

SYNOPSIS OF COUNTY BOARD MEETING

January 26, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Members Kuster and Gieseke (both via Zoom), County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson (via Zoom). NUCAT staff was present and Media Representative Busch of the Journal was also present (via Zoom).

M/Borchert, S/Veerkamp, to accept the Minutes of 01-19-2021 and authorize publication of the Synopsis of same; carried

M/Windschitl, S/Simonsen, to accept and file the Holiday Projects Report for 2020 which noted the total value of contributions for all 2020 projects in the estimated amount of \$46,000 which benefited 390 households totaling 769 children, adults, disabled persons and/or the elderly served who are living in communities throughout Brown County, with projects including Adopt-a-Family Project & Special Donations, Sertoma Santa's Closet (county-wide), and NU Kiwanis Coats for Kids Project (county-wide); carried.

M/Windschitl, S/Berg, to approve the purchase of services from OPG-3 in the amount of \$3,300 to set up an automatic filing system within the current County Laserfiche system for use by the Human Services Accounting Unit; carried 5-0. Additional quotes were received from CaseWorks; AMI Imaging Systems, Inc. FileBound system; and AMI Imaging Systems, Inc. DocuWare System.

M/Simonsen, S/Borchert, to accept with thanks the donations received in 2020 totaling \$18,524.20 for Adopt-A-Family, Foster Parents, Boys Group, Autism, Benevolence Fund, Mental Health Clubhouse, Client Needs and Transit; carried.

M/Simonsen, S/Borchert, to approve the Placement Agreement with the House of Lights Inc. for board-and-lodge services for adults who are in need of supervised housing at the rate of \$934/month for board and lodge, and \$482.84/month for Supplementary Service from 1-1-2021 through 6-30-2021 utilizing non-county funding; carried.

M/Borchert, S/Veerkamp, to approve the submission of a Request for Proposal along with South Central Community Based Initiative for a new Board and Lodge Provider; carried.

M/Borchert, S/Berg, to approve payment of Human Services administrative claims in the amount of \$9,101.46. In accordance with MS 375.12 the following claims exceed \$2,000: Verizon Wireless \$3,030.49; Ten payments less than \$2000 total \$6,070.97. Final total is \$9,101.46; carried.

M/Simonsen, S/Veerkamp, to accept and file the following Consent Agenda Items: Out of Home Placement Budget Summary for 2020; DHS Communication; Conference Reports; and Heartland Express Monthly Report; carried.

Lay Board Member Judy Kuster and DeeAnn Gieseke were excused.

M/Simonsen, S/Windschitl, to receive and order filed the Auditor/Treasurer's Office report on the distribution of the 2020 interest income in the amount of \$283,249.67 to the major funds of the county based upon average fund balance; carried.

M/Veerkamp, S/Windschitl, to accept and file the End of Year Cash Management/Investment Report ending 12-31-2020 which reflects a total portfolio balance of \$26,482,356.52 with an average overall interest rate for the portfolio of .28%; carried.

M/Borchert, S/Berg, to accept and file the 2020 Percent Delinquent Report for property tax collections thru 12-31-2020 noting that the overall percentage of unpaid tax collections for 2020 being .3637%; carried.

M/Simonsen, S/Borchert, authorizing the Auditor-Treasurer to make a loan transfer from the Revenue Fund to JD 9 & JD 10 B&BE in the amount of \$15,000 to cover a deficit that remains after the 2021 assessment billings; noting that interest would be billed at 4%; carried.

M/Borchert, S/Veerkamp, to accept and file the 2020 Auditor/Treasurer Report of Annual Activity; carried.

M/Simonsen, S/Berg, to approve one (1) Drainage Repair request and the payment of said repair; carried.

M/Windschitl, S/Veerkamp, to set a bid letting date for the SP 008-613-030 & SP 008-070-006 Concrete Overlay Projects on CSAH 13 for 10:00 AM on Wednesday 2-24-2021 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Borchert, S/Veerkamp, to approve the appointment of Jeffrey Schneider as FT Adult Mental Health Social Worker at the Master's level Grade XVI, Step 2, hourly rate of \$29.19, with the effective hire date to be determined; carried.

M/Simonsen, S/Berg, to accept the resignation of Ann Steffl, IPT Public Health Nurse, effective 1-19-2021; carried.

M/Windschitl, S/Borchert, to authorize to hire through Workforce Center and advertise for a temporary employee or contract with a Temporary Employment Agency to assist Public Health with COVID 19 response clerical duties for up to 6-months; carried.

M/Windschitl, S/Borchert, and carried 5-0, to approve Brown County Resolution 2021-03 calling for a public hearing for refinancing of an original loan by Highland Manor, Inc., d/b/a Oak Hills Living Center under MN Statutes, Chapter 469.

M/Veerkamp, S/Berg, to approve the appointment of Michelle Sellner for the District 1 Representative opening left vacant from Greg Thomas on the Brown County Economic Development Partners Board of Directors Committee; and clarify that Linda Wallin currently serves as At Large Representative on same said committee, which was unrecorded on the current Brown County Committee Appointments listing and will be added to reflect a three term ending 12-31-2022; carried.

M/Simonsen, S/Windschitl, to approve the appointment of Eric Warmka to replace Lisa Fischer's vacancy on the Solid Waste Advisory Committee; and approve the appointment of Andrea Boettger as the New Ulm representative on the Joint Law Enforcement Center Management Committee; carried 4-0-1, with Borchert abstaining.

Correspondence C-1 thru C-6 were accepted and filed. NACO Email on Legislative Conference; Veerkamp reported on the Rural Energy meeting; Windschitl reported on the Highway Committee and MCIT meeting; Borchert reported on the SC Workforce meeting and MVAC meeting; and Berg reported on the Highway meeting and G.B.E.R.B.A. meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:29 AM. The Official Minutes of the Regular Meeting of 1-26-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us