

SYNOPSIS OF COUNTY BOARD MEETING

May 19, 2020

Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen, and County Attorney Hanson (via Webex).

M/Berg, S/Windschitl, to accept the Minutes of 05-05-2020 and authorize publication of the Synopsis of same; carried 5-0.

M/Simonsen, S/Berg, to accept and order filed the April 2020 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried 5-0.

M/Simonsen, S/Borchert, to authorize payment of General Government claims in the amount of \$294,895.64 as follows: Revenue \$165,060.27; Public Health \$718.30; Road and Bridge \$69,728.58; Human Services \$3,563.15; Park Fund \$183.32; Ditch \$5,316.89; Capital Improvement \$320.98; Landfill Fund \$46,620.9; Score Fund \$3,383.24. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Adventure Specialties LLC \$5,456.00; Alpha Wireless Communications \$2,427.65; Behrends/Mark \$2,940.00; Cellebrite Inc \$3,700.00; Election Systems & Software Inc \$7,785.00; Gei Consultants Inc \$8,954.38; Houston Engineering Inc \$14,438.00; Killion Smith Law Firm \$2,631.44; Liberty Tire Recycling LLC \$3,217.19; Mathiowetz Enterprises Inc \$30,267.53; MN Paving & Materials \$18,677.40; MN Pollution Control Agency \$33,681.91; MnCCC \$27,240.62; New Ulm/City of \$3,500.00; Powerplan Oib \$20,512.93; River Bend-Kemske Business Products \$2,243.53; Ron's Recycling \$3,899.00; Serbus & Sons Gravel LLC/Gordy \$19,837.89; Squads Plus \$7,365.00; Summit Food Service LLC \$20,615.84; Syntax Inc \$4,872.75; The MN Chemical Company \$6,131.00; Thomson Reuters - West Payment C \$8,034.43; Wsb & Associates Inc \$2,024.00; 87 Payments Less Than \$2,000.00 \$34,442.15; Final Total: \$294,895.64; carried 5-0.

M/Berg, S/Simonsen, to approve posting for a FT License Bureau Technician in accordance with union contracts and Brown County Policy; carried 5-0.

M/Simonsen, S/Borchert, to approve updating the Assistant License Bureau Supervisor Position Description; carried 5-0.

M/Simonsen, S/Berg, to approve using C4 Operations Background Check Services for conducting pre-employment background checks on a pay per use search basis with no monthly or yearly fees or contracts; carried 5-0.

M/Simonsen, S/Windschitl, to approve fourteen (14) Drainage Repair requests and the payment of said repairs; carried 5-0.

M/Windschitl, S/Veerkamp, to approve maintenance and electrical expenses for lighting structures at the rural intersection of TH 4/CSAH 22; noting that MnDOT is paying for the installation of the lighting.; carried 4-1, with Berg dissenting.

M/Berg, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2020-13 authorizing MnDOT Agreement No. 1044160 with the State of MN Dept. of Transportation for the following purposes: To provide access to State Right-of Way for local road realignment, turn lane, and lighting construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 14 to Range Road, upon, along, and adjacent to Central Street from Range Road to O'Connell Avenue, and upon, along and adjacent to Trunk Highway No. 14 from Park Avenue to Washington Avenue within Brown County under State Project No. 0803-48(T.H. 14=007).

M/Berg, S/Simonsen, to authorize the County Board Chairman to sign the State of MN Board of Water and Soil Resources Block Grant Financial Reports for the 2018 Septic Treatment Systems Incentive-NRBG Grant P18-1806; carried 5-0.

M/Simonsen, S/Borchert, to authorize the County Board Chairman to sign the State of MN Board of Water and Soil Resources Block Grant Financial Reports for the 2018 Septic Treatment Systems-NRBG Grant P18-9177; carried 5-0.

M/Berg, S/Windschitl, to authorize the County Board Chairman to sign the State of MN Board of Water and Soil Resources Block Grant Financial Reports for the 2019 Septic Treatment Systems Incentive-NRBG Grant P19-3120; carried 5-0.

M/Veerkamp, S/Berg, to authorize the County Board Chairman to sign the State of MN Board of Water and Soil Resources Block Grant Financial Reports for the 2019 Wetland Conservation Act-NRBG Grant P19-5952; carried 5-0.

M/Simonsen, S/Borchert, to authorize the County Board Chairman to sign the State of MN Board of Water and Soil Resources Block Grant Financial Reports for the Local Water Management-NRBG Grant P19-9550; carried 5-0.

M/Berg, S/Veerkamp, to approve the Greater Blue Earth River Basin Alliance (GBERBA) acting as the fiscal and reporting agent for the Watonwan Watershed 1W1P Implementation Plan; carried 5-0.

M/Berg, S/Windschitl, to approve Conditional Use Permit Application (CUP) APP-C-0097 by Brian Aschenbrenner on property owned by Brian & Teresa Aschenbrenner described as the Balance of Government Lot 1 South of the Little Cottonwood River & Balance of the E ½ of NE ¼, Section 32, Township 109N, Range 32 West, Stark Township, Brown County, MN. Application is to continue to allow use of existing gravel mining

operation to include pit run, screening, crushing and possible hot mix asphalt plant, all located in the A-1 Agricultural Protection Zoning District, with three (3) conditions; carried 5-0.

M/Berg, S/Veerkamp, to approve CUP Application APP-C-0098 by Adam Barka of Christensen Farms on property owned by Christensen Farms & Feedlots described as part of the SW ¼ of the SE ¼, Section 35, Township 109North, Range 33 West, Leavenworth Township, Brown County, MN. Application is to continue to allow the use of a 624 AU (2080 head) existing hog finishing operation all in the A-1 Agricultural Protection Zoning District, with seven (7) conditions; carried 4-0, with Simonsen abstaining.

M/Windschitl, S/Veerkamp, to approve CUP APP-C-0099 by Adam Barks of Christensen Farms on property owned by Christensen Farms & Feedlots described as part of the NW ¼ of the SW ¼, Section 11, Township 109North, Range 34 West, Burnstown Township, Brown County, MN. Application is to continue to allow the use of a 624 AU (2080head) existing hog finishing operation in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 4-0, with Simonsen abstaining.

M/Berg, S/Borchert, to approve CUP APP-C-0100 by Adam Barka of Christensen Farms on property owned by Christensen Farms & Feedlots described as part of the SW 14/ of the NE ¼ , Section 36, Township 108North, Range 31West, Lake Hanska Township, Brown County, MN. Application is to continue to allow the use of a 624 AU (2080 head) existing hog finishing operation all in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 4-0, with Simonsen abstaining.

M/Simonsen, S/Berg, to approve CUP APP-C-0101 by Trent Frederickson of Frederickson Farms on property owned by Trent Frederickson described as the NE ¼ of the SE ¼, Section 25, Township 108N, Range 32 West, Albin Township, Brown County, MN. Application is to renew and amend existing CUP to allow for an increase of 900 AU for a total of 1800 AU (6000 head) wean to finish swine operation all located in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 5-0.

M/Berg, S/Simonsen, to approve CUP APP-C-0102 by Corey Huiras on property owned by Corey Huiras described as part of the SW ¼ of the SW ¼, Section 17, Township 110North, Range 33 West, Prairieville Township, Brown County, MN. Application is to continue to allow the use of a 936 AU (3120 head) existing hog finishing operation all in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 5-0.

M/Veerkamp, S/Berg, to approve CUP APP-C-0104 by David Tracy of ATC Iris I LLC on property owned by Joyce E Wiese described as the N ½ of the NW ¼, Section 35, Township 108 North, Range 34 West, Bashaw Township, Brown County, MN. Application is to continue to allow the use of existing 250 foot cellular tower and a 12x14 equipment shelter to be used by Rural Cellular Communications/Unicel all in the A-1 Agricultural Protection Zoning District, with two (2) conditions; carried 5-0.

M/Berg, S/Windschitl, to approve Final Plat Application APP-P-0063 by Sharon Stern on the property owned by Sharon Stern known as Stern Second Subdivision (2.74 Acres) on the property described as SE 780' X 740' of the SE ¼ of the SW ¼ , Section 24, Township 109 North, Range 35 West, all in North Star Township, Brown County, MN. Application is to split existing building site off from the tillable, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Berg, to approve Final Plat Application APP-P-0064 by Rebecca Cselovszki on the property owned by Janos & Rebecca Ceslovski known as Cselovszki Subdivision (6.62 Acres) on the property described as Lot B-2 of the SE ¼ of the SE ¼ and Lot C-1 & B-1 of the SE ¼ of the SE ¼, Section 18, Township 110 North, Range 32 West, all in Home Township, Brown County, MN. Application is to redefining of the Lot lines, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Berg, to approve Preliminary Plat Application APP-P-0065 by Randy Braulick on the property owned by Randall & Patricia Braulick and Daniel A Ibberson Etal Braulick South Subdivision (2.66 Acres) on the property described as Lot a of the NE ¼ of the SW ¼ and E ½ of the SW ¼ excluding E20 Acres & excluding Lot A of the NE ¼ of the SW ¼, Section 32, Township 111 North, Range 32 West, all in Home Township, Brown County, MN. Application is to add additional land on to the south side of building site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Windschitl, and passed 5-0, approving Brown County Resolution 2020-14 authorizing the adoption of the Brown County All Hazard Mitigation Plan.

M/Simonsen, S/Berg, to accept and order filed the report on the update to the COVID-19 virus; carried 5-0.

M/Windschitl, S/Veerkamp, to approve the purchase of personal protective equipment (PPE), for use by Brown County Public Safety Agencies in an amount not to exceed \$3,000; carried 5-0.

M/Berg, S/Veerkamp, to approve the employment termination of Titus Penner, Correctional Officer-Jail, effective 5-13-2020 and approve posting the position vacancy according to policy and union contract; carried 5-0.

M/Simonsen, S/Borchert, to approve the resignation of Joan Wieneke, License Bureau Technician, effective 5-19-2020 and approve posting the position vacancy according to policy and union contract; carried 5-0.

M/Simonsen, S/Berg, to ratify the Brown County Preparedness Plan as presented; carried 5-0.

M/Berg, S/Borchert, to receive and order file the Brown County Building Re-opening update as presented; carried 5-0.

M/Windschitl, S/Borchert, to accept and file the April 2020 Budget Report (Cash Basis and Unaudited) which reflects activity at 33.3% of the budget year as follows: expenditures of \$10,511,294.59 or 26.9%, and revenues of \$11,002,635.29 or 28.2%; and the April 2020 Supplemental Budgets Report noting expenditures of \$486,592.77 or 123.6%, and revenues of \$581,430.14 or 27.9% of annual budgeted activity; carried 5-0.

At 11:43 AM, Correspondence C-1 through C-7 was accepted and filed. Berg report on GERBRBA meeting, and Highway Committee meeting; Windschitl report on SCHA meeting, BCHS meeting, Highway Committee meeting, and Administrator review; Veerkamp report on the RCRCA meeting, and the Community Partners Public Health meeting; Borchert report on the Administrator performance review, the Community Partners Public Health meeting, the South Central EM meeting, the BC Evaluation meeting, and the MVAC meeting.

At 12:08 PM, Calendars were coordinated for the next two week period.

M/Simonsen,S/Borchert, to approve payment of Human Services administrative claims in the amount of \$102,148.62. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Public Health \$9,200.00; Confidential Client \$3,361.44; Greater MN Family Services \$7,500.00; MN Human Services \$5,465.38; MN Valley Funeral Home \$2,620.00; Pro Kinship For Kids \$3,000.00; Confidential Client \$2,213.00; Superior Mobility \$3,393.25; US Postal Service \$10,000.00; Verizon Wireless \$2,974.75; One hundred fifty nine payments less than \$2,000 total \$52,420.80. Final total is \$102,148.62; carried 5-0.

M/Windschitl, S/Simonsen, to accept the low bid from Clements Lumber in the amount of \$109,865.00 for the construction of an addition to the Sleepy Eye Highway Dept. building; carried 5-0. One other bid was received from Erickson Construction.

M/Berg, S/Borchert, to convene into closed session to consider Social Service Payments.; carried 5-0.

M/Windschitl, S/Berg, to authorize the payment of Social Services payments in the amount of \$211,234.49; carried 5-0. In accordance with MS 375.12 the following claims exceed \$2,000: Arndt/Maizie & Brandon \$2,057.10; Brown County Evaluation Center \$2,130.00; DHS Anoka Metro RTC \$3,629.60; DHS – MAPS \$2,364.00; DHS MNSOP \$4,126.50; DHS St. Peter RTC – 472 \$9,660.00; DHS St. Peter RTC – 482 \$2,631.00; Elan Financial Services \$4,723.53; Families First \$30,175.00; Forensic Nursing Home \$2,553.00; Gehring/Emily or Joseph \$2,829.10; Gerard Nexus \$9,504.60; Confidential Client \$4,561.20; LDR Home Care LLC \$3,383.34; LSS Financial Counseling \$2,500.00; Lutheran Social Services \$26,797.56; Confidential Client \$2,094.60; MBW Company SILS Program \$3,537.98; MN Valley Action Council \$11,465.67; Prairie Lakes Youth Programs \$17,575.61; Second Chances \$8,400.00; Spurgin/Gerane \$2,600.65; Three Counties for Kids \$11,161.00; Village Ranch Inc \$7,369.80; West Central Regional Juvenile Center \$9,990.00; Woodward Academy \$10,369.39; 37 payments less than \$2,000 total \$13,044.26; Final Total \$211,234.49.

M/Veerkamp, S/Simonsen, to reconvene open session; carried 5-0.

There being no further business, M/Berg, S/Simonsen, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 12:28 PM.

The Official Minutes of the Regular Meeting of 5-19-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us