

## SYNOPSIS OF COUNTY BOARD MEETING

November 6, 2018

Members present: Borchert, Berg, Windschitl, Simonsen, and Potter along with County Administrator Enter and Assistant County Attorney Rolfsrud.

M/Windschitl, S/Potter, to accept the Minutes of 10-23-2018 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Berg, to authorize payment of General Government claims in the amount of \$214,136.35 as follows: Revenue \$76,915.77; Public Health \$7,940.01; Road and Bridge \$51,667.97; Park \$558.00; Ditch \$29,285.81; Landfill \$36,123.44; SCORE Fund \$10,675.35; Forfeited Land Fund \$970.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: AAA Striping Service Co \$21,158; Advanced Drainage Systems Inc \$5,098.74; Alpha Wireless Communications \$4,374.68; Braun Intertec Corp \$2,880; Cargill Inc \$10,427.29; Evergreen Lawn Service Llc \$25,052.61; GEI Consultants Inc \$35,212.56; Midstates Equipment & Supply \$2,252.25; Mohr/Patrick \$2,482.3; New Ulm Quartzite Quarries Inc \$2,139.01; Northland Business Systems \$3,829.28; Sanofi Pasteur Inc \$5,433.1; Schultz Plumbing & Heating \$3,472.2; Shi International Corp \$3,922.25; Snow-Wheel System Inc \$2,967; Summit Food Service Llc \$5,681.08; Trane U.S. Inc \$3,217.50; Us Imaging \$14,538.97; Veolia ES Technical Solutions \$10,675.35; Waterford Technologies Inc \$2,833; 132 Payments Less Than \$2,000.00 \$46,489.18; Final Total: \$214,136.35; carried.

M/Potter, S/Berg, to award the JD#10 B&BE Open Ditch Clean Out contract to Walters Excavating in the amount of \$15,062.50 for the clean out of 12,050 feet of JD#10 B&BE in Lake Hanska Township, which is scheduled to be completed by 12-21-2018; and noting that the contract also includes replacement of tile outlets at \$700 each, if needed; passed. One other bid was received from Rickert Excavating.

M/Potter, S/Windschitl, to award the JD#29 R&B Open Ditch Clean Out contract to Rickert Excavating in the amount of \$6,637.50 for the clean out of 4,425 feet of JD#29 R&B in Prairieville Township, which is scheduled to be completed by 12-21-2018; and noting that the contract also includes replacement of tile outlets at \$400 each for labor only, if needed; passed. One other bid was received from Walters Excavating.

M/Potter, S/Simonsen, to approve fourteen (14) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Potter, to accept the quote received from River Ridge Construction in the amount of \$89,272 for the removal of debris snagged on the CSAH#10, #11, and #13 Bridges over the Cottonwood River, noting that the contractor will not guarantee removal of debris to be completed by the end of the year; carried.

M/Potter, S/Berg, to set a Public Hearing date of Tuesday 12-18-2018 at 11:00 AM in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN to receive public comments on the continuance of the Local Option Sales Tax for Transportation; carried.

M/Potter, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Windschitl, S/Borchert, to accept and file the Sentence-to-Service (STS) Crew Leaders' and the Juvenile STS Quarterly Reports for 7-1-2018 through 9-30-2018; carried.

M/Potter, S/Simonsen, to approve a 1.5% rate adjustment to the current recycling contract rates for River View Sanitation, Inc. (Braun and Borth Sanitation is owned by Riverview Sanitation) in the total amount of \$389,610 for 2019 and a 1.5% increase in 2020 of \$395,454, as recommended by the Brown County Solid Waste Advisory Committee, and with consideration of a survey of recycling program costs/service fees of area counties in the next contract renewal; carried.

M/Berg, S/Windschitl, to approve the updated Sanitary Landfill Operation Contract with Mathiowetz Enterprises, Inc. to operate the Brown County Sanitary Landfill for a period of three years (4-1-2019 thru 3-31-2022) with a 1.9% increase each year, and approve the fee of \$700/yr for the self-hauler credit card payment option; carried.

M/Windschitl, S/Simonsen, to approve raising the Brown County Landfill tipping fee from \$19.25 to \$22.25 per cubic yard (\$21.75 for the Landfill Operating Fund and \$.50 for the Landfill Trust Fund) effective 1-1-2019 with the condition that a scale be installed within 48 months as recommended by the Brown County Solid Waste Advisory Committee; carried.

M/Berg, S/Potter, to authorize distribution of the interest accumulated in 2018 from the Landfill Trust Fund 81 to be placed into the Landfill Operating Fund 60; carried.

M/Borchert, S/Simonsen, to approve the Emergency Manager Position Description (0.75 FTE) and refer to PAC for pointing; passed.

M/Potter, S/Berg, to approve the appointment of Andrew Meyer as FT Recycling/Water Plan/Wetlands Administrator, at \$23.7002/hour (Grade XIV, Step 2), effective start date of 11-19-2018 contingent on results of pre-employment screening; passed.

M/Berg, S/Borchert, to approve the Human Services – Office Support Specialist Position Description and refer to PAC for pointing; passed.

M/Potter, S/Borchert, to accept the resignation of Zachary Bisel, Intermittent Part-Time (IPT) Dispatcher, effective 11-10-2018, and authorize to post the vacancy for one IPT Dispatcher according to policy; passed.

M/Windschitl, S/Berg, to accept the resignation of Rebecca Schueler, FT Dispatcher, effective 10-31-2018, and ratify the posting of the vacancy for one FT Dispatcher according to policy and contract; passed.

M/Windschitl, S/Berg, to accept the resignation of Breck Rolfsrud, FT Assistant County Attorney, effective 11-12-2018, and ratify the posting of the vacancy for one FT Assistant County Attorney position according to policy; passed.

M/Potter, S/Berg, and passed 5-0 to approve Resolution No. 2018-30 whereby the Brown County Board of Commissioners hereby recommends that Gary Schimbeno and Shelley Sweetman be appointed to the RRRWS Board of Commissioners pursuant to and provided for by MN Statutes §116A et seq, for a four-year term which shall commence on 1-1-2019 and shall expire at midnight on 12-31-2022.

M/Windschitl, S/Potter, to continue the appointment of Dr. Terence J. Knowles, M.D., as Brown County Coroner effective 1-1-2019 through 12-31-2022 and increase Coroner Knowles' monthly stipend to \$300 effective 1-1-2019; carried.

M/Windschitl, S/Berg, to approve the 2019 County Board meeting dates of the 1<sup>st</sup>, 3<sup>rd</sup>, & 4<sup>th</sup> Tuesdays in Feb.-June and Aug.-Nov.; 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Tuesdays in Jan.; 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays in July; and the 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays and the 4<sup>th</sup> Friday in Dec.; carried.

M/Berg, S/Borchert, to approve the Memorandum of Agreement between County of Brown and LELS, Inc. Local No. 98 continuing the twelve (12) hour shifts for FT Dispatchers for calendar year 2019; carried.

At 10:33 AM, Correspondence C-1 thru C-7 were accepted and filed. Borchert reported on the Truancy Committee meeting on 10-30-2018 and with Windschitl on the South Country Health Alliance; Berg reported with Simonsen on the Solid Waste Advisory Committee; Windschitl reported with Simonsen on the Community Health Board Executive Committee; Potter reported on Area II and on the Redwood/Cottonwood Rivers Control Area.

At 11:18 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Simonsen declared the Meeting adjourned at 11:25 AM.

The Official Minutes of the Regular Meeting of 11-6-2018 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)