

SYNOPSIS OF COUNTY BOARD MEETING

February 18, 2020

Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen, and County Attorney Hanson.

M/Berg, S/Veerkamp, to accept the Minutes of 2-4-2020 and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/Berg, to authorize payment of General Government claims in the amount of \$635,390.10 as follows: Revenue \$124,458.96; Public Health \$2,350.71; Road and Bridge \$485,323.09; Human Services \$546.99; Ditch \$21,340.40; Landfill \$276.57; Score \$1,093.38. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Albin/Town of \$25,850.04; Alpha Wireless Communications \$2,427.65; Arnold's of N Mankato \$2,081.96; Bashaw/Town of \$23,974.36; Burnstown/Town of \$23,510.90; Cargill Inc \$11,141.21; Clifton Larson Allen LLP \$14,700.00; Cottonwood/Town Of \$42,361.40; Eden/Town Of \$26,681.22; Frontier Precision Inc \$13,208.00; Hoffman Construction Co Inc \$2,701.00; Home/Town Of \$36,352.72; Houston Engineering Inc \$4,210.00; Huntington National Bank \$11,814.03; Journal Inc/The \$2,745.11; Knowbe4 Inc \$5,541.53; Lake Hanska/Town of \$25,394.67; Leavenworth/Town of \$24,283.95; Linden/Town of \$25,040.95; Milford/Town of \$39,069.23; Mulligan/Town of \$23,687.29; North Star/Town of \$25,397.00; Prairie Lakes Juvenile Detention Center \$4,012.00; Prairieville/Town Of \$22,503.40; Red Rock Quarry \$27,419.56; Redwood Co Auditor-Treasurer \$14,761.34; River Bend Business Products \$3,598.00; Seachange \$11,314.59; Shi International Corp \$4,080.79; Sigel/Town of \$24,962.19; South Central MN EMS \$5,000.00; Stark/Town of \$23,748.85; Stately/Town of \$20,488.83; Totalfunds By Hasler \$3,500.00; TSG Server And Storage \$20,467.00; Watonwan Co Auditor \$6,500.57. 99 Payments Less Than \$2,000.00 \$30,858.76; Final Total: \$635,390.10; carried.

M/Berg, S/Simonsen, to set the Presidential Nomination Primary Election Canvass for Thursday 3-5-2020 at 10:00 AM with Borchert and Windschitl to serve on the canvass; Primary Election Canvass for Thursday 8-13-2020 at 10:00 AM with Simonsen and Veerkamp to serve on the canvass; and General Election Canvas for Thursday 11-12-2020 at 10:00 AM in the Commissioners Room of the Brown County Courthouse with Simonsen and Veerkamp to service on the canvass; passed.

M/Berg, S/Windschitl, to approve two (2) drainage ditch repair requests and the payment of said repairs; carried.

M/Windschitl, S/Simonsen, to set a bid letting date for the SAP 008-610-031 Bridge Replacement and Approach Work Projects on CSAH 10 over JD 5 B&W for 10:00 AM on Wednesday 4-01-2020 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried 5-0.

M/Berg, S/Windschitl, to approve the spring road restrictions for 2020 as recommended by the County Highway Engineer; carried.

M/Windschitl, S/Veerkamp, to approve the purchase of three (3) seats of AutoCad Civil 3D for use in the Highway Dept. from DLT in the amount of \$2,131.02 per seat with additional technical support from IMAGINiT for \$93.75 per seat for a grand total of \$6,674.31; carried 5-0. No other quotes were received.

M/Windschitl, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Windschitl, S/Berg, to accept and file the 2019 statistics of Brown County Probation as noted in the Probation Det. Annual Comprehensive Report; passed.

M/Berg, S/Borchert, to approve Final Plat Application APP-P-0060 by Jeffery D & Ellen Juni known as Juni Fifth Subdivision (43.53 acres) on the property described as Juni 4th Subdivision, Section 4 and part of Lot 20 of the South ½ of the SE ¼ & part of the NW ¼ of the NE ¼ Section 9, Township 110 North, Range 31 West, all in Milford Township, Brown County, MN. Application is to add strip of land on west side of Juni Fourth subdivision for Utility Lines; carried 5-0.

M/Simonsen, S/Borchert, to approve Final Plat Application APP-P-0058 by Wayne Shellum on the property owned by Shellum Family Trust known as Shellum Subdivision (5.38 acres) on the property described as part of the SE ¼ Section 25, Township 108N, Range 32 West, all in Albin Township, Brown County, MN. Application is to split building site from the tillable acres, all located in the A-1Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Veerkamp, to approve Final Plat Application APP-P-0059 by John Bauer on the property owned by John Bauer know as Bauer Subdivision (6.88acres), on the property described as part of the SE ¼ Section 7, Township 108 North, Range 30 West, all in Linden Township, Brown County, MN. Application is to split building site from the tillable acres, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Windschitl, to accept the bid to rent 37 acres of hay ground at the Brown County Landfill described as South Thirty-Seven (37) Acres of That Portion of the Northwest Quarter of the Southeast Quarter of Section 31, Township 110 North, Range 31 West, Brown County, MN, lying westerly of the centerline of County State Aid Highway Number 11 from Sondag Services in the amount of \$4,514.00 per year for the period 3-15-2020 through 11-15-2022; carried. Two additional bids were received from Mark Manderfeld and Mitch Beranek.

M/Veerkamp, S/Berg, to accept the bid to rent 30 acres of tillable ground at the Brown County Landfill described as North Thirty (30) Acres of That Portion of the Northeast Quarter of the Southeast Quarter of Section 31, Township 110 North, Range 31 West, Brown County, MN, lying westerly of the centerline of County State Aid Highway Number 11 from Mitch Beranek in the amount of \$6,020.00 per year for the period 3-15-2020 through 11-15-2022; carried. Four additional bids were received from Berg Bros., Sondag Services, Gregg M Klinkner, and Pierson Farms.

M/Simonsen, S/Windschitl, to appoint DeeAnn Gieseke to the Lay Board Member Committee, effective 2-18-2020; carried.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$100,999.42. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Human Services \$7,452.23; Confidential Client \$3,960.58; Dell Marketing LP \$2,529.17; Elan Financial Services \$2,110.95; Greater MN Family Services \$8,326.92; MN Human Services \$3,595.00; MN Valley Funeral Home \$2,500.00; PRO Kinship for Kids \$3,000.00; Sibley Co Public Health and Human Services \$5,701.01; Superior Mobility \$3,599.72; Verizon Wireless \$3,218.49; Watonwan Co Human Services \$6,840.76; One hundred seventy six payments less than \$2000 total \$48,164.59. Final total is \$100,999.42; carried.

M/Simonsen, S/Berg, to convene into closed session to consider Social Service Payments; carried.

M/Berg, S/Borchert, to authorize the payment of Social Services payments in the amount of \$158,402.87; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Bergy's Handyman Service \$4,890.35; Brown County Evaluation Center \$4,272.99; DHS MNSOP \$4,264.05; DHS St. Peter RTC – 472 \$2,718.70; Forensic Nursing Home \$2,638.10; Gehring/Emily or Joseph \$2,422.87; Gerard Nexus \$9,821.42; Confidential Client \$4,305.02; Confidential Client \$3,113.99; Lutheran Social Services \$5,967.37; MBW Company SILS Program \$3,619.83; MN Valley Action Council \$13,764.23; MRCI Inc \$7,377.59; Prairie Lakes Youth Programs \$33,083.63; Ries/Deana \$2,014.96; Second Chances \$4,340.00; Spurgin/Gerane \$3,020.21; Village Ranch Inc \$7,615.46; West Central Regional Juvenile Center \$10,885.95; Woodward Academy \$5,269.69; 37 payments less than \$2,000 total \$22,996.46; Final Total \$158,402.87.

M/Berg, S/Simonsen, to cease the closed session and reconvene the open session; carried.

At 10:43 AM, Chairman Borchert convened a Public Hearing on proposed revisions to the Brown County Fee Schedule. County Administrator Hansen, Sheriff Seidl, Auditor/Treasurer Prochniak, Zoning Administrator Sletta, and Human Services Director Dietz were present. No members of the public were in attendance. After considerable discussion, M/Windschitl, S/Borchert, to adopt the Brown County Fee Schedule 2-19-2019 as follows: Auditor & Treasurer Office-Delinquent Tax List \$50, Research Tax Records \$30, Drainage Systems Annual Fee \$ 30,000, Bond Report (per hour) \$30; Human Services-Custodial Parent (non-public assistance) \$35/yearly after \$550 collection; Planning & Zoning-New dwellings/New non-ag accessory structures and addition to dwellings and non-ag accessory structures \$.08/sq.ft. \$26.25 minimum, Agriculture structure \$.05/sq.ft. \$26.25min.-\$525 max., Commercial/business structures and additional permits \$.08/sq.ft \$52.50 minimum, Septic Installation Permit New Type I, II, & III \$175.00, Septic Installation Permit Upgrade Type I, II, & III \$100.00; Recorder-MN State Deed Tax .0033x Consideration, Mortgage Registration Tax .0023 Amount; and Sheriff-Out of County I Inmate \$60.00 per day, I Inmate \$54.00 per day Contract Counties, Special Management \$125.00 per day, 2-4 Inmates \$52.00 per day Contract Counties, 5 or More Inmates \$50.00 per day Contract Counties, In Car/Body Camera Video \$50,+30/hr. redaction fee if needed, Permit to Carry-Renewal (Prior to 90 days of expiration) \$75.00, Permit to Carry (Up to 30 days of expiration) \$85.00, Civil Finger Prints \$12.00, Transcripts \$30.00 per hour, one hour minimum; carried 5-0.

M/Windschitl, S/Berg, to approve the purchase of one (1) Garrett PD6500i Walk Through Metal Detector from Streichers in the amount of \$4,149; carried 5-0. One other quote was received from Galls.

M/Berg, S/Veerkamp, to authorize to post for four (4) Highway 2020 Summer Students at the following rates of pay: \$11.00/hr – 1st year; \$11.50/hr – 2nd year; and \$12.00/hr – 3 plus years; carried.

M/Windschitl, S/Veerkamp, to approve the Assistant County Attorney position market adjustment of 10% to the administrative pay scale effective the next pay period (2-28-2020) in addition to the 6% and 12% market adjustment in place after three and six years of service respectively; carried 5-0.

At 11:06 AM, Correspondence C-1 thru C-7 were accepted and filed. C-3. Berg reported on the Planning and Zoning meeting, and the Assistant County Attorney market adjustment meeting; C-4. Windschitl reported on the BCHS meeting, the IT meeting, the SCHA Compliance meeting, and the SCHA meeting; C-5. Simonsen reported on the Drainage Committee; C-6. Veerkamp reported on the Drainage meeting, and the RCRC meeting; C-7. Commissioner Borchert reported on the Complete Streets meeting, the MRCI meeting, and the Assistant County Attorney market adjustment meeting.

At 11:34 AM, Calendars were coordinated for the next two week period.

There being no further business, M/Berg, S/Veerkamp, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 11:46 AM.

The Official Minutes of the Regular Meeting of 2-18-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us