

## SYNOPSIS OF COUNTY BOARD EMERGENCY MEETING

March 27, 2020

Members present: Borchert, Berg, Windschitl (via teleconference), Simonsen (via teleconference), Veerkamp, along with County Administrator Hansen and County Attorney Hanson. NUCAT staff was present and Media Representative Busch (via teleconference) of the Journal was also present.

M/Berg, S/Veerkamp to adopt the additional special enrollment period of 3-26-2020 to 4-10-2020 for employees who previously declined or waived Medica Health Insurance coverage; carried 5-0.

M/Berg, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2020-06 authorizing the following: 1) Effective on Friday March 27th, 2020 at 11:59 p.m., in compliance with Emergency Executive Order 20-20 all possible Critical Sector workers are to be re-deployed and relocated to Employee Stay-at-Home locations, utilizing telework technologies and/or undertaking remote/flexible work assignments where feasible; 2) Effective on Friday, March 27, 2020 at 11:59 p.m., in compliance with Emergency Executive Order 20-20 all Non-Critical Sector workers are to be re-deployed and re-located to Employee Stay-at-Home locations, utilizing the work technologies and/or undertaking remote/flexible work assignments, whenever, wherever, and however practicable; 3) Telework, Alternate and Remote Work assignments will be made by Directors and Supervisors and MAY vary over time and by employee, by employee classification, and by prioritized work assignments. Directors and Supervisors will continue to oversee, direct and manage the work of County employees while assigned to Employee Stay-at-Home locations; 4) The Brown County policy entitled *Utilization of Paid Leave during a Public Health Emergency* has been implemented; 5) For those priority employees required to work, visit or report to a county facility or county worksite location, all CDC and MDH guidelines regarding social distancing and limited gatherings will be strictly followed.

There being no further business, M/Veerkamp, S/Berg, to adjourn the Emergency meeting; passed 5-0 and Chairman Borchert declared the Meeting adjourned at 9:23 AM.

The Official Minutes of the Emergency Meeting of 3-27-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)