

## SYNOPSIS OF COUNTY BOARD MEETING

January 21, 2020

Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen, and County Attorney Hanson.

M/Berg, S/Simonsen, to accept the Minutes of 1-7-2020 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Veerkamp, to approve the purchase of six (6) Motorola APX4000 7/800 MHz Model 2 portable radios with chargers, speaker mics, and ARMER programming from Alpha Wireless with the state contract price in the amount of \$18,568.38; carried. No other quotes were received.

M/Simonsen, S/Berg, to approve the purchase of a drone FLIR camera from Frontier Precision for \$13,200 with the money coming from our reserve fund balance; carried 5-0. One other quote was received from Maverick Drone Systems, Savage, MN.

M/Simonsen, S/Berg, to accept the state contract bid received in the amount of \$9,050 with trade-in for the purchase of a 2020 Ski Doo MXZ TNT 600R ES Snowmobile from Miller Sellner, Sleepy Eye, MN, which includes the trade-in of a 2000 Polaris 600 Touring Snowmobile; noting that MnDNR Snowmobile grant funds will be used for said purchase; carried 5-0. One other bid was received for a 2020 Ski Doo MXZ TNT 600R ES Snowmobile from Duluth Lawn and Sports, Duluth, MN.

M/Berg, S/Windschitl, to accept and order filed the 911 Report for 2019 for the Brown County Sheriff's Dept.; carried.

M/Simonsen, S/Borchert, to accept and order filed the December 2019 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Berg, S/Veerkamp, to authorize payment of General Government claims in the amount of \$644,332.57 as follows: Revenue \$398,989.08; Public Health \$24,424.52; Road and Bridge \$144,057.45; Human Services \$50,599.74; Park Fund \$3,959.02; Ditch \$3,967.20; Landfill \$3,725.56; Capital Improvement \$14,000.00; Score \$100.00; Forfeited Tax \$510.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Comm. \$2,427.65; AP Technology \$2,245.50; Assn Of Mn Counties \$15,688.00; Behrends/Mark \$3,738.36; Brown Lyon Redwood Drug Task Force \$90,271.80; Cargill Inc \$10,487.34; Cellebrite Inc \$3,850; Dell Marketing LP \$2,473.04; Frontier Precision Inc \$2,054.50; Geocomm Inc \$7,816; Governmentjobs.Com Inc \$12,220.00; Grandstay Residential Suites St Cloud \$3,752.84; Lamberton Heating & Plumbing \$2,966.29; Mn Co Attorneys Assn \$4,096.00; Mn Counties Intergovernmental Trust \$336,133.00; Mn Sheriffs Association \$8,042.89; Mn Transportation Alliance \$2,290.00; Mn Unemployment Insurance \$3,360.00; MNCCC MI 33 \$39,320.12; MNCITLA \$2,033.00; New Ulm City Cemetery \$14,000.00; Prairie Lakes Juvenile Detention Center \$11,711.00; RT Vision Inc \$2,050.00; Rural MN Energy Board \$2,500.00; Southern MN Initiative Foundation \$3,000.00; Summit Food Service LLC \$5,261.77; US Highway 14 Partnership \$2,500.00. 125 Payments Less Than \$2,000.00 \$48,043.47. Final Total: \$644,332.57; carried.

M/Windschitl, S/Simonsen, to accept and file the End of Year Cash Management/Investment Report ending 12-31-2019 which reflects a total portfolio balance of \$22,619,297.10 with an average overall interest rate for the portfolio of 1.94%; carried.

M/Simonsen, S/Berg, to accept and file the 2019 Percent Delinquent Report for property tax collections thru 12-31-2019 noting that the overall percentage of unpaid tax collections for 2019 being .4228%; carried.

M/Veerkamp, S/Borchert, to receive and order filed the Auditor/Treasurer's Office report on the distribution of the 2019 interest income in the amount of \$600,830.91 to the major funds of the county based upon average fund balance; carried.

M/Windschitl, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2020-02 delegating authority to sign checks and authorize ACH payments to the Auditor/Treasurer.

At 9:20 AM, Correspondence C-3 was accepted and filed. Berg reported on the GBERBA meeting and One Watershed One plan meeting.

M/Berg, S/Windschitl, to approve three (3) Drainage System Timber Bridge Repairs & Removal Completion requests and the payment of said repairs; carried.

M/Simonsen, S/Berg, to approve three (3) Drainage Repair requests and the payment of said repairs; carried.

M/Berg, S/Windschitl, to set a bid letting date for the SAP 008-607-015, 008-608-042, 008-608-043, 008-610-032, 008-620-033, 008-621-004, 017-611-019 & 008-622-013 Surface Rehabilitation Projects on CSAH 7,8,10,20,21,22 & Cottonwood County CSAH 11 for 10:00 AM on Wednesday 2-26-2020 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried 5-0.

M/Windschitl, S/Veerkamp, to set a letting date for the SAP 008-594-002 Grading & Surfacing projects on 12<sup>th</sup> Ave. NE, St. Mary's St., Elm St., and City lot improvements in Sleepy Eye for 2:00 PM on Tuesday 2-25-2020 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried 5-0.

M/Veerkamp, S/Berg, to accept the material quotes received from Red Rock Quarry for sites #1-\$31.30/ton and #5-\$37.66/ton for an estimated 1,180 tons of seal coat aggregate; New Ulm Quartzite Quarries for sites #2-\$34.36, #3-\$34.36, #4-\$37.55 and #7-\$35.95 for an estimated 4,270 tons of seal coat aggregate; and Gordy Serbus & Sons Gravel for site #6 in the amount of \$30.89/ton for an estimated 1000 tons of seal coat aggregate for 2020, all of which will be used to seal coat approximately thirty-six (36) miles of county highway as part of normal maintenance; and with the acceptance of the quotes based on the material costs as quoted and including the estimated hauling cost per ton by Brown County Highway Dept.; carried 5-0.

At 9:42 AM, Correspondence C-4 thru C-7 were accepted and filed. Windschitl reported on the Region 9 meeting and the Brown County Historical Society meeting; Simonsen reported on the SWCD meeting; Veerkamp reported on the Highway 14 Partnership meeting; Borchert reported on the Employee recognition meeting, the pre-audit meeting with CLA, the Bridging Brown County panel, and the Evaluation Center meeting.

M/Berg, S/Veerkamp, to approve Conditional Use Permit Application APP-C-0084 by John Schwartz of Schwartz Family LLC on the property owned by Lindeman & Wells Inc. described as SE ¼ of SE ¼ of the NE ¼ of Section 5, Township 109 North, Range 35 West, North Star Township, Brown County, MN. Application is to amend the existing conditional use permit to allow an increase from the current permitted 1152 animal units (3840 head) to 1200 animal units (4000 head), all located in the A-1 Agricultural Protection Zoning District, with nine (9) conditions; carried 5-0.

M/Veerkamp, S/Simonsen, to approve CUP APP-C-0085 by James W & Beverly A Schnidele described as Part of East ½ of Northwest ¼ of the Government Lot 2 of the Northeast ¼ of the Southwest ¼ of the Government Lot 1 of the Northwest ¼, Section 33, Township 112 North, Range 33 West, Eden Township, Brown County, MN. Application is to continue to allow use of existing gravel mine to include gravel screening and processing all located in the A-1 Agriculture Protection Zoning District, with three (3) conditions; carried 5-0.

M/Berg, S/Windschitl, to approve Preliminary Plat Application APP-P-0060 by Jeffery D & Ellen Juni known as Juni Fifth Subdivision (43.53 acres) on the property described as Juni 4<sup>th</sup> Subdivision, Section 4 and part of Lot 20 of the South ½ of the SE ¼ & part of the NW ¼ of the NE ¼ Section 9, Township 110 North, Range 31 West, all in Milford Township, Brown County, MN. Application is to add strip of land on west side of Juni Fourth subdivision for Utility Lines; carried 5-0.

M/Simonsen, S/Veerkamp, to approve Preliminary Plat Application APP-P-0058 by Wyane Shellum on the property owned by Shellum Family Trust known as Shellum Subdivision (5.38 acres) on the property described as part of the SE ¼ Section 25, Township 108N, Range 32 West, all in Albin Township, Brown County, MN. Application is to split building site from the tillable acres, all located in the A-1Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Borchert, to approve Preliminary Plat Application APP-P-0059 by John Bauer on the property owned by John Bauer know as Bauer Subdivision (6.88acres), on the property described as part of the SE ¼ Section 7, Township 108 North, Range 30 West, all in Linden Township , Brown County, MN. Application is to split building site from the tillable acres, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Simonsen, to approve the Solid Waste Advisory Committee recommendation to add a recirculation pipe into cell 20; carried 5-0.

M/Windschitl, S/Simonsen, to approve the GEI proposal dated 12-18-2020 for assistance as needed in the development of the 2019 Brown County Sanitary Landfill Annual Report and continued 2020 Environmental Monitoring support as required by MN Pollution Control Agency; carried 5-0.

M/Windschitl, S/Berg, to authorize the board chair to sign the 2020 MPCA Feedlot Grant Agreement #171029 for the period 1-10-2020 through 12-31-2021, and to further authorize the Zoning Administrator to have signing authority in subsequent years, provided that no changes were made to the agreement. Any new grants or modifications would come in front of the board for approval; carried 5-0.

M/Simonsen, S/Veerkamp, to approve the 2019 Emergency Management Performance Grant (EMPG) for Federal funding assistance through the MN Division of Homeland Security and Emergency Management for the Brown County Emergency Management Program in the amount of \$21,829 and authorize the Board Chair to sign said grant agreement; carried 5-0.

M/Windschitl, S/Berg, to approve the changes to include replacement wells to the County Well-Sealing Cost-Share Program and to transfer \$4,000 funding from the interest generated by the County Septic Loan Program to be used for the Well Sealing Program; carried.

M/Berg, S/Simonsen, to approve the Agreement for Services between Brown County and Brown Soil & Water Conservation District for the period 1-1-2020 through 12-31-2020 for Wetland Conservation Act Technical Evaluation Panel Assistance; carried.

M/Berg, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$326,085.32. In accordance with MS 375.12 the following claims exceed \$2,000: Assn of MN Counties \$2,657.00; Brown County Probation Dept. \$2,562.50; Chuck Spaeth Ford Inc. \$2,181.53; Dell Marketing LP \$2,227.40; Greater MN Family Services \$4,986.15; MN Human Services \$2,233.38; MnCCC MI 33 \$5,576.00; New Ulm Tire \$2,025.93; Next Chapter Technology Inc. \$229,053.29; Pro Kinship For Kids \$3,000.00; River

Bend Business Products \$3,305.61; Superior Mobility \$3,885.86; US Postal Service \$10,000.00; Verizon Wireless \$3,122.54; One hundred eighty six payments less than \$2000 total \$49,268.13. Final total is \$326,085.32; carried.

M/Berg, S/Veerkamp, to convene into closed session to consider Social Service Payments; carried.

M/Veerkamp, S/Berg, to authorize the payment of Social Services payments in the amount of \$182,459.69; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Evaluation Center \$26,509.58; Dept. of Human Services CCDTF \$9,707.85; DHS MNSOP \$4,264.05; DHS St. Peter RTC – 472 \$2,718.70; Forensic Nursing Home \$2,638.10; Gehring/Emily or Joseph \$2,172.87; Gerard Nexus \$9,178.79; Confidential Client \$4,328.02; Greater MN Family Services \$5,936.27; MBW Company SILS Program \$3,337.88; MN Valley Action Council \$13,180.21; MRCI Inc \$7,030.34; Prairie Lakes Youth Programs \$31,254.92; Ries/Deana \$2,224.42; Second Chances \$4,340.00; Spurgin/Gerane \$3,970.55; Village Ranch Inc \$6,661.70; West Central Regional Juvenile Center \$10,353.38; Woodward Academy \$5,412.73; 46 payments less than \$2,000 total \$27,239.33; Final Total \$182,459.69

M/Veerkamp, S/Berg, to cease the closed session and reconvene the open session; carried.

M/Berg, S/Windschitl, to convene into closed session to consider the possible sale of tax forfeited property; carried.

M/Windschitl, S/Berg, to agree to saleable parameters of a potential sale of a tax forfeited property should an offer be presented to the County Board; carried 5-0.

M/Berg, S/Windschitl, to cease the closed session and reconvene the open session; carried.

M/Berg, S/Windschitl, to approve MN Historical Society Letter of Agreement Governing Use of Historic Site with respect to MHS Grant #1905-23269; approve MHS MN Historical and Cultural Heritage Grant Agreement #1905-23269 in the grant amount of \$178,773 and match amount of \$44,270 (\$33,060 from Brown County and \$9,710 from BCHS plus \$1,500 in-kind in staff time) for the Masonry-Terracotta-Windows project for the Brown County Museum at 2 North Broadway, New Ulm, MN; authorize the county administrator as authorized officer to execute the MHS Grant Agreement #1905-23269 and related documents for the implementation of said project; and authorize the County Auditor/Treasurer's Office to act as fiscal agent for MHS MN Historical and Cultural Heritage Grant Agreement #1905-23269; carried 5-0.

M/Berg, S/Veerkamp, to approve the appointment of Heidi Schmuck as an IPT Dispatcher at \$21.21/hour (Grade 11, Step 1) contingent on the passage of the pre-employment background screens/checks with the effective hire date to be determined pending favorable results; carried.

M/Berg, S/Borchert, to schedule a public hearing for 10:30 AM on Tuesday 2-18-20 in the Commissioner's Room 204 of the Brown County Courthouse, New Ulm, MN for revisions in the Brown County Fee Schedule; carried.

M/Windschitl, S/Berg, to ratify the receipting the MCIT dividend to be received for Brown County as follows: \$72,024.12 into the Revenue Fund; \$14,378.16 into various Human Services Funds; and \$314.72 credited to the City of New Ulm as a proportioned dividend share related to the LEC property/casualty insurance premium share paid by the City of New Ulm; carried 5-0.

At 11:24 AM, Correspondence C-1 thru C-2 were accepted and filed.

At 11:26 AM, Calendars were coordinated for the next two week period.

There being no further business, M/Berg, S/Veerkamp, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 11:33 AM.

The Official Minutes of the Regular Meeting of 1-21-2019 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)