

## SYNOPSIS OF COUNTY BOARD MEETING

July 28, 2020

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Members Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson (via Webex).

M/Berg, S/Borchert, to accept the Minutes of 07-14-2020 and authorize publication of the Synopsis of same; carried.

The Board recognized employees meeting 5-year benchmarks in years of service with Brown County in 2019 along with the following: the 2019 Safety Award recipients Daven Munson and Jane Schmid; the 2019 Distinguished Service Award for a Dept. Head or Supervisor recipient Les Schultz; the 2019 Distinguished Service Award for Support Staff recipient Brandon Wortz; the 2019 Commissioner's Award recipients Assessor's Office; Anne Grunert, Diane Dunn, Angie Gauert, Jim Heil, Sheena Hillesheim, Diane Rolloff, and Cindy Marti.

M/Windschitl, S/Borchert, to authorize payment of General Government claims in the amount of \$365,250.08 as follows: Revenue \$90,189.40; Public Health Fund \$700.29; Road and Bridge \$84,484.80; Human Services \$-318.77; Building Fund \$1,044.45; Park Fund \$606.75; Ditch \$116,364.95; Capital Improvement Fund \$1,576.88; Landfill \$65,035.11; SCORE Fund \$5,566.22. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Cashwise Pharmacy \$5,743.00; Flint Hills Resources, LP \$79,493.12; GEI Consultants Inc \$2,845.75; L&M Road Services \$115,431.75; Mathiowetz Enterprises Inc \$35,371.86; Midstates Equipment & Supply \$2,010.40; Mn Dept Of Corrections Sts \$72,537.27; New Ulm/City Of \$9,275.00; Prairie Lakes Juvenile Detention Center \$2,360.00; Ron's Recycling \$6,022.50; Streicher's \$2,358.80; Summit Food Service LLC \$5,829.58; Veolia ES Technical Solutions \$5,566.22. 76 Payments Less Than \$2,000.00 \$20,404.83; Final Total: \$365,250.08; carried.

M/Berg, S/Simonsen, and passed 5-0, to approve Brown County Resolution 2020-18 in regards to approving the chief elections officer to apply for any additional funds made available by the state for the defrayment of costs of efforts to combat COVID-19 in the election process and for the enhancement of election security, and to execute any grant agreements required to access those funds from this date until the general election on November 3, 2020.

M/Windschitl, S/Berg, and passed 5-0, to approve Brown County Resolution 2020-19 approving the Application for Cancellation of Forfeiture on property described as parcel 001.443.001.01.010 and 001.002.065.01.010, and authorizes the Auditor-Treasurer staff to complete and forward the applications to the State of MM, Dept. of Revenue, for final approval.

M/Simonsen, S/Veerkamp, to approve the agreement dated 7-16-2020 with Rinke, Noonan Law firm for drainage consultation services; carried.

At 9:16 AM, Correspondence C-3 through C-5 was accepted and filed. Berg reported on the JD 18 meeting; Simonsen reported on the Health Insurance meeting; Windschitl reported on the Brown, Watonwan, and Nicollet Drug Court meeting, Health Insurance meeting.

M/Berg, S/Borchert, to approve the new format for presenting Social Service and Income Maintenance reports to the Board semi-annually, broken up by supervisor; carried.

M/Windschitl, S/Veerkamp, to approve the purchase of eight (8) additional cremation niches at the New Ulm City Cemetery; carried.

M/Windschitl, S/Simonsen, to authorize the extension of suspension of Heartland Express rider fares through 10-31-2020; carried.

M/Simonsen, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$87,987.14. In accordance with MS 375.12 Brown Co Public Health Nursing \$3,000.00; Confidential Client \$2,594.64; ECFE \$3,157.99; Elan Financial Services \$3,383.86; Greater MN Family Services \$4,782.24; MN Human Services \$15,782.80; MN Valley Funeral Home \$2,300.00; PRO Kinship \$3,000.00; River Bend-Kemske Business Products \$3,211.25; Verizon Wireless \$3,417.29; One hundred forty three payments less than \$2,000 total \$43,357.07. Final total is \$87,987.14; carried.

M/Simonsen, S/Berg, to accept and file the following Consent Agenda Items: Lutheran Social Service's Financial Counseling Program; Opioid Grant; Child Protection; Out of Home Placement Budget; Heartland Express Amended Contract 2020-2021; Virtual Conferences; August Board Meeting; carried.

M/Simonsen, S/Windschitl, to receive the petition for the improvement of County Ditch 44 and forward to attorney for review and confirmation of sufficiency of the petition and bond; carried.

M/Simonsen, S/Berg, to approve the demolition of the house located at 412 Maple Street SW in Sleepy Eye at a cost not to exceed \$8,162. The cost of demolition will be shared 50/50 with the City of Sleepy Eye; carried.

M/Berg, S/Borchert, to approve two (2) Drainage Repair requests and the payment of said repairs; carried.

M/Berg, S/Borchert, to approve the payments to L&M Road Services for weed control ground spraying for fifteen (15) ditches; carried.

M/Windschitl, S/Simonsen, to accept and file the MnDOT District 7 Capital Highway Investment Plan; carried.

M/Windschitl, S/Berg, and passed 5-0, to approve Brown County Resolution 2020-20 in regards to the advance encumbrance of regular construction funds.

M/Berg, S/Veerkamp, to declare a Highway Dept. 1978 Ford Tandem Water Truck (Unit 112) as excess property and authorize the sale of said water truck; carried.

M/Simonsen, S/Berg, and passed 5-0, to approve Brown County Resolution 2020-21 in regards to TH 71 Detour Agreement for CSAH 2 & 21.

M/Simonsen, S/Windschitl, and passed 5-0, to approve Brown County Resolution 2020-22 in regards to a State of Emergency Declaration for the July 25<sup>th</sup>/26<sup>th</sup> rain event.

M/Berg, S/Borchert, to approve the School Health Nursing Service Agreements for the 2020-2021 school year for Springfield School District #85 for Non-Public School; and Springfield School District #85; carried.

M/Simonsen, S/Veerkamp, to accept and file the COVID-19 Update; carried.

M/Berg, S/Windschitl, to approve the Fee-For-Service Work Order between Brown County Planning & Zoning-Water Planning and the Conservation Corps MN/IA Project Number 501-12946 to conduct park clean up at Lake Hanska County Park for the period 10/26/2020 through 10/29/2020 in an amount not to exceed \$6,120; carried 5-0.

M/Veerkamp, S/Simonsen, to approve the Fee-For-Service Work Order between Brown County Planning & Zoning-Water Planning and the Conservation Corps MN/IA Project Number 501-12945 to conduct park clean up at Mound Creek County Park for the period 10/5/2020 through 10/8/2020 in an amount not to exceed \$6,120; carried 5-0.

M/Berg, S/Veerkamp, to approve the premium rates for the 2021 Medica Insurance Plans: Medica 6650/13300 w/HSA, Single \$644.15 and Family \$1,739.04; Medica 4500/9000 w/HSA, Single \$740.74 and Family \$1,999.83; Medica HP 2800/5600 w/ HSA (base plan), Single \$826.21 and Family \$2,230.58; and Medica 300/600 Single \$1,027.72 and Family \$2,774.59 with payment of County share/Employee share according to Personnel Policy and Union Contracts; carried 4-0-1 vote, with Windschitl abstaining.

M/Windschitl, S/Simonsen, to accept the Personnel Policy Committee's recommendation to formulate an ongoing home telecommuting policy for post pandemic to the Brown County's Personnel Policy to be considered at a future board meeting date; carried.

M/Berg, S/Veerkamp, to approve the appointment of Shawn Wilfahrt as FT License Bureau Technician at the hourly rate of \$20.12, Grade X, Step 2, with a start date of 7-29-2020; carried.

M/Veerkamp, S/Simonsen, to approve the appointment of Christina Nessler as the PT Heartland Express Transit Dispatcher (30+ hours/week) at \$16.69/hour (Grade VIII, Entry) with an anticipated hire date of 8-3-2020 pending results of pre-employment background checks/screenings; carried.

M/Berg, S/Windschitl, to withdraw approval for appointing Ariel Bruns as FT Correctional Officer; carried.

M/Simonsen, S/Borchert, to approve the conditional appointment of Ulysses Ceron, Matthew Uecker and Makenna Huemann as FT Correctional Officers contingent upon satisfactory results of a pre-employment background checks/screenings, at the hourly rate of \$20.76; Grade XI, Entry; effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Veerkamp, S/Berg, to accept the resignation of Annette Olson, PT License Bureau Assistant Supervisor effective 8-07-2020 and authorize delaying the posting for a vacant PT License Bureau Assistant Supervisor until a determination on staffing needs is made; carried.

M/Berg, S/Borchert, to approve the appointment of Taylor Vieaux as PT (up to 25 hours/week) Probation Work Crew Leader effective 8-10-2020 at the hourly wage of \$20.76 (Grade 11, Entry); carried.

M/Veerkamp, S/Windschitl, approving the Brown County COVID-19 Business Relief Grant Eligibility and Program Guidelines as presented; carried 5-0.

At 12:03 PM, Correspondence C-1 through C-2, and C-6 through C-7 was accepted and filed. Veerkamp report on the Drainage Committee meeting, the NACo annual meeting, JD 24 meeting, BC EDP meeting, Rural Energy meeting, and Ag Society meeting; Borchert report on the MVAC meeting, NACo annual meeting, SC EMS Finance committee meeting, and the SC EMS meeting.

At 12:30 PM, Calendars were coordinated for the next two week period.

M/Veerkamp, S/Simonsen, to convene into closed session to consider Social Service Payments; carried.

M/Berg, S/Veerkamp, to authorize the payment of Social Services payments in the amount of \$46,711.44; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Evaluation Center \$2,767.46; DHS MNSOP \$4,126.50; DHS St. Peter RTC – 472 \$9,660.00; DHS St. Peter RTC – 482 \$2,631.00; Elan Financial Services \$2,291.92; Forensic Nursing Home \$2,553.00; MN Valley Action Council \$10,675.94; West Central Regional Juvenile Center \$7,646.14; 6 payments less than \$2,000 total \$4,359.48; Final Total \$46,711.44.

M/Berg, S/Simonsen, to reconvene into open session; carried.

There being no further business, M/Berg, S/Veerkamp, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 12:38 PM.

The Official Minutes of the Regular Meeting of 7-28-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)