

SYNOPSIS OF COUNTY BOARD MEETING
June 23, 2020

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Members Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson (via Webex). NUCAT staff was present and Media Representative Busch of the Journal (via Webex) was also present.

M/Simonsen, S/Windschitl, to accept the Minutes of 06-16-2020 and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/Berg, to accept and file the Families First Children's Collaborative 2020 Annual Report and the Three Counties for Kids Children's Mental Health Collaborative 2020 Annual Report (Brown, Sibley & Watonwan Counties); carried.

M/Windschitl, S/Berg, to include an amount of \$2,500 in the draft 2021 county budget, subject to final budget approval, as supplemental funding for the Lutheran Social Service of MN Financial Counseling Service; carried.

M/Windschitl, S/Borchert, to authorize the extension of suspension of Heartland Express rider fares through 7-31-2020; carried.

M/Windschitl, S/Berg, to approve adding an Account Technician Position to the Human Services 2021 budget, subject to final budget approval; carried 5-0.

M/Berg, S/Windschitl, to accept the donation of a Hermann Monument Wall Plaque from George Glotzback of New Ulm, MN; noting that it will be displayed in the New Ulm Room at the Human Services building; carried.

M/Berg, S/Borchert, to accept and order filed the update on the MnChoice Assessment Information and Home and Community Based Waiver Programs report; carried.

M/Simonsen, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$12,195.75. In accordance with MS 375.12 the following claims exceed \$2,000: Verizon Wireless \$3,100.52; Fifteen payments less than \$2,000 total \$9,095.23; Final total is \$12,195.75; carried.

M/Simonsen, S/Veerkamp, to accept and file the following Consent Agenda Items: Legislative Update; Opioid Response Grant; Life Work Planning Center Lease; Emerson Union Apartments; Summer Children's Activities; Income Maintenance Report; Social Services New Intakes During the Month Report; Social Services Total Case Management Workgroups Report; Heartland Express Monthly Report; and Out of Home Placement Report; carried.

At 10:21 AM, Lay Board Members Judy Kuster and DeeAnn Gieseke were excused.

M/Veerkamp, S/Berg, to approve a tobacco license for Hanska Municipal Liquor Store, Hanska for a period of one year from 7-1-2020 to 6-30-2021; carried.

M/Simonsen, S/Borchert, to authorize payment of General Government claims in the amount of \$260,237.64 as follows: Revenue \$77,896.86; Public Health Fund \$3,782.86; Road and Bridge \$58,687.35; Human Services \$745.39; Building Fund \$81,681.00; Park Fund \$5,480.69; Ditch \$5,070.00; Capital Improvement Fund \$144.29; Landfill \$20,197.75; SCORE Fund \$4,271.45; Forfeited Tax Fund \$2,280.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$4,855.30; American Engineering Testing \$33,000.00; Behrends/Mark \$2,220.00; Building Restoration Corporation \$81,681.00; Carson/Barbara A \$2,000.00; Dell Marketing LP \$4,184.95; GEI Consultants Inc \$4,076.25; Govt.Forms And Supplies \$4,337.46; Ibberson Lawn Care LLC \$2,280.00; L & S Construction Corp \$2,049.39; Liberty Tire Recycling LLC \$3,454.85; MNCCC Mi 33 \$6,450.15; Modern Marketing \$2,210.65; New Ulm/City Of \$7,875.00; Nutrien Ag Solutions \$17,587.73; Opg-3 Inc \$15,852.00; Prairie Lakes Juvenile Detention Center \$2,360.00; Reliance Telephone Inc \$3,100.00; River Bend-Kemske Business Products \$2,549.86; Ron's Recycling \$8,206.50; RT Vision Inc \$4,296.65; State of MN – Office of MN IT Service \$3,400.00; Summit Food Service LLC \$3,559.16; Thompson/John L \$2,850.00; Zinniel Electric \$3,659.72. 102 Payments Less Than \$2,000.00 \$32,141.02; Final Total: \$260,237.64; carried.

M/Simonsen, S/Berg, to approve three (3) Drainage Repair requests and the payment of said repairs; carried.

M/Windschitl, S/Veerkamp, to accept the quote received from Mathiowetz Construction Company in the amount of \$13,450.00 for the removal of debris snagged bridge piers on CSAH#3 south of Springfield over the Cottonwood River; noting that costs will be reimbursed by FEMA.; carried.

M/Berg, S/Veerkamp, to approve the appointment of Erin Krohn-Schwab as a Temporary Part-Time Public Health Account Technician to assist with COVID-19 related case investigation and contact tracing duties and other COVID 19 response activities as they arise up to 12-31-2020 at the hourly rate of \$20.76, Grade XI, Entry, with a start date of 6-24-2020; carried.

M/Berg, S/Borchert, to approve the transfer of one (1) 2017 Ford Passenger Van from Veteran's Services to the Probation Department for use with the juvenile work crew in the amount of \$18,000 and declare the Probation Department 2006 Ford Econoline Passenger Van as excess property and sold on consignment or MinnBid.com; carried.

M/Simonsen, S/Berg, to accept the resignation/retirement of Nancy Smith as PT Heartland Express Transit Dispatcher effective 7-31-2020 and authorize to post for the PT Transit Dispatcher (30+ hours/week) according to policy; carried.

M/Berg, S/Simonsen, to approve the appointment of Taylor Vieaux as Temporary IPT Probation Work Crew Leader effective 6-25-2020 at the hourly wage of \$20.76 (Grade 11, Entry) for up to 25 hours per week until a regular PT Probation Work Crew Leader is appointed; carried.

M/Veerkamp, S/Windschitl, to approve the appointment of Russell Forst as FT License Bureau Technician at the hourly rate of \$19.28, Grade X, Entry, with an anticipated start date of 7-8-2020 contingent on satisfactory results of the pre-employment background check; carried 5-0.

M/Windschitl, S/Veerkamp, to approve the appointment of Derek Shaw as FT Sergeant Deputy Sheriff at the hourly wage of \$33.96 (Grade XVI, Step 10), effective 7-3-2020 and authorize to fill the FT Deputy Sheriff vacancy according to policy and contract; carried 4-0, with Borchert abstaining.

M/Windschitl, S/Berg, to accept and file the May 2020 Budget Report (Cash Basis and Unaudited) which reflects activity at 41.7% of the budget year as follows: expenditures of \$13,573,775.72 or 34.8%, and revenues of \$12,455,797.32 or 31.9%; and the May 2020 Supplemental Budgets Report noting expenditures of \$674,418.73 or 32.8%, and revenues of \$754,101.00 or 36.1% of annual budgeted activity; carried.

At 11:08 AM, Correspondence C-1 through C-6 was accepted and filed. Berg reported on the PAC meeting and the State Community Health Advisory Committee meeting; Simonsen reported on the PAC meeting; Windschitl reported on the Labor Management/Safety Committee meeting, and Region 9 meeting; Veerkamp reported on the Ag Society meeting; Borchert reported on the SC EMS meeting.

At 11:30 AM, Calendars were coordinated for the next two week period.

There being no further business, M/Berg, S/Veerkamp, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 11:36 AM.

The Official Minutes of the Regular Meeting of 6-23-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us