 were accepted and filed. Borchert reported on Sioux Trails Mental Health Center, the Public Health meeting on 10-17-2018, and the MN Housing Partnership; Berg reported on the One Watershed/One Plan and with Simonsen on the Personnel Advisory Committee; Windschitl reported on the South Country Health Alliance.

At 12:25 PM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 12:30 PM.

The Official Minutes of the Regular Meeting of 10-23-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)