

## SYNOPSIS OF COUNTY BOARD MEETING

**January 7, 2020**

At 8:30 AM, the Board of Brown County Commissioners met for the purpose of organizing the County Board for 2020 through the election of Board Chair and Vice-Chair. Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen.

Upon nomination by Veerkamp and seconded by Simonsen, M/Simonsen, S/Berg to cease nominations and cast a unanimous ballot for Borchert as County Board Chair for 2020; carried.

Upon nomination by Borchert and seconded by Windschitl, M/Simonsen, S/Veerkamp to cease nominations and cast a unanimous ballot for Berg as County Board Vice-Chair for 2020; carried.

M/Windschitl, S/Berg, to adopt Robert's Rules of Order with three (3) additional stipulations, carried.

M/Veerkamp, S/Berg, to accept and file the review of the Brown County Board of Commissioners Operating Rules and Guidelines; carried.

At 9:00 AM, Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen and County Attorney Hanson.

M/Simonsen, S/Berg, to accept the Minutes of 12-27-2019 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Simonsen, to authorize payment of General Government claims in the amount of \$335,953.48 as follows: Revenue \$201,933.47; Public Health \$1,075.27; Road and Bridge \$64,866.37; Human Services \$487.88; Park Fund \$1,461.50; Ditch Fund \$48,605.01; Landfill \$16,175.06; SCORE Fund \$225.00; Forfeited Tax Fund \$1,123.92. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Auto Value New Ulm \$2,202.16; Cargill Inc \$10,621.26; Dell Marketing LP \$14,412.32; Grochow/Matthew Elroy \$2,021.76; Ground Zero Services \$3,310.00; Killion Smith Law Firm \$5,568.34; Master's Touch LLC/The \$2,598.38; Mathiowetz Construction Co \$44,893.09; Menards \$2,123.66; Midstates Equipment & Supply \$2,252.25; Mn Dept Of Corrections STS \$70,204.32; Mnccc Mi 33 \$8,700.00; New Ulm Tire \$6,550.81; Nierengarten & Hippert \$3,998.02; Petrochoice Lubrication Solution \$3,606.75; Powerplan Oib \$6,429.84; Prairie Lakes Juvenile Detention Center \$6,214.00; Productive Corporation \$12,900.00; River Bend Business Products \$7,211.24; Ron's Recycling \$2,223.25; Shi International Corp \$7,425.00; Summit Food Service LLC \$3,707.18; Thomson Reuters - West Payment Ctr \$6,009.89; Towmaster \$27,087.72; University Of MN \$18,829.43; Vesta Solutions Inc \$5,000.00; WSB & Associates Inc \$2,860.75. 110 Payments Less Than \$2,000.00 \$46,992.06; Final Total: \$335,953.48; carried.

M/Simonsen, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2020-01 in regards to delegating authority to the Auditor-Treasurer and Assistant Auditor-Treasurer to make electronic funds transfers

M/Berg, S/Windschitl, to approve the signing of the 2019 Audit Engagement Letter with Clifton Larson Allen (CLA); carried.

M/Simonsen, S/Berg, to approve two (2) Drainage Repair requests and the payment of said repairs; carried.

M/Veerkamp, S/Berg, to accept the bid in the amount of \$149,977.5 from Braun Oil for approximately 25,000 gal. of diesel and 50,000 gal. of unleaded fuel for the New Ulm Shop; and \$15,089.48 from Braun Oil for approximately 7,000 gal. of diesel at the Comfrey Shop, noting that price reflects a wholesale price on 12-31-2019 plus a fixed delivery price on an annual basis; carried.

M/Windschitl, S/Simonsen, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Windschitl, S/Berg, to approve the purchase of twenty (20) Soldiers Rest grave plots from the City of New Ulm costing \$700 each for a total of \$14,000; carried 5-0.

M/Windschitl, S/Berg, to set the date for County Board of Review for Monday 6-15-2020 at 7:00 PM and to continue the Board of Review meeting on Tuesday 6-23-2020 at 1:00 PM if necessary; carried.

At 9:22 AM, half of C-2 was filed as Windschitl reported on the Enterprise North meeting.

M/Windschitl, S/Veerkamp, to table County Well-Sealing Cost-Share Program providing 50% of the billed cost of sealing an unused well, with cost-share not to exceed \$400, with up to \$4,000 funding available from the interest generated by the County Septic Load Program until information can be brought to the board of any changes that have made to the program; carried.

M/Simonsen, S/Berg, to approve MPCA County Feedlot Program Delegation Agreement and Work Plan for the 1-1-2020 through 12-31-2021 term, and authorize the Board Chair to sign said agreement and work plan; passed.

M/Berg, S/Simonsen, to authorize the notice requesting quotes to rent county owned land for cropland use (approximately 30 acres tillable and 37 acres grassland) located north of the Brown County Sanitary Landfill in Part of the N4 of the SE4 West of CSAH Highway 11 Centerline, Section 31, Township 111N, Range 31W in Milford Township to be bid separately and for a three year term; carried.

M/Berg, S/Veerkamp, to approve the conditional appointment of John Brummund as FT Correctional Officer contingent upon satisfactory results of a pre-employment background checks/screenings, at the hourly rate of \$19.1798; Grade XI, Entry; effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; passed.

M/Windschitl, S/Simonsen, to approve the Labor Agreement between County of Brown and LELS No. 94 Unit for the term of 1-1-2020 thru 12-31-2022; carried 5-0.

M/Berg, S/Veerkamp, to approve the Labor Agreement between County of Brown and LELS Local No. 98 Unit for the term of 1-01-2020 thru 12-31-2022; carried 5-0.

M/Simonsen, S/Windschitl, to approve the conditional appointment of Calie Bruender as FT Case Aide in the Human Services dept. contingent upon satisfactory results of a pre-employment background checks/screenings, at the hourly rate of \$21.00; Grade X, Step 4; with an anticipated start date of 1-29-2020 contingent on the results of the pre-employment screenings; passed.

At 9:45 AM, Correspondence C-1 through C-4 were accepted and filed. Windschitl reported on the SCHA meeting; Simonsen reported on the legislative update; Veerkamp reported on the RCRCA meeting.

At 10:00 AM, Calendars were coordinated for the next two week period.

There being no further business, M/Berg, S/Simonsen, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 10:04 AM.

The Official Minutes of the Regular Meeting of 01-07-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)