

SYNOPSIS OF COUNTY BOARD MEETING September 15, 2020

Members present: Borchert, Berg, Windschitl, Simonsen and Veerkamp, along with County Administrator Hansen and County Attorney Hanson (via WebEx).

M/Berg, S/Windschitl, to accept the Minutes of 09-01-2020 and authorize publication of the Synopsis of same; carried.

At 9:03 AM, Chairman Borchert convened a Public Hearing for the purpose of setting assessments/liens to Brown County drainage ditches that have deficit balances or insufficient funds in their accounts for proper maintenance and repair. A/T Prochniak presented information on the proposed assessments. Two (2) citizens attended the public hearing. After asking three times for public comment and limited discussion, M/Simonsen, S/Berg, to approve the amounts for ditch assessments on the following drainage ditches for taxes payable in 2021 and to establish the interest rate of 4% beginning 1-01-2021:

\$1,000 – Main A CD #24; \$2,500 – CD#47, CD #52; \$ 3,000 – CD#55; \$3,500 – CD#38; \$ 4,000 – CD#69; \$5,000 – CD#20, CD#45, CD#54, JD#38 R&B; \$5,100 – CD#65; \$6,000 – JD#17 R&B; \$7,000 – JD#05 R&B; \$8,000 – CD#02, CD#04, CD#44, JD#24 C&B; \$8,500 – CD#03; \$9,000 – JD#18 B&R, JD24 R&B, JD35 R&B; \$10,000 – CD#12; \$11,000 – CD#32; \$17,000 – CD#70; \$20,000 – CD#28, CD#57; \$21,000 – JD#14 B&W; \$24,000 – CD#18; \$25,000 – CD#75; \$29,000 – JD#05 B&W; \$30,000 – CD#1, CD#5, JD#12 B&R; \$37,000 – CD#33; \$38,000 – JD#09 B&BE; \$63,000 – CD#71; \$66,000 – CD#63; \$67,000 – CD#60; \$73,000 – CD#13; \$85,000 – CD#11; \$93,000 – CD#67; \$115,000 – CD#58; \$142,000 – CD#68; \$146,000 – JD#30 R&B; \$164,000 – CD#10; \$173,000 – JD#10 B&BE; carried 5-0.

M/Windschitl, S/Veerkamp, to authorize payment of General Government claims in the amount of \$123,101.16 as follows: Revenue \$83,958.92; Public Health Fund \$3,292.34; Road and Bridge \$31,332.07; Human Services \$396.10; Building Fund \$735.28; Park Fund \$1,525.95; Ditch \$870.25; Landfill Fund \$990.25. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Comm. \$2,427.65; Brown Co Editorial Assn \$2,424.77; Clifton Larson Allen LLP \$5,932.50; Flint Hills Resources, LP \$22,946.56; Johnson Controls Fire Protection LP \$4,425.00; Journal Inc/The \$2,150.04; Lenovo Inc \$20,165.22; Mn Dept of Transportation \$2,385.69; Mn Elevator Inc \$10,977.63; Northland Business Systems \$4,099.59; River Bend-Kemske Business Products \$4,019.53; Shi International Corp \$12,817.00; Summit Food Service LLC \$3,815.69; 76 Payments Less Than \$2,000.00 \$24,514.29; Final Total: \$123,101.16; carried.

M/Berg, S/Borchert, the accept and file the memorandum dated 8-31-2020 from John C. Kolb/Rinke Noonan and Preliminary Findings and Order in regards to the improvement of Brown County Ditch 44; approve the appointing of Mark Origer, P.E. to prepare the preliminary survey and file a report with the County Board; and authorize the Brown County Chairman and Brown County Auditor Treasurer to sign said Improvement of County Ditch 44 Preliminary Findings and Order; carried 4-1, with Veerkamp dissenting.

M/Windschitl, S/Berg, to approve the validation that Brown County has cancelled any special assessments on structure demolitions that had occurred and will not reassess these amounts if/when a Tax Forfeited Land (TFL) parcel is sold; carried 5-0.

M/Berg, S/Simonsen, to approve three (3) Drainage Repair requests and the payment of said repairs; carried.

Correspondence C-2 was accepted and filed. Berg reported on the Brown County Economic Development Partners meeting, One Watershed One Plan meeting, the AMC Environmental policy meeting, and the Solid Waste Advisory meeting.

M/Windschitl, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2020-27 in regards to accepting a GIS grant in the amount of \$3,750.00 has been allocated to Brown County from the State of MN, ECN Division, for the period 11-25-2019 through 3-31-2022.

Correspondence C-3 through C-4 were accepted and filed. Simonsen report on the AMC Transportation policy meeting and the SWCD meeting; Windschitl report on the Enterprise North meeting and the BCHS meeting.

M/Berg, S/Windschitl, to set a date for opening of bids for the jail food services at 10:00 AM on 10-05-2020 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Berg, S/Simonsen, to approve Conditional Use Permit Application (CUP) APP-C-0108 by Daniel Lendt on property owned by Daniel A & Deanne M Lendt described as part of the SW ¼ except railroad, all in Section 15, and part of the NW ¼, all in Section 22, Township 110 North, Range 33 West, Prairieville Township, Brown County, MN. Application is to renew existing Conditional Use Permit to allow 950 AU in a nursery to finish swine operation all located in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 5-0.

M/Simonsen, S/Berg, to approve CUP Application APP-C-0109 by John Hillesheim on property owned by John R & Lorraine G Hillesheim described as part of the SW ¼ of the NW ¼, all in Section 22,

Township 110 North, Range 32 West, Home Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to allow the use of existing feedlot with up to 936 AU (3120 head) in a hog wean to finish operation, all located in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 5-0.

M/Windschitl, S/Veerkamp, to approve CUP Application APP-C-0110 by Keith Olson of Mathiowetz Construction on property owned by Justin & Carrie Roiger described as part of the NW ¼, all in Section 4, Township 108 North, Range 35 West, Stately Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to allow the use of an existing gravel mining operation to include extraction, screening, and crushing, all located in the A-1 Agricultural Protection Zoning District, with four (4) conditions; carried 5-0.

M/Veerkamp, S/Berg, to approve CUP Application APP-C-0111 by Curtis Thram on property owned by Curtis Thram Rev Trust Etal described as the W ½ of the SW ¼, all in Section 7, Township 108 North, Range 35 West, Stately Township, Brown County, MN. Application is to renew an existing Conditional Use Permit and to allow an increase from 693 AU of feeder cattle to 840 AU beef cattle operation, all in the A-1 Agricultural Protection Zoning District, with five (5) conditions; carried 5-0.

M/Veerkamp, S/Berg, to approve CUP Application APP-C-0113 by Chad Thram of Thram Farms Cattle on property owned by Chad & Jane Thram described as the SW ¼ of the SW ¼, all in Section 13 Township 108 North, Range 35 West, Stately Township, Brown County MN. Application is to renew an existing Conditional Use Permit to allow 900 AU beef cattle, all in the A-1 Agricultural Protection Zoning District, with five (5) conditions; carried 5-0.

M/Berg, S/Windschitl, to approve Final Plat Application APP-P-0066 by Lee Bowman on the property owned by Floyd Bowman known as Bowman Estates (5.3 acres) on the property described as part of the N ½ of the NE ¼, Section 13, Township 108 North, Range 34 West, all in Bashaw Township, Brown county, MN. Application is to split existing building site off from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Windschitl, to approve Final Plat Application APP-P-0067 by Scott Haala on the property owned by Scott Haala known as Haala's Twelfth Subdivision (5.25 acres) on the property described as part of the Lot N of the SW ¼ described as beginning at the SE corner of Lot 5 Block 5 Haala's 3rd addition; then S00 E, Section 32, Township 110 North, Range 32 West, all in Home Township, Brown County, MN. Application is to split existing building site off from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Veerkamp, to approve Final Plat Application APP-P-0068 by Nick Stadick on the property owned by Michael & Tamara Stadick known as Stadick Second Subdivision (6.36 acres) on the property described as part of the NE ¼, Section 7, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application is to split the existing building site off form the tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Berg, to approve Preliminary Plat Application APP-P-0071 by Pamela Steinle on the property owned by Kenneth J & Kathleen J Hanson know as Hanson 3rd Subdivision (1.774 Acres) on the property described as part of the SE ¼ of the SE¼, Section 35, Township 108 North, Range 32 West, all in Albin Township, Brown County, MN. Application is to split the existing building site off form the tillable land, all located in the R-1 Residential Zoning District; carried 5-0.

M/Berg, S/Borchert, to approve Preliminary Plat Application APP-P-0072 by Clarice Platz on the property owned by Laura Lee Bast ETAL know as Prairie Platz Estate (8.00 Acres) on the property described as the SE ¼, Section 24, Township 180 North, Range 34 West, all in Bashaw, Brown County, MN. Application is to split off the 8 acres to create new building site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Berg, to approve Brown County Public Health's Agreement for Child Care Consultation Services with Tree House Preschool effective 9-2-2020 through 9-2-2021; passed.

M/Berg, S/Simonsen, to accept and file the COVID-19 Update; carried.

M/Berg, S/Simonsen, to approve the employment status change of Public Health Account Technicians Erika Alvarez and Erin Krohn-Schwab and Public Health Nurse Kerry Paarmann from "Temporary Intermittent Part-Time" to "Intermittent Part-time"; carried.

M/Windschitl, S/Veerkamp, to approve the appointment of Heidi Schmuck as a FT Dispatcher at \$20.76/hour (Grade XI, Entry) with the effective full-time hire date of 9-28-2020, and approve filling this IPT position vacancy using the current posting; carried.

M/Berg, S/Simonsen, to approve the appointment of Jessica Schmit as FT License Bureau Supervisor at the hourly rate of \$23.90, Grade XIII, Step 1, with a start date of 9-28-2020; carried.

M/Windschitl, S/Simonsen, to table the posting for a Deputy until more information can be brought forward to the Board; carried.

M/Berg, S/Veerkamp, to approve the appointment of Jacqueline Krehbiel as PT Public Health Account Technician (up to 29 hrs/wk) at the hourly rate of \$20.76, Grade XI, Entry, with an anticipated start date of 9-23-2020 pending completion and receipt of satisfactory results of the pre-employment background checks; carried 4-0-1, with Borchert abstaining.

M/Windschitl, S/Simonsen, to appoint Dennis Mangen as a PT Heartland Express Bus Driver (Up to 29 hours per week) at the hourly rate of \$17.05, Grade VIII, Step 1, with an anticipated start date of 9-28-2020 pending completion and receipt of satisfactory results of the pre-employment background checks; carried.

M/Windschitl, S/Berg, to approve the Brown County COVID-19 Business Relief awards as recommended by the Brown County Economic Development Partners; carried.

County Administrator Sam Hansen presented the proposed 2021 Brown County budget, reporting that adjusted total draft 2021 budgeted expenditures in the amount of \$41,868,265 reflect an increase of 7.3% from the 2020 county budget of \$39,034,602. After considerable discussion, M/Windschitl, S/Berg, to establish the 2021 proposed property tax levy for certification to the County Auditor/Treasurer in the amount of \$14,141,462 which represents an increase of 2.79% over the total 2020 certified levy and is based upon a draft 2021 county budget of \$41,868,265; carried 5-0. It was further noted that the final 2021 budget and levy will be adopted by the County Board in December.

M/Simonsen, S/Veerkamp, to schedule the public meeting on the proposed 2021 county budget and levy for 6:00 PM on Tuesday 12-1-2020 in the District Courtroom located on the 3rd floor of the Brown County Courthouse and to revise the start time of the 12-1-2020 regular County Board meeting to 4:30 PM; carried.

Correspondence C-1 and C-5 through C-6 were accepted and filed. Veerkamp reported on the BC Extension meeting, RCRC meeting, the AMC General Government meeting, the Park Commission meeting, and the BCEDP meeting; Borchert reported on the AMC HHS policy meeting, and the Brown County Evaluation meeting.

Calendars were coordinated for the next two week period.

M/Veerkamp, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$118,331.32. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Human Services \$8,478.00; Brown Co Public Health Nursing \$3,000.00; Clements Lumber Co \$31,000.00; Greater Mn Family Services \$9,706.50; MN Human Services \$5,253.92; City of New Ulm \$5,900.00; PRO Kinship for Kids \$3,000.00; Superior Mobility \$6,034.11; One hundred forty eight payments less than \$2,000 total \$45,958.79. Final total is \$118,331.32; carried.

M/Berg, S/Simonsen, to convene into closed session to consider Social Service Payments; carried.

M/Simonsen, S/Borchert, to authorize the payment of Social Services payments in the amount of \$110,365.35; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Evaluation Center \$4,287.72; DHS MNSOP \$4,264.05; DHS St. Peter RTC – 472 \$9,982.00; DHS St. Peter RTC – 482 \$2,104.80; Forensic Nursing Home \$2,638.10; Gehring/Emily or Joseph \$2,833.86; Confidential Client \$5,088.34; Confidential Client \$2,218.98; MBW Company SILS Program \$3,465.22; MRCI Inc \$4,052.40; Northwood Childrens Home \$10,506.52; Prairie Lakes Youth Programs \$18,641.99; Ries/Deana \$2,108.00; Second Chances \$8,680.00; Confidential Client \$3,455.86; Village Ranch Inc \$3,193.58; 34 payments less than \$2,000 total \$22,843.93; Final Total \$110,365.35.

M/Windschitl, S/Berg, to reconvene into open session; carried.

There being no further business, M/Veerkamp, S/Simonsen, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 12:09 PM.

The Official Minutes of the Regular Meeting of 09-15-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us