

SYNOPSIS OF COUNTY BOARD MEETING

January 28, 2020

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson. Lay Board Member Kuster was excused. NUCAT staff was present and Media Representative Busch of the Journal was also present.

M/Simonsen, S/Veerkamp, to accept the Minutes of 01-21-2020 and authorize publication of the Synopsis of same; carried.

Borchert, HS Director Dietz, and former HS Director Henderson recognized and thanked retiring HS Lay board member Mohr for her decades of service to Brown County as a lay board member.

M/Windschitl, S/Berg, to accept and file the Holiday Projects Report for 2019 which noted the total value of contributions for all 2019 projects in the estimated amount of \$59,500 which benefited 307 households totaling 836 children, adults, disabled persons and/or the elderly served who are living in communities throughout Brown County, with projects including Family Services Adopt-a-Family Project & Special Donations, Sertoma Santa's Closet (county-wide), and NU Kiwanis Coats for Kids Project (county-wide); passed.

M/Simonsen, S/Borchert, to accept with thanks the donations received in 2019 totaling \$9,261.22 for Adopt-A-Family, Trafficking, Boys Group, Local Advisory Council, Camp Fund, Benevolence Fund, and Transit; carried.

M/Windschitl, S/Berg, to approve the purchase of five (5) stand up desks from Kemske/Riverbend in the amount of \$2,852; carried 5-0. One other quote was received from Uplift Desk, Austin, TX.

M/Berg, S/Veerkamp, to approve two (2) Family Based Worker's registration, lodging, and travel expense to attend the North Dakota Family Based Services Conference in Fargo, ND on 4-1-20 to 4-3-20; carried.

M/Simonsen, S/Windschitl, to approve the Agreement between Watonwan County and Brown County for Licensed Alcohol and Drug Counselor (LADC) Rule 25 Services for Brown County Human Services to provide LADC Rule 25 Services for Watonwan County MA Clients and Care Coordination up to four (4) hours a week for up to sixteen (16) weeks, beginning 2-1-2020; carried.

M/Berg, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$9,288.47. In accordance with MS 375.12 the following claims exceed \$2,000: none. Twenty one payments less than \$2,000.00 total \$9,288.47. Final total is \$9,288.47; carried.

M/Berg, S/Simonsen, to accept and file the following Consent Agenda Items: Introduction of New Employee; Conference Reports; Income Maintenance Report; New Intakes During the Month Report; Total Case Management Workgroups Report; Social Services Intake Report; Out of Home Placement Report; Heartland Express Monthly Report; Lay Member Retirement; MN Social Service Association Invoice; and Heartland Bus Accident Report; carried.

M/Berg, S/Veerkamp, to approve the 2020 South Country Health Alliance (SCHA) Delegation Agreement between SCHA and Brown County effective 1-1-2020, including Exhibits A, B, C, and D; carried 5-0.

M/Simonsen, S/Berg, to approve five (5) Drainage Repair requests and the payment of said repairs; carried.

At 9:43 AM, Correspondence C-3 was accepted and filed.

M/Simonsen, S/Windschitl, to approve the purchase of Nessus Professional Subscription tool for meeting State of MN and IRS-Federal Tax Information compliance rules to evaluate security systems for Human Service dept computers in the amount of \$2,390; purchased from Tenable who makes the software; carried 5-0. No other quotes were received.

M/Windschitl, S/Veerkamp, to approve the purchase of one (1) IBM Storwize V5010 Expansion Unit, including software and maintenance in the amount of \$20,467 from TSG Server & Storage based on the MN IBM contract price; carried 5-0. No other quotes were received.

M/Windschitl, S/Berg, to approve the purchase of one (1) Buffalo Tera Station 5410RN Rackmount Hard Drive for securing video from Watchguard Sheriff body cameras in the amount of \$1,728.34 from Business.com, and noting that costs for this purchase are included in the Sheriff dept budget; carried 5-0. No other quotes were received.

M/Simonsen, S/Borchert, to approve the purchase of KnowBe4 software for the purpose of identifying ransomware and virus emails in the amount of \$5,541.53 through MCCC pricing; carried 5-0. No other quotes were received.

M/Berg, S/Borchert, to approve the appointment of Catherine Volz as a Full-Time Payroll Accountant in the Human Resources Dept at the hourly rate of \$22.61, Grade XI, Step 4, effective 1-29-2020; carried.

M/Simonsen, S/Veerkamp, to accept the resignation of Shawn Wilfahrt, Full Time Financial Technician in the Auditor-Treasurer Dept, effective 2-6-2020, and ratify the posting for the vacant FT Financial Technician position according to policy; carried.

M/Veerkamp, S Berg, to withdraw approval for appointing Tyler Hruby as FT Correctional Officer; passed.

M/Berg, S/Simonsen, to approve the Pay Equity Report of Data as of 12-31-2019; passed.

M/Berg, S/Borchert, to approve the 2020 renewal of consulting services contract with Madden Galanter Hansen, LLP, Plymouth, MN for assistance as needed to address union labor contract matters; carried.

At 10:13 AM, Correspondence C-1 thru C-2 and C-4 thru C-5 were accepted and filed.

At 10:28 AM, Calendars were coordinated for the next two week period.

There being no further business, M/Berg, S/Windschitl, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 10:34 AM.

The Official Minutes of the Regular Meeting of 1-28-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us
Home Page Address: www.co.brown.mn.us