

SYNOPSIS OF COUNTY BOARD MEETING October 20, 2020

Members present: Borchert, Berg, Windschitl (via WebEx), Simonsen and Veerkamp, along with County Administrator Hansen and County Attorney Hanson (via WebEx).

M/Simonsen, S/Berg, to accept the Minutes of 10-06-2020 and authorize publication of the Synopsis of same; carried 4-0-1, with Windschitl abstaining.

M/Berg, S/Simonsen, to accept and order filed the September 2020 Monthly Report of Activity for the Brown County Sheriff's Department; carried 4-0-1, with Windschitl abstaining.

M/Simonsen, S/Veerkamp, to authorize payment of General Government claims in the amount of \$169,363.61 as follows: Revenue \$91,247.26; Public Health Fund \$2,220.33; Road and Bridge \$36,679.89; Human Services \$1,077.55; Park Fund \$772.32; Ditch \$1,130.40; Capital Improvement Fund \$56.40; Landfill Fund \$18,573.68; Score Fund \$14,672.78; Forfeited Tax Fund \$2,933.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: AAA Striping Service Co \$21,073.60; Brown Co Economic Dev Partners Inc \$15,000.00; Clifton Larson Allen LLP \$12,337.50; GEI Consultants Inc \$2,808.00; General Office Products Co \$16,136.00; Ibberson Lawn Care LLC \$2,910.00; Journal Inc/The \$2,362.89; Killion Smith Law Firm \$2,761.24; MN Valley Testing Laboratories Inc \$13,651.73; MNCCC MI 33 \$14,134.38; New Ulm Tire \$4,852.70; New Ulm/City of \$2,023.92; Paragon Printing Specialties \$3,672.80; Seachange \$12,503.39; Valley Asphalt Products Inc \$3,305.00; Veolia ES Technical Solutions \$12,931.16. 79 Payments Less Than \$2,000.00 \$26,899.30; Final Total: \$169,363.61; carried 5-0.

M/Simonsen, S/Berg, to approve ten (10) Drainage Repair requests and the payment of said repairs; carried 5-0.

M/Simonsen, S/Berg, to accept and file the Public Health Update 10-20-2020 on: Influenza Grant; MSU Student Experience; MIIC (MN Immunization Information Connection) Update; Presentations and Recognitions; COOP (Continuity of Operations Plan); COVID-19 Update; and Advisory Committee Minutes 8-12-2020; carried 5-0.

M/Berg, S/Veerkamp, to accept and file the Sentence-to-Service (STS) Crew Leaders' and the Juvenile STS Quarterly Reports for 7-1-2020 through 9-30-2020; carried 5-0.

M/Berg, S/Simonsen, to approve the modifications to the Probation Office Support Specialist Position Description and refer to the Personnel Advisory Committee (PAC) for pointing; carried 5-0.

M/Windschitl, S/Veerkamp, to approve the four year appointment of Anne Grunert as Brown County Assessor effective 1-1-2021 in accordance with Minnesota Statutes 273.061; carried 5-0.

M/Berg, S/Veerkamp, to appoint Shawn Wilfahrt as FT Financial Technician in the Auditor-Treasurer Dept. at the hourly rate of \$20.12, Grade X, Step 2, with a start date to be determined upon transition from her current License Bureau Technician position from which she will resign pending Board approval of this position appointment; and approve posting for a FT License Bureau Technician according to policy and contract; carried 5-0.

M/Simonsen, S/Berg, to accept the notice of resignation/retirement from Robbi Koons, FR License Bureau Assistant Supervisor, effective 10-30-2020 and authorize delaying the posting for a vacant FT License Bureau Assistant Supervisor to update the Position Description and determine staffing needs of the License Bureau; carried 5-0.

M/Simonsen, S/Windschitl, approve the appointment of Jeremy Reed to serve the remaining term of Kjersti Bastian on the Personnel Advisory Committee (PAC) as a Union Representative effective 10-20-2020 through 12-31-2023; carried 5-0.

M/Berg, S/Veerkamp, to approve David Hirth of David Hirth Agency as Agent of Record effective 11-1-2020 for the Brown County Medica Group Health Insurance Plans; carried 4-0-1, with Windschitl abstaining.

M/Windschitl, S/Berg, to approve the appointment of Cathy Galvin as a Temporary Election Support employee in the Auditor-Treasurer's Dept. at the rate of \$20 per hour to assist with preparing for the upcoming general election with approximate employment duration from 10-21-2020 thru 11-5-2020; carried 5-0.

M/Veerkamp, S/Berg, to approve Final Plat Application APP-P-0071 by Pamela Steinle on the property owned by Kenneth J & Kathleen J Hanson know as Hanson 3rd Subdivision (1.774 Acres) on the property described as part of the SE ¼ of the SE¼, Section 35, Township 108 North, Range 32 West, all in Albin Township, Brown County, MN. Application is to split the existing building site off from the tillable land, all located in the R-1 Residential Zoning District; carried 5-0.

M/Simonsen, S/Berg, to approve Final Plat Application APP-P-0072 by Clarice Platz on the property owned by Laura Lee Bast ETAL know as Prairie Platz Estate (8.00 Acres) on the property described as the SE ¼, Section 24, Township 180 North, Range 34 West, all in Bashaw, Brown County, MN. Application is to split off the 8 acres to create new building site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Borchert, and carried 5-0, to approve Brown County Resolution 2020-31 in regards requesting from the MN Board of Water and Soil Resources an extension to the required amendment of the Comprehensive Local Water Management Plan until 12-31-24 in order to transition to a Comprehensive Local Water Planning in accordance with the MN Statutes 103B.801 and to continue to utilize its Local Water management Plan until the completion of a Comprehensive Local Water Management Plan on or before 12-31-2024.

M/Simonsen, S/Veerkamp, to approve the Contract for Pickup and Disposal of Recyclable Materials in Brown County with River View Sanitation, Inc. for the period 1-1-2021 thru 12-31-2025 as recommended by the Solid Waste Advisory Committee; noting that total yearly contract cost will be \$248,949 for year 2021 and increase by 2.5% in 2023, and no further increase in 2024 and 2025; carried 5-0.

M/Simonsen, S/Berg, to approve the Notices to Individual Licensees and Notice of Public Hearing with Summary of Proposed Ordinance No. 2020-01, An Ordinance Relating to the Sale of Tobacco, Tobacco-Related Devices, Electronic Delivery Devices, and Nicotine or Lobelia Delivery Products in Brown County, thereby scheduling the required public hearing for 4:45 PM on Tuesday 12-01-2020 in the Law Enforcement Center Training Room of the Brown County Courthouse/Law Enforcement Center, New Ulm, MN; carried 5-0.

Correspondence C-1 through C-5 was accepted and filed. Berg reported on the Planning and Zoning meeting, the One Watershed One Plan meeting, and the Public Health meeting; Windschitl reported on the BCHS Finance meeting, BCHS meeting, and a Region 9 meeting; Borchert reported on the JP Drug Task Force meeting, and the Regional Radio Advisory meeting.

Calendars were coordinated for the next two week period.

M/Windschitl, S/Simonsen, to approve the COVID-19 Community Resource Grant Guidelines and authorize use of CARES Act funding up to a maximum amount of \$75,000 for said grant for use to support organizations that help provide housing services, food, childcare programs, employment opportunities, and access to social and health services mitigate the demand on Brown County social service and public health programs; carried 5-0.

M/Windschitl, S/Berg, to authorize the extension of suspension of Heartland Express rider fares through 12-31-2020; carried 5-0.

M/Berg, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$198,345.19. In accordance with MS 375.12 the following claims exceed \$2,000: Clements Lumber \$15,796.17; Confidential Client \$4,060.00; Elan Financial Services \$2,333.48; Euclid Products Company Inc. \$2,066.00; Greater MN Family Services \$14,515.17; Mikes Collision & Tire \$2,192.80; MN Human Services \$79,305.66; PRO Kinship for Kids \$3,000.00; Southern MN Crisis Nursery \$12,500.00; Superior Mobility \$4,041.18; Verizon Wireless \$2,959.25; One hundred seventy seven payments less than \$2,000 total \$55,575.48. Final total is \$198,345.19; carried 5-0.

M/Simonsen, S/Berg, to convene into closed session to consider Social Service Payments; carried 5-0.

M/Simonsen, S/Borchert, to authorize the payment of Social Services payments in the amount of \$182,486.54; carried 4-0-1, with Windschitl abstaining. In accordance with MS 375.12 the following claims exceed \$2,000: Dept of Human Services CCDTF \$7,215.71; DHS MNSOP \$4,126.50; DHS St. Peter RTC – 472 \$9,660.00; Elan Financial Services \$3,403.94; Forensic Nursing Home \$2,553.00; Gehring/Emily or Joseph \$2,229.80; Habilitative Services SILS \$3,237.82; LDR Home Care LLC \$5,275.10; LSS Financial Counseling \$2,500.00; MN Valley Action Council \$35,861.69; MRCI Inc \$4,001.36; Nexus-Mille Lacs Family Healing \$39,820.63; Prairie Lakes Youth Programs \$14,145.00; Ries/Deana \$2,040.00; Second Chances \$8,400.00; Sioux Trails Mental Health Ctr \$2,116.18; Spurgin/Gerane \$4,617.21; Confidential Client \$3,313.20; 39 payments less than \$2,000 total \$27,969.40; Final Total \$182,486.54.

M/Veerkamp, S/Berg, to reconvene into open session; carried 5-0.

There being no further business, M/Simonsen, S/Berg, to adjourn the meeting; passed 5-0 and Chairman Borchert declared the Meeting adjourned at 11:30 AM.

The Official Minutes of the Regular Meeting of 10-20-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us