

## SYNOPSIS OF COUNTY BOARD MEETING

July 14, 2020

Members present Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with County Administrator Hansen, and County Attorney Hanson (via WebEx).

M/Berg, S/Veerkamp, to accept the Minutes of 06-23-2020 and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/Borchert, to accept and order filed the June 2020 Monthly Report of Activity for the Brown County Sheriff's Department; carried.

M/Windschitl, S/Berg, to authorize payment of General Government claims in the amount of \$341,150.76 as follows: Revenue \$89,966.32; Public Health Fund \$2,486.67; Road and Bridge \$143,170.55; Human Services \$857.61; Building Fund \$62,457.05; Park Fund \$566.65; Ditch \$625.00; Landfill \$17,490.00; SCORE Fund \$21,785.92; Forfeited Tax Fund \$1,744.99. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,522.35; Brown Co Economic Dev Partners Inc \$10,000.00; Building Restoration Corporation \$62,457.05; Bureau Of Criminal Apprehension \$2,575.00; Computer Informations Systems \$2,000.00; Flint Hills Resources, LP \$125,484.8; Full Service Electric Inc \$3,318.80; Grochow/Matthew Elroy \$2,632.50; Journal Inc/The \$2,537.99; Knowink \$3,250.00; Mathiowetz Enterprises Inc \$17,490.00; Merjent Inc \$3,426.10; Nierengarten & Hippert \$3,667.50; River Bend-Kemske Business Products \$3,804.22; Seachange \$6,883.13; Shi International Corp \$2,111.99; Streicher'S \$3,885.00; Summit Food Service LLC \$6,006.18; University Of Minnesota \$20,182.21; Veolia Es Technical Solutions \$20,532.24; Walters Excavating Inc \$6,400.00. 98 Payments Less Than \$ 2,000.00 \$29,983.70; Final Total: \$341,150.76; carried.

M/Berg, S/Borchert, to accept and file the Cash Management/Investment Report ending 6-30-2020 which reflects a total invested balance of \$28,066,532.89 with the average overall interest rate for the portfolio of 1.10%; carried.

M/Simonsen, S/Berg, to approve the payments to L&M Road Services for weed control ground spraying of twenty-nine (29) ditches; carried.

M/Berg, S/Veerkamp, to approve twelve (12) Drainage Repair requests and the payment of said repairs as follows; carried.

M/Windschitl, S/Berg, and passed 5-0, to approve Brown County Resolution 2020-17 in regards to the SAP 008-607-014 Shoulder Widen & Regrade Project on CSAH 7.

M/Veerkamp, S/Simonsen, declare office furniture including three (3) wooden desks; two (2) wooden computer desks; one (1) lateral file cabinet; one (1) wooden bookcase and two (2) metal overheads from the Probation Department as excess property and sold on MinnBid.com or disposed of if not sold on MinnBid; carried.

M/Berg, S/Simonsen, to recognize Jill Ferretti on winning the 2020 Minnesota Association of County Probation Officers (MACPO) Superior Service Award; carried.

M/Windschitl, S/Veerkamp, to accept the grant from the United Way in the amount of \$1,000 for use in supporting the COVID 19 response by Brown County Public Health; carried.

M/Windschitl, S/Berg, to approve the School Health Nursing Service Agreements between Brown County Public Health and Comfrey School District #81 for the 2020-2021 School Year; carried.

M/Windschitl, S/Simonsen, to accept and file the Public Health Update 7-14-2020 on: Substance Abuse Action Team; Family Home Visiting; WIC; Jail Health Support for Nicollet County; COVID-19 Update; and Advisory Committee Minutes 2-19-2020; carried.

M/Windschitl, S/Berg, to accept and file the report on the Southern Minnesota Initiative Foundation as presented by Tim Penny; and include an amount of \$3,000 in the draft 2021 county budget, subject to final budget approval, as supplemental funding for the Southern Minnesota Initiative Foundation; carried.

M/Windschitl, S/Borchert, approve adding one (1) Full-Time License Bureau Technician position and approve posting a vacancy according to contract and policy; carried.

M/Berg, S/Simonsen, to ratify the appointment of Julie Donner as Full-Time License Bureau Technician at the hourly rate of \$19.28, Grade X, Entry, with a start date of 7-06-2020; carried.

M/Simonsen, S/Veerkamp, to approve the appointment of Craig Morris as Part-Time (up to 20 hours per week) Facilities Operator at the Sleepy Eye location at \$12.55/hour (Grade IV, Step 5) with an anticipated hire date of 7-15-2020 pending results of pre-employment screenings; carried.

M/Veerkamp, S/Simonsen, to accept the resignation of Judy Mathiowetz, IPT Public Health Nurse, effective 7/1/2020; carried.

M/Berg, S/Borchert, to accept the resignation of Sarah Johnson, Eligibility Worker, effective 8/20/2020 and authorize to post for the vacant FT Eligibility Worker position according to policy; carried.

M/Windschitl, S/Borchert, to approve the filing of a Proof of Claim in the Purdue Bankruptcy with regard to ongoing opioid litigation; carried 5-0.

At 11:04 AM, Correspondence C-1 through C-7 was accepted and filed. Berg reported on the Highway committee, JD 18 meeting, Employee Recognition meeting, GBERBA meeting, and the PAC meeting; Simonsen reported on the SWCD meeting, PAC meeting, Health Insurance meeting, IMMTRACK meeting, and Community Health Executive meeting; Windschitl reported on SCHA, BCHS, Highway committee, License Bureau Ad Hoc meeting, Health Insurance meeting, and Community Health Executive meeting; Veerkamp reported on RCRC meeting, NACo town hall meeting, and the Community Partners meeting; Borchert reported on the License Bureau Ad Hoc meeting, NACo town hall meeting, Evaluation Center meeting, and the Employee Recognition meeting.

At 11:41 AM, Calendars were coordinated for the next two week period.

M/Veerkamp, S/Berg, to approve payment of Human Services administrative claims in the amount of \$26,830.26. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$3,284.60; Superior Mobility \$4,288.54; Fifty eight payments less than \$2,000 total \$19,257.12. Final total is \$26,830.26; carried.

M/Berg, S/Windschitl, to convene into closed session to consider Social Service Payments; carried.

M/Berg, S/Simonsen, to authorize the payment of Social Services payments in the amount of \$121,957.69; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Evaluation Center \$7,602.07; Dept of Human Services CCDTF: \$6,435.39; Gehring/Emily or Joseph \$2,829.10; Gerard Nexus \$8,302.50; Confidential Client \$5,384.60; Confidential Client \$2,137.04; LDR Home Care LLC \$3,165.06; Confidential Client \$2,094.60; MBW Company SILS Program \$3,219.65; McMahon Counseling & Consultation Service \$8,531.25; MRCI Inc \$3,849.78; Prairie Lakes Youth Programs \$20,799.10; Second Chances \$8,400.00; Village Ranch Inc \$7,369.80; West Central Regional Juvenile Center \$10,354.00; 36 payments less than \$2,000 total \$21,483.75; Final Total \$121,957.69.

There being no further business, a motion was made by Commissioner Veerkamp, S/ Simonsen, to adjourn the meeting. The motion passed unanimously and Chairman Borchert declared the Meeting adjourned at 12:03 PM.

The Official Minutes of the Regular Meeting of 7-14-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)