

## SYNOPSIS OF COUNTY BOARD MEETING December 15, 2020

Members present: Borchert, Berg, Windschitl, Simonsen and Veerkamp, along with County Administrator Hansen and County Attorney Hanson (via Zoom).

M/Berg, S/Windschitl, to accept the Minutes of 12-1-2020 and authorize publication of the Synopsis of same; carried.

M/Veerkamp, S/Berg, to accept and order filed the November 2020 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Windschitl, S/Simonsen, to approve the purchase of fifteen (15) X26P Tasers from Axon Enterprise, Inc., Scottsdale, AZ in the amount of \$19,793.00 to replace the existing Tasers to be taken out of service, deemed surplus and declare as excess property for disposal/sale; carried 5-0. No other quotes were received.

M/Veerkamp, S/Berg, to authorize payment of General Government claims in the amount of \$241,013.35 as follows: Revenue \$52,849.35; Public Health Fund \$2,532.46; Road and Bridge \$135,135.08; Human Services \$773.77; Building Fund \$868.44; Park Fund \$677.80; Ditch Fund \$29,186.88; Capital Improvement Fund \$253.50; Landfill \$18,736.07. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Comm \$2,427.65; Cargill Inc \$7,631.25; Clifton Larson Allen LLP \$2,458.05; Consolidated Correctional Food \$8,763.49; Election Systems & Software Inc \$8,758.18; I & S Group Inc \$27,491.18; Knowink \$8,960.00; MN Paving & Materials \$85,597.60; Mn Dept Of Transportation \$2,037.78; Mn Valley Testing Laboratories Inc \$6,848.35; Mnccc Mi 33 \$4,408.01; New Ulm Tire \$2,045.35; City of New Ulm \$5,250.00; North Central International \$15,137.05; Red Rock Quarry \$18,550.59; Ron's Recycling \$6,507.50; Thomson Reuters - West Payment \$3,476.63. 78 Payments Less Than \$2,000 \$24,664.69; Final Total: \$241,013.35; carried.

M/Simonsen, S/Veerkamp, to approve one (1) Drainage Repair request and the payment of said repair; carried.

M/Berg, S/Windschitl, and carried 5-0, to approve Resolution 2020-35 in regards to the final acceptance of SAP 008-613-031 and New Ulm SAP 148-020-004 on CSAH 13.

M/Simonsen, S/Berg, and carried 5-0 to approve Resolution 2020-36 in regards Right of Way needed on DNR property for the Bridge 2110 replacement project on Brown County CSAH 8/Renville County CSAH 3 over the MN River.

M/Berg, S/Borchert, and carried 5-0, to approve Resolution 2020-37 in regards to the final acceptance Surface Rehabilitation Projects SAP 008-607-015, 008-608-042, 008-608-043, 008-610-032, 008-620-033, 008-621-004 & 008-622-013 on CSAH 7, 8, 10, 20, 21, 22 & Cottonwood County's CSAH 11.

M/Windschitl, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Veerkamp, to approve and sign the revised Joint Powers Agreement for The Greater Blue Earth River Basin Alliance; carried 5-0.

At 9:37 AM, Correspondence C-2 through C-6 was accepted and filed. Berg reported on the public health meeting, and the SCHSAC meeting; Simonsen reported on the Brown County Extension meeting; Windschitl reported on the MCIT meeting, and the SCHA meeting.

M/Simonsen, S/Berg, to approve Conditional Use Permit (CUP) Application APP-C-0115 by Mark Schwartz on property owned by Irene Schwartz described as the W ½ of the SW ¼ in Section 34, Township 110 North, Range 33 West, Prairieville Township, Brown County, MN. Application is to renew and amend an existing conditional use permit to allow an increase from the previously permitted 1200 AU (4,000 Head) to a maximum 1320 AU (4,400 Head) in a hog finishing operation all located in the A-1 Agricultural Protection Zoning District, with nine (9) conditions; carried 5-0.

M/Veerkamp, S/Simonsen, to approve CUP Application APP-C-0116 by John Schwartz on property owned by Schwartz Farms Inc. described as the East 355 feet of the South 622 of the SE ¼ of the SW ¼, in Section 27, Township 108 North, Range 35 West, Stately Township, Brown County, MN. Application is to renew and amend an existing conditional use permit to allow an increase from the previously permitted 900 AU (3,000 head) to a maximum of 990 AU (3,300 head) all located in the A-1 Agricultural Zoning District, with the following nine (9) conditions; carried 5-0.

M/Berg, S/Windschitl, to approve CUP Application APP-C-0117 by John Schwartz on property owned by Schwartz Farms Inc. described as part of the NW ¼ of the SW ¼ Section 33, Township 109 North, Range 34 West, Burnstown Township, Brown County, MN. Application is to renew and amend an existing conditional use permit to allow an increase from the previously permitted 900 AU (3,000 head) to a maximum of 990 AU (3,300 head) all located in the A-1 Agricultural Zoning District, with nine (9) conditions; carried 5-0.

M/Simonsen, S/Borchert, to approve CUP Application APP-C-0118 by John Schwartz on property owned by Schwartz Farms Inc. described as part of the NW ¼ of the SW ¼ in Section 18, Township 110 North, Range 33 West Prairieville Township, Brown County, MN. Application is to renew and amend an existing

conditional use permit to allow an increase from the previously permitted 990 AU (3,300 Head) to a maximum of 1089 AU (3,630 Head) all located in the A-1 Agricultural Zoning District, with ten (10) conditions; carried 5-0.

M/Berg, S/Veerkamp, to approve CUP Application APP-C-0119 by John Schwartz on property owned by Schwartz Family LLC described as part of the SE ¼ of the SE ¼ of the NE ¼, in Section 5, Township 109 North, Range 35 West, North Star Township, Brown County, MN. Application is to renew and amend an existing conditional use permit to allow an increase from the previously permitted 1200 AU (4,000 Head) to a maximum of 1320 AU (4,400 head) all located in A-1 Agricultural Zoning District, with nine (9) conditions; carried 5-0.

M/Windschitl, S/Veerkamp, to approve Final Plat Application APP-P-0073 by Daniel Lang on the property owned by Daniel Lang & Brenda Cornelius ETAL know as Lang's 2<sup>nd</sup> Subdivision (6.00 Acres) on the property described as Lot 1, Block 1 Lang's 1<sup>st</sup> Subdivision and part of the NE ¼ of the NW ¼ Section 35, Township 109 North, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to add additional 1 acre on the East side of existing Lang's 1<sup>st</sup> Subdivision, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Windschitl, to approve Final Plat Application APP-P-0074 by Randy Thordson on property owned by Randy and Margaret Thordson known as Omsrud Thordson Subdivision (6.8 Acres) and ( 3.50 Acres) on the property described as Lot A of the Government Lot 3, Section 28, Township 108 N, Range 31 W, Lake Hanska, Brown County, MN. Application will be for a multi-lot subdivision known as Omsrud Thordson Subdivision (Lot 1 3.5 acres, Lot 2 6.8 Acres) and will subdivide one existing lot into two new lots, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Berg, to accept the state contract bid received in the amount of \$6,400.72 for the purchase of one (1) SBX240 Snowblower-84" from Bobcat, Mankato, MN for use by the Park Dept. Bobcat at Lake Hanska Park; carried 5-0. No other quotes were received.

M/Berg, S/Simonsen, to authorize distribution of the interest accumulated in 2020 from the Landfill Trust Fund 81 to be placed into the Landfill Operating Fund 60; carried 5-0.

M/Simonsen, S/Veerkamp, to authorize the Park Coordinator to place advertisements in area newspapers for the 2021 Lost Dog & Fox Hunters County Park Caretaker Contract and recognize Jeff Hoffmann for his past services as Caretaker by signing a Certificate of Appreciation for his ten years of service; carried 5-0.

M/Berg, S/Simonsen, to accept and order filed the Emergency Management Program Update; carried.

M/Berg, S/Borchert, to approve a Certificate of Recognition for Jennifer Taylor in recognition of serving as the Registered Nurse Representative and Sarah Van Meveren in recognition of serving as the Youth Representative on the Brown County Public Health Advisory Committee; carried.

M/Simonsen, S/Berg, to accept and file the COVID-19 Update; carried.

M/Windschitl, S/Berg, to approve the application for Local Option Abatement for Destroyed Property by Sharon Maurer-Grau for taxes payable in 2020 on Parcel ID #001.002.007.10.100, resulting in a tax abatement in the amount of \$369; carried 5-0.

M/Veerkamp, S/Simonsen, to approve the application for Local Option Abatement for Destroyed Property by Amanda Lang for taxes payable in 2020 on Parcel ID #170.021.001.08.080, resulting in a tax abatement in the amount of \$89; carried 5-0.

M/Simonsen, S/Berg, to accept the resignation of Gary Penkert, Veterans Hospital Shuttle Driver, effective 11-24-2020, and authorize delaying the posting for a vacant Veterans Hospital Shuttle Driver until the shuttle schedule return to a more regular fashion; carried.

M/Simonsen, S/Veerkamp, to accept the resignation of Joshua Hopkins, Human Services Adult Mental Health Social Worker, effective 12-7-2020, and ratify the posting of the vacancy for a FT Adult Mental Health Social Worker according to policy; carried.

M/Berg, S/Borchert, to authorize the committee to plan and schedule the Annual Employee Recognition event in April 2021 recognizing staff virtually due to the continued pandemic; carried.

M/Windschitl, S/Borchert, and carried 5-0, to approve Resolution 2020-38 in regards to approving the revised 2021 Personnel Policy.

M/Berg, S/Simonsen, to withdraw the approval for appointing Tamara Miller as FT Dispatcher in the Sheriff's Office; carried.

M/Simonsen, S/Borchert, to approve the appointment of Heather Janssen and Dayna Christensen as an IPT Dispatchers at \$21.63/hour (2021 Grade XI, Step 1) contingent on the passage of the pre-employment background screens/checks with the effective hire date to be determined pending favorable results; carried.

Correspondence C-1 and C5 through C-6 was accepted and filed. Veerkamp reported on Brown County Extension meeting, the Area 2 meeting, and AMC meeting, and the Area 2 engineering meeting; and Borchert reported on the SC Regional Advisory Committee meeting, and the Brown County Evaluation Center meeting.

Calendars were coordinated for the next two week period.

M/Veerkamp, S/Borchert, to approve the 2021 renewal of consulting services contract with Madden Galanter Hansen, LLP, Plymouth, MN for assistance as needed to address union labor contract matters; carried.

M/Windschitl, S/Berg, to adopt the certified levy for 2021 in the amount of \$14,032,782 resulting in a 2.00% increase from the 2020 certified levy; and to adopt the 2021 Brown County Budget for revenues and expenditures in the amount of \$41,872,390 resulting in a 7.3% increase from 2020; and instructed the County Administrator to both certify the adopted levy to the Brown County Auditor/Treasurer and submit the summary of the adopted 2021 Brown County Budget for publication; carried 5-0.

M/Simonsen, S/Veerkamp, to approve the following 2021 Supplemental Budgets: Law Library- Rev & Exp \$18,000; County Attorney Forfeitures-Rev & Exp \$5,100; Sheriff Contingent-Rev & Exp \$3,000; Snowmobile Safety-Rev & Exp \$4,000; Jail Commissions-Rev & Exp \$9,000; 911 Emerg. Tele.-Rev & Exp \$109,705; Septic Loan Prog.-Rev & Exp \$172,624; Building Fund-Rev. \$12,811 & Exp. \$0.00; Ditch Fund-Rev & Exp \$50,075; Landfill Fund-Rev. \$1,298,578 & Exp. \$2,170,153; and SCORE Fund-Rev. \$104,978 & Exp. \$150,023; carried 5-0.

M/Simonsen, S/Berg, to approve the Prairie Lakes Youth Programs (PLYP) Twelve Month Placement Contract with a \$10/day discount for guaranteed use of 900 days of service for placement of Brown County Juveniles in the Correction/Detention/Non-Secure or Group Home Programs for the period 1-1-2021 through 12-31-2021; carried.

M/Windschitl, S/Berg, to authorize the extension of suspension of Heartland Express rider fares through 2-28-2021; carried.

M/Berg, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$93,635.30. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$3,781.62; Greater MN Family Services \$22,782.29; MN Human Services \$11,194.94; MN Valley Funeral Home \$7,370.00; New Ulm Tire \$2,624.20; Superior Mobility \$4,032.48 One hundred forty two payments less than \$2,000 total \$41,849.77. Final total is \$93,635.30; carried

M/Simonsen, S/Veerkamp, to convene into closed session to consider Social Service Payments and Community Resource Grant applications; carried.

M/Simonsen, S/Berg, to authorize the payment of Social Services payments in the amount of \$174,070.95; carried 5-0. In accordance with MS 375.12 the following claims exceed \$2,000: Bridge for Youth: \$10,788.00; Brown County Evaluation Center \$5,292.93; DHS – Anoka Metro RTC \$18,148.00; DHS MNSOP \$4,126.50; DHS St. Peter RTC – 472 \$11,589.40; Elan Financial Services \$2,404.14; Families First Collaborative \$28,993.00; Forensic Nursing Home \$2,553.00; Gehring/Emily or Joseph \$2,142.80; Habilitative Services In SILS \$3,074.11; MBW Company SILS Program \$2,419.29; McCrossan Boys Ranch \$4,131.00; Nexus-Mille Lacs Family Healing \$14,037.00; Prairie Lakes Youth Programs \$10,923.50; Ries/Deana \$2,040.00; Second Chances \$8,400.00; Showalter/Brandon & Sarahi \$2,578.80; Sioux Trails Mental Health Center \$3,059.76; Spurgin/Gerane \$3,895.90; Three Counties for Kids \$10,723.00; 31 payments less than \$2,000 total \$22,750.82; Final Total \$174,070.95.

M/Berg, S/Simonsen, to cease the closed session and reconvene the open session; carried.

There being no further business, M/Veerkamp, S/Windschitl, to adjourn the meeting; passed and Chairman Borchert declared the Meeting adjourned at 12:41 PM.

The Official Minutes of the Regular Meeting of 12-15-2020 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)