

SYNOPSIS OF COUNTY BOARD MEETING

June 16, 2020

Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen, and County Attorney Hanson (via Webex).

M/Windschitl, S/Veerkamp, to accept the Minutes of 06-02-2020 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Simonsen, to approve the 2020 State of MN Annual County Boat and Water Safety Grant Agreement, Contract #176734, PO #3-170600, in the total amount of \$2,461 for the period 1-1-2020 thru 6-30-2021; carried.

M/Simonsen, S/Veerkamp, to ratify the purchase of Duty Gear for the Sheriff dept. from Galls in the amount of \$12,579.80; carried. No other quotes were received.

M/Berg, S/Borchert, to accept and order filed the May 2020 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

At 9:06 AM, Correspondence C-4 and part of C-5 were accepted and filed. Berg reported on the Planning and Zoning meeting and the Public Health meeting; Simonsen reported on the Extension meeting.

M/Simonsen, S/Berg, to accept the quote received from Ellingson Co. for tile line replacements on CD#18 in the amount of \$35,892.44, CD#58 in the amount of \$58,475.80 and CD#67 in the amount of \$68,893.40, and that the CD#44 tile line replacement be delayed up to 30 days to consider a potential improvement petition; carried 5-0. Additional quotes were received from Litzau Farm Drainage for CD#18, CD#44, CD#58, and CD#67; and a quote from Ellingson Co. for tile line replacement on CD#44.

M/Berg, S/Veerkamp, to approve three (3) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Berg, and passed 5-0, to approve Brown County Resolution 2020-16 in regards to Brown County entering into MnDOT Agreement No. 1036964 with the State of MN, Dept. of Transportation to provide ownership, operation, and maintenance of a Lighting System on Trunk Highway (T.H.) No. 14 at County State Aid Highway No. 10. The contract construction is to be performed under State Project No. 8827-339 (T.H. 999); authorize the County Board Chair and the County Administrator to execute the Agreement and any amendments to the Agreement.

M/Berg, S/Simonsen, to accept and order filed the report on the update to the COVID-19 virus; carried.

M/Berg, S/Simonsen, to approve Conditional Use Permit Application APP-C-0103 by Holly Brisk of Knife River on property owned by JMLP Inc. and Home Farm Partnership described as S ½ of the SW ¼; NE ¼ of the SW ¼; Lot B of the NW ¼ of the SW ¼; Lots D, E and L of the NW ¼; Lot B of the SE ¼ and Lot T of NE ¼, all in Section 34, Township 110 North, Range 32 West, Home Township, Brown County, MN. Application is to continue to allow the use of existing gravel mining operation to include extraction of gravel and processing to include screening, crushing and a hot mix plant, all located in the A-1 Agricultural Protection Zoning District, with four (4) conditions; carried 5-0.

M/Simonsen, S/Windschitl, to approve Final Plat Application APP-P-0065 by Randy Braulick on the property owned by Randall & Patricia Braulick and Daniel A Ibberson Etal Braulick South Subdivision (2.66 Acres) on the property described as Lot a of the NE ¼ of the SW ¼ and E ½ of the SW ¼ excluding E20 Acres & excluding Lot A of the NE ¼ of the SW ¼, Section 32, Township 111 North, Range 32 West, all in Home Township, Brown County, MN. Application is to add additional land on to the south side of building site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Borchert, to approve the increase in FTE for the Emergency Manager position from .75 FTE to 1.0 FTE in the draft 2021 county budget, subject to final budget approval and further review in the 2021 budget process; carried 3-2, with Windschitl and Berg dissenting.

M/Windschitl, S/Berg, to deny the request to increase in FTE for the Feedlot Officer position from .60FTE to 1.0 FTE in the draft 2021 county budget; carried 3-2, with Simonsen and Borchert dissenting.

M/Windschitl, S/Veerkamp, to accept the recommendation from the Parks Commission to utilize the Conservation Corp 6-person crew at a cost not to exceed \$6,120 per week for park cleanup at Mound Creek and Hanska County Parks for the weeks of 10/5-10/8/2020 and 10/26-10/30/2020; carried.

M/Simonsen, S/Berg, to accept and file the 2019 CVSO Annual Report, which noted filing of 109 claims and various other federal VA related tasks; information on veteran deaths and Soldiers Rest plot usage; State Soldiers Assistance Program Benefits; and Veterans Hospital Shuttle usage; carried.

M/Berg, S/Windschitl, to accept and file the 2020 1st half Brown County Veterans Service Office Semiannual Report; carried.

M/Berg, S/Simonsen, to accept the resignation of Kevin Guggisberg and John Ingebritson, Veteran's Hospital Shuttle Drivers, effective 6-04-2020; carried.

M/Veerkamp, S/Borchert, to approve the posting for a Temporary IPT Probation Work Crew Leader for up to 25 hours per week until a regular PT Probation Work Crew Leader, as approved by the Board on 4-7-2020, is hired; carried.

M/Windschitl, S/Berg, to approve moving forward with an employee recognition event for summer 2020 and defer to the committee to organize said event; carried.

M/Windschitl, S/Simonsen, to adopt the revised Summary Plan Description for the Flexible Compensation Plan effective 1-1-2020; carried.

M/Berg, S/Veerkamp, to accept the resignation of Veronica Longo, FT License Bureau Technician, effective 6-19-2020; carried.

M/Veerkamp, S/Berg, to authorize Board Chair to sign the South Central Workforce Development Area Joint Powers Agreement, pursuant to the Workforce Innovation and Opportunity Act of 2014, on behalf of Brown County with said Agreement remaining in force until 6-30-2024; carried.

At 11:56 AM, Correspondence C-1 through C-3, and C-5 through C-8 was accepted and filed. Simonsen reported on the SWCD meeting; Windschitl reported on the SCHA meeting, the BCHS Finance meeting, and the BCHS meeting; Veerkamp reported on the Extension meeting; Borchert reported on the SC EMS meeting, and the Workforce Joint Powers Board.

At 12:14 AM, Calendars were coordinated for the next two week period.

M/Berg, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$90,835.59. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Public Health \$3,000.00; Confidential Client \$2,499.40; Confidential Client \$2,165.23; Greater MN Family Services \$17,274.61; PRO Kinship for Kids \$3,000.00; RouteMatch Software Inc. \$3,800.22; Sturm Funeral Home \$2,117.50; Superior Mobility \$4,296.98; US Postal Service \$10,000.00; One hundred forty three payments less than \$2,000 total \$42,681.65. Final total is \$90,835.59; carried.

M/Simonsen, S/Berg, to convene into closed session to consider Social Service Payments; carried.

M/Simonsen, S/Borchert, to authorize the payment of Social Services payments in the amount of \$149,820.76; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Arndt/Maizie & Brandon \$2,097.87; Brown County Evaluation Center \$3,697.33; DHS MNSOP \$4,264.05; DHS St. Peter RTC – 472 \$9,982.00; DHS St. Peter RTC – 482 \$2,718.70; Elan Financial Services \$2,338.23; Forensic Nursing Home \$2,638.10; Gehring/Emily or Joseph \$2,822.87; Gerard Nexus \$16,871.92; Confidential Client \$4,642.04; Habilitative Services Inc SILS \$3,246.92; Confidential Client \$2,089.74; Confidential Client \$2,164.42; MBW Company SILS Program \$3,028.65; MN Valley Action Council \$16,928.94; Confidential Client \$2,000.00; Prairie Lakes Youth Programs \$20,833.50; Second Chances \$8,680.00; The Loft/Life House Inc \$2,910.18; Village Ranch Inc \$7,615.46; West Central Regional Juvenile Center \$10,020.00; Woodward Academy \$3,399.80; 30 payments less than \$2,000 total \$14,830.04; Final Total \$149,820.76.

M/Berg, S/Veerkamp, to reconvene into open session; carried.

There being no further business, M/Simonsen, S/Windschitl, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 12:34 PM.

The Official Minutes of the Regular Meeting of 6-16-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us