

## SYNOPSIS OF COUNTY BOARD MEETING May 5, 2020

Members present: Borchert, Berg, Windschitl, and Veerkamp, along with County Administrator Hansen and County Attorney Hanson (via Webex). Simonsen was excused.

M/Veerkamp, S/Berg, to accept the Minutes of 04-28-2020 and authorize publication of the Synopsis of same; carried 4-0.

M/Berg, S/Windschitl, to authorize payment of General Government claims in the amount of \$278,911.24 as follows: Revenue \$249,439.42; Public Health \$3,210.25; Road and Bridge \$9,020.48; Human Services \$34.42; Park Fund \$1,396.51; Ditch \$5,320.38; Landfill \$10,489.78;. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Area II Mn River Basin Projects \$12,971.00; Bridging Brown County \$3,250.00; Brown Co Agricultural Society \$14,250.00; Brown Co Historical Society \$46,856.00; Brown Co Humane Society \$4,037.50; Brown Co Library Board \$41,750.00; Brown Co Soil & Water Cons Dist \$50,300.00; Corcoran/Rick \$2,459.04; Dell Marketing LP \$5,289.83; Golden Gate Cemetary Assn \$2,000.00; Houston Engineering Inc \$6,300.75; Johnson Controls Fire Protection LP \$4,718.01; Loffler Companies Inc \$3,000.63; The Master's Touch LLC \$5,697.52; Mn Dept Of Transportation \$8,010.21; Mn Valley Action Council \$3,317.00; Mn Valley Testing Laboratories Inc \$7,043.00; Ness/Bruce W \$5,320.38; Redwood Cottonwood Rivers Control Area \$10,050.00; SHI International Corp \$15,254.00. 57 Payments Less Than \$2000.00 \$27,036.37; Final Total: \$278,911.24.; carried 4-0.

M/Windschitl, S/Berg, to authorize transfers from the Revenue Fund to cover \$494,000 in drainage deficits in multiple systems, noting that an interest rate of 4% will be paid to the Revenue Fund; carried 4-0.

M/Windschitl, S/Veerkamp, to accept and file the Cash Management/Investment Report ending 4-29-2020 which reflects a total invested balance of \$25,656,281.98 with the average overall interest rate for the portfolio of 1.56%; carried 4-0.

M/Berg, S/Veerkamp, to approve fifteen (15) Drainage Repair requests and the payment of said repairs; carried 4-0.

M/Berg, S/Veerkamp, to award the contract for SAP 008-594-001 Grading & Surfacing Projects on Central Street in Springfield to M.R. Paving and Excavating, Inc. in the amount of \$4,621,919.57, noting that the awarded amount is contingent upon City of Springfield approval; carried 4-0. Two other quotes were received from Duininck, Inc. and Crow River Construction.

M/Berg, S/Windschitl, and carried 4-0, approving Brown County Resolution 2020-12 in regards to the Grant Agreement with the State Transportation Fund for the SAP 008-594-001 Grading and Surfacing Projects on Central Street in Springfield.

M/Windschitl, S/Berg, to award the SAP 008-613-031 & New Ulm SAP 148-020-004 Surface Rehabilitation Projects on CSAH 13 to M.R. Paving & Excavating, Inc. in the amount of \$1,374,733.10, noting that the awarded amount is contingent upon City of New Ulm approval; carried 4-0. No other bids were received.

M/Berg, S/Borchert, to accept the quote received for maintenance striping of 111 road miles in Brown County from AAA Striping Service in the amount of \$65,880; carried 4-0. One other bid was received from Traffic Marking Services.

M/Berg, S/Windschitl, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects.; carried 4-0.

M/Berg, S/Borchert, to approve the State of MN Lease Agreement No. 12319 between Brown County and the State of MN Dept. of Corrections for rental of approximately four hundred thirty (430) useable square feet of space in the Brown County Probation Building in the amount of \$29,959.80 from 7-1-2020 through 6-30-2025 and authorize the Board Chair and Probation Director to sign said agreement; carried 4-0.

M/Windschitl, S/Borchert, to accept the low bid received from Zinniel Electric in the amount of \$3,659.72 to replace the underground powerline at the Lake Hanska County Park Shower House.; carried 4-0. One other bid was received from Sleepy Eye Electric Co.

M/Berg, S/Veerkamp, to accept and order filed the report on the update to the COVID-19 virus; carried 4-0.

M/Windschitl, S/Berg, to approve the Agreement for Fieldwork or Service-Learning Experience with St. Catherine's University to provide an internship experience in the Public Health Dept. for a Bachelors in Public Health student beginning 3-23-2020, noting said contract will renew automatically for succeeding academic years unless either party give written notice on or before 8-1-2020 that it will not renew the Agreement for the academic year beginning September 2020; carried 4-0.

M/Veerkamp, S/Berg, to accept the notice of retirement/resignation from Ron Bentz, Sergeant Deputy Sheriff, effective 5-31-2020, an authorize to post for a vacant Sergeant Deputy Sheriff position according to policy and contract; carried 4-0.

M/Windschitl, S/Veerkamp, to authorize Brown County to act as the sponsoring agency on behalf of the Brown County Historical Society to apply for a MN Historical and Cultural Heritage (Legacy) program grant in the estimated total amount of \$206,970 for the Masonry Project for the Brown County Museum at 2

North Broadway, New Ulm, MN; approve the conditional acceptance of the bid of \$153,555 from Building Restoration Corporation, Roseville, MN for the Brown County Historical Society Building Masonry Preservation project for the South Elevation Phase with Alternate A (install through-wall flashing \$4,500) and Alternate B (repair existing windows \$20,670) totaling \$178,725, with final acceptance of said BRC bid subject to state Legacy Grant award for this Masonry Preservation project; and approve Brown County's commitment of \$23,166.50 plus the first half of the \$16,085 contingency (split 50/50 with BCHS paying the second half) towards the local match required for the Legacy Grant Masonry Project for the BCHS Museum, making the maximum County contribution at \$31,209; carried 4-0.

At 10:55 AM, Correspondence C-1 through C-5 was accepted and filed. Berg reported on the Building Committee meeting; Veerkamp reported on the Public Health community partners meeting; Borchert reported on the Public Health community partners meeting.

At 11:03 AM, Calendars were coordinated for the next two week period.

There being no further business, M/Berg, S/Veerkamp, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 11:06 AM.

The Official Minutes of the Regular Meeting of 05-05-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)