

SYNOPSIS OF COUNTY BOARD MEETING April 7, 2020

Members present: Borchert, Berg, Windschitl (via webex), Simonsen (via webex), and Veerkamp, along with County Administrator Hansen and County Attorney Hanson.

M/Berg, S/Veerkamp, to accept the Minutes of 03-24-2020 and authorize publication of the Synopsis of same; carried 5-0.

M/Veerkamp, S/Berg, to accept the Minutes of the Emergency Meeting on 3-27-2020 and authorize publication of the Synopsis of same; carried 5-0.

M/Windschitl, S/Berg, to authorize payment of General Government claims in the amount of \$158,448.51 as follows: Revenue \$40,619.43; Public Health \$16,619.50; Road and Bridge \$64,827.27; Human Services \$1,234.72; Park Fund \$1,360.00; Ditch \$33.35; Capital Improvement Fund \$15,625.00; Landfill \$15,774.64; Score Fund \$237.20; Forfeited Tax Fund \$2,117.40. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Brown Co Editorial Assn \$2,375.52; Champ Software Inc \$12,406.00; GEI Consultants Inc \$10,614.00; Gislason & Hunter \$2,268.50; Madden Galanter Hansen, LLP \$4,764.33; MN Paving & Materials \$53,702.04; Mn Assn For Children's Mental Health \$3,500.00; PC Janitorial Supplies LLC \$3,456.32; Petrochoice Lubrication Solution \$2,521.91; River Bend-Kemske Business Products \$2,794.00; Ron's Recycling \$4,786.25; Shi International Corp \$2,358.00; State of Mn - Office Of Mn. IT Service \$3,400.00; Watchguard Inc \$6,060.00; Zinniel Electric \$15,625.00. 77 Payments Less Than \$2,000.00 \$27,816.64; Final Total: \$158,448.51; carried 5-0.

M/Simonsen, S/Berg, to approve the purchase of one (1) Buffalo TeraStation 3410DN in the amount of \$952.99, plus \$10 per flash drive from CDW.com for the storage of drone data, noting cost of said purchase would be split between Highway and the Drainage Systems; carried 5-0.

M/Berg, S/Veerkamp, to approve four (4) Drainage Repair requests and the payment of said repairs; carried 5-0.

M/Windschitl, S/Berg, and passed 5-0, to approve Brown County Resolution 2020-09 in regards to the agreement for an Archaeological Survey for Bridge 2110 on CSAH 8 over the Minnesota River

M/Simonsen, S/Veerkamp, to accept the low bid received in the amount of \$25,165.03 (including sales tax) for the purchase of a 2020 Ford Escape from Spaeth Ford, noting that said purchase will replace Highway Unit #1 which will be transferred to the Assessor Dept; carried 5-0. Additional quotes were received for a 2020 Ford Edge from Spaeth Ford; 2020 Chevrolet Equinox from Weelborg Chevrolet; and a 2020 GMC Terrain from Jensen Motors.

M/Berg, S/Windschitl to award the SAP 008-610-031 Bridge Replacement and Approach Work on CSAH 10 over JD 5 B&W to Landwehr Construction Inc. in the amount of \$198,852.80; carried 5-0. Other bids were also received from Mathiowetz Construction; Houle Excavating LLC; and GRS Enterprise Inc.

M/Berg, S/Veerkamp, to accept and file the Highway Department Monthly Update for Construction Projects and Maintenance Projects; carried 5-0.

M/Windschitl, S/Veerkamp, to table the Lease Agreement with the MN Department of Corrections for access to the Brown County License Bureau Conference Rooms and bathrooms between 12:00 p.m. – 6:00 p.m. on pre-arranged days commencing on 7-1-2020 and terminating on 6-30-2025 until a future meeting; carried 5-0.

M/Berg, S/Borchert, to accept and order filed the Regional Transportation Coordination Council Planning Process for Southern Minnesota; carried 5-0.

M/Windschitl, S/Berg, to revise the board action on 3-24-2020 to offer free Heartland ridership for those on essential services for the period 3-24-2020 through 5-1-2020; carried 5-0.

M/Veerkamp, S/Simonsen, to approve the FY20-21 SCORE Grant Agreement SWIFT Contract No. 166758 between Brown County and the Minnesota Pollution Control Agency for the period 4-1-2020 through 6-30-2021; and to authorize the Brown County Zoning Administrator to sign amendments or changes to said agreement; carried 5-0.

M/Windschitl, S/Borchert, and passed 5-0, to approve Brown County Resolution 2020-10 in regards to the 2020 DNR Outdoor Recreation Grant Application.

M/Berg, S/Veerkamp, to accept the notice of resignation from Tammy Johnson, PT Juvenile Crew Leader, in the Probation Dept. effective 5-29-2020 and authorize to post the vacancy for one PT Juvenile Crew Leader up to 25 hours per week according to policy; carried 5-0.

M/Veerkamp, S/Berg, to accept the resignation of Tom Jensen, PT Sleepy Eye Facilities Operator effective 4-23-2020, and authorize to post the vacancy for one PT Sleepy Eye Facilities Operator according to policy; carried 5-0.

M/Simonsen, S/Berg, to approve the appointment of Dylan Hillesheim and Collin Ludewig for the 2020 Summer Highway Maintenance/Engineering Student position with a start date of 5-11-2020 at the second year hourly wage of \$11.50 pending results of pre-employment drug screen and physical exam; approve the appointment of Riley Appel for the 2020 Summer Highway Maintenance/Engineering Student position with a start date of 5-11-2020 at the first year hourly wage of \$11.00 pending results of pre-employment drug screen and physical exam; and approve the appointment of Kyle Domeier for the 2020 Summer Highway

Engineering/Maintenance Student position with a start date of 5-26-2020 at the first year hourly wage of \$11.00 pending results of pre-employment drug screen and physical exam; passed 5-0.

M/Berg, S/Veerkamp, to accept and order filed the report on the update to the COVID-19 virus; carried 5-0.

At 11:45 AM, Correspondence C-1 thru C-6 was accepted and filed. Berg reported on the highway committee, and the Brown County Economic Development Partnership meeting; Windschitl reported on the AMC conference on COVID-19, the SCHA meeting, the Public Health meeting, and the Highway committee meeting; Veerkamp reported on the Brown County Economic Development Partnership meeting; Borchert reported on the BC Evaluation meeting, the South Central EMS meeting, and the Public Health COVID-19 update meetings.

At 11:58 AM, Calendars were coordinated for the next two week period.

There being no further business, M/Berg, S/Veerkamp, to adjourn the meeting; carried 5-0 and Chairman Borchert declared the Meeting adjourned at 12:05 PM.

The Official Minutes of the Regular Meeting of 04-07-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us